



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee meeting held on Tuesday 4th August at 7.30pm the Council Chamber of the Courthouse, Mill Road, and Oundle.

Present: Cllrs Chesser, Stagg, Grove and Sparkes

Minutes: Hanneke Soans

EM15.31. Apologies for Absence

Received and accepted from Cllrs Davis (personal), Fitzgerald (personal) and Piercy- Hughes.

EM15.32. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM15.32.01. To declare any Disclosable Pecuniary Interests. None

EM15.32.02. To declare any Other Interests. None

EM15.33. Minutes of the Previous Meeting – Estate Management Committee

PROPOSITION: *'To approve and sign the minutes of the Estates Committee meeting held on 7th July 2015.'*

Proposed: Cllr Grove **Seconded:** Cllr Sparkes **Resolved Unanimously**

EM15.34. Review of Actions of the Previous Meetings

Actions Reviewed and items on cycle parking and xmas tree lights carried forward.

EM15.35. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.**

(*Standing Order 3d and 3e*).

None

EM15.36. Consideration of Requests from Interested Parties

None

EM15.37. Fletton House Update

A written update had been received and circulated by Cllr Fitzgerald. A snagging visit will be carried out by the consultant and others on 10th August.

It had been noted during the Pre-schools visit to the site that railing outside on the ramp leading to the play area is unsafe.

Also the ramp to the side of the building has been replaced with steps.
However the pre-school are very happy with the building.
Also a request was made for baby changing facilities from a potential hirer.

EM15.38. Request from Pinders Circus to use the Recreation Ground 22nd October 2015 to 25th October 2015.

The request from the circus was accepted with a note to review the Recreation Ground rent in January 2016 the same time as the cemetery rates are reviewed.
A proposal was accepted to increase the bond amount from £250 to £275.

EM15.39. Accept quote for £60 for signs to go on the War Memorial.

This quote was accepted with an amendment to add some capital letters. It was also agreed that the signs would be bolted into the flower troughs to stop them being removed.

EM15.40. To consider the proposal to extend the Christmas Light display at a cost of £2155.00

Proposed: Cllr Stagg **Seconded:** Cllr Chesser **Resolved Unanimously**

EM15.41. Correspondence for Action

A quote has been received to put wooden flooring in the QVH bar area and this was agreed to go to Full Council for approval. It was agreed that laminate flooring would be the best hard wearing option as opposed to soft pine.

EM15.42. Correspondence for Information

EM.15.39.01 A pre - application for a grant has been submitted jointly with the Royal British Legion for money to fund the war memorial being cleaned and the lettering re-done.

Noted. An e-mail has been received advising that the grant will be considered in the next 8-10 weeks.

EM15.43. Any Other Relevant Matters for Report

Noted that the work has been completed to The Courthouse boundary wall. Cllr Grove is organising a wedding fair at the QVH in September to help raise the profile of the hall for weddings. It was agreed that a banner could be placed on the railings on the outside of the hall. An events company are going to dress the hall and there are 20 spaces available for hirers to have stands.

Cllr Grove also requested help in the marketing of Fletton House as there is a lot of work involved in this to make a marketing video and contact potential hirers. Cllr Grove will circulate the plans so people can get involved.

A discussed then followed on marketing the town and the Council's buildings within it and it was raised that all these different marketing strands should perhaps meet as they are all working towards a common goal.

Cllr Chesser asked if the bollards were going to be put back in as it was causing parking issues. This has been raised with Highways as the surface dressing has caused the holes to become blocked again.

Also that posters should be taken down after an event has happened and that the Council should enforce this. A-boards were also discussed and Cllr Chesser agreed to submit copy for the next Oracle on the subject. It was also agreed to raise any A-board issues with the county councillors at the next Full Council meeting.

Cllr Piercy-Hughes submitted an e-mail update about the footpath between Benefield Road and the Golf Club and that works had commenced on this.

There being no further business the meeting closed at 9.03pm

Signed.......... Dated.....