



# Oundle Town Council

The Courthouse • Mill Road • Oundle • Peterborough • PE8 4BW

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**To: All members of Oundle Town Council**

A meeting of the Town Council **Estate Management Committee** will be held on **Thursday 13<sup>th</sup> February 2014 at 7.30pm** in The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

## **Representations from Interested Parties**

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

## **AGENDA**

### **EM13.47. Apologies for Absence**

13.47.01. To receive apologies for absence.

13.47.02. To accept apologies for absence.

### **EM13.48. Declarations of Interests**

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM13.48.01. To declare any Disclosable Pecuniary Interests.

EM13.48.02. To declare any Other Interests.

### **EM13.49. Minutes of the Previous Meeting – Estate Management Committee**

PROPOSITION: *'That the minutes of the Estate Management Committee meeting held on 12<sup>th</sup> December 2013 are approved'*.

### **EM13.50. Review of Actions of the Previous Meeting.**

### **EM13.51. Representations from Interested Parties**

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion**. (*Standing Order 3d and 3e*).

A representation is to be made by Helmut Cartwright and the Church Green Group about the Churchyard.

- EM13.52. Consideration of Representations**  
To consider and agree any actions regarding Item 13.51.
- EM13.53. The Cemetery**
- 13.53.01. To consider cemetery fees for 2014/2015.
  - 13.53.02. To consider request from the Commonwealth War Graves Commission to erect a cemetery entrance sign at Oundle Cemetery where there are 13 war graves.
  - 13.53.03. Verbal update on the sale of cemetery chapel.
- EM13.54. The Courthouse**
- 13.54.01. Update on quotes received to repair Courthouse Roof.
- EM13.55. Markets**
- 13.55.01. Verbal update on traders/layout.
- EM13.56. Open Spaces & Recreational Grounds**
- 13.56.01. To consider replacing a bench destroyed by a car on Glapthorn Road at a cost of £375.00.
  - 13.56.02. To consider and agree action regarding the damaged play equipment at St Christopher's Drive.
  - 13.56.03. To approve the annual flower display at a cost of up to £800.00.
  - 13.56.04. To consider action regarding the Council Van.
  - 13.56.05. To note the rent increase due for the Rugby Club and approve the associated rpi increase.
  - 13.56.06. To receive a verbal update on the proposed Springfield Road/Rock Road Community Garden.
- EM13.57. Christmas Lights**
- 13.57.01 To agree ideas for December 2014 Christmas light display.
- EM13.58. General Estate Management Matters**
- 13.58.01 To approve cost of a new fire door for the Joan Strong Centre up to £300.00.
  - 13.58.02 To approve quote to pollard Ash tree at Siddons Close at a cost of £600.00.
  - 13.58.03 To consider any action on OTC property for a town tidy in advance of the Women's Tour.
- EM13.59. Correspondence for Action**  
None.
- EM13.60. Correspondence for Information**  
None.
- EM13.61. Any Other Relevant Matters for Report**

*Handwritten signature*

1-1 Debra Harper  
Town Clerk & RFO  
7 February 2014