



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee meeting held on Tuesday 5th January 2016 at 7.30pm the Barnwell Room, Fletton House.

Present: Cllrs Fitzgerald, Chesser, Grove and Stagg

Minutes: Hanneke Soans

EM15.100. Apologies for Absence

Received and accepted from Cllr Davis (personal), Cllr Sparkes (personal) and Cllr Piercy- Hughes (personal)

EM15.101. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM15.101.01 To declare any Disclosable Pecuniary Interests.

None

EM15.101.02. To declare any Other Interests.

None

EM15.102. Minutes of the Previous Meeting – Estate Management Committee

PROPOSITION: *'To approve and sign the minutes of the Estates Committee meeting held on 3rd November 2015.'*

Proposed: Cllr Fitzgerald **Seconded:** Cllr Chesser **Resolved Unanimously**

PROPOSITION: *'To approve and sign the notes of the Estates Committee meeting held on 1st December 2015.'*

Proposed: Cllr Stagg **Seconded:** Cllr Chesser **Resolved Unanimously**

EM15.103. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).

- EM15.104. Consideration of Requests from Interested Parties**
None
- EM15.105. To review the Estates Maintenance Plan and note all outstanding works required.**
The committee is happy with this style of report as it allows the committee to have a clear record of all the works required and provides a record of what has been achieved in a year. It was requested that it is sent out with every agenda so that there is an awareness of actions required before each meeting.
It was also requested that a date line be added so that time scales are adhered to and an extra tick column to show an action has been completed.
Also that all the maintenance items from the annual estates inspection in June are added to the list.
- EM15.106. To consider and approve the proposals for cycle parking in the town.**
It was noted that all reports must be submitted on the same day as the agenda goes out and not tabled so if people are unable to attend an agenda item can still go ahead.
- EM15.107. To discuss the Car Parking Strategy in and around Fletton House.**
Cllr Fitzgerald gave an over view of parking arrangements.
Volunteer action requested that community drivers are allocated a space so that they can wait while people are in the surgery.
A local landscape architect has suggested an alternative car park layout which would provide an additional 8 spaces and the surgery has agreed to meet to discuss a better layout at the end of the month.
In principle the committee are in agreement with the layout and the principle that users of the Fletton House site can use any part of the car park.
There will also soon be parking available for staff at the old Abbott House which will be permit controlled.
- EM15.108. To note the RPI rent increase of 1% on the cemetery fees.**
This increase was agreed previously and the new rates can now be issued.
- EM15.109. To consider applying for Tesco funding for parks and open spaces.**
Cllr Grove advised she is already investigating this funding as part of the Fletton Field application.
The committee agreed to support any application made by Cllr Grove.
- EM15.110. To note the rpi rent increase for the lease on the Joan Strong Centre.**
Noted but committee would like the final rental figure at the next meeting.
- EM15.111. To consider action on damaged wall in the churchyard.**
A tree is damaging the churchyard wall which is also a private wall for Gardenways. Before we request any work to be carried out on the tree or the wall it was agreed legal advice is requested about the boundary ownership and who has responsibility for actioning and repair.



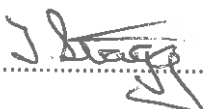
EM15.112. Any Other Relevant Matters for Report.

Cllr Grove gave an update on the Fletton Fields application. She is awaiting an update from Oundle School and urged that people log an objection with a comment.

If we lose this field we will lose 40% of our green space for the town. It was also noted that this field needs to be designated in the green space part of the Neighbourhood Plan.

Cllr Stagg mentioned a hole on the Recreation Ground that needs addressing by the goal posts and that this needs filling in as it is full of water and mud.

Meeting ended at 8.40pm

Signed.....  Dated..... 2/2/2016