



# Oundle Town Council

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**Minutes of the meeting of the Estate Management Committee meeting held on Tuesday 3<sup>rd</sup> January 2017 at 7.30pm the Barnwell Room, Fletton House.**

**Present:** Cllrs Best, Chesser, Glen, S Oakes and Sparkes

**Minutes:** Hanneke Soans

**EM16.44. Apologies for Absence**  
Apologies received and accepted from Cllr Peel (personal)

**EM16.45. Declarations of Interests**  
To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM16.45.01. To declare any Disclosable Pecuniary Interests.  
None

EM16.45.02. To declare any Other Interests.  
None

**EM16.46. Representations from Interested Parties**  
A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).  
Paul Campbell from Berry's reference agenda item 16.54.

**EM16.47. Minutes of the Previous Meeting – Estate Management Committee**  
To approve the minutes from the previous meeting held on 6<sup>th</sup> December 2016.  
**Proposed:** Cllr Chesser **Seconded:** Cllr S. Oakes **Resolved Unanimously**

**EM16.48. To agree a request for a circus to attend on the Recreation Ground 11<sup>th</sup> – 18<sup>th</sup> June 2017.**  
**Proposed:** Cllr S. Oakes **Seconded:** Cllr Glen **Resolved Unanimously**  
The standard contract will be issued with attention drawn to the fact that posters should not be put on the bus shelters.

- EM16.49. To agree a service contract with Hobart for the Hub dishwasher.**  
A year's contract was agreed for £317.70 to include labor and parts to be extra.  
**Proposed: Cllr Glen Seconded: Cllr Best Resolved Unanimously**
- EM16.50. To agree on how to progress the funding for a new boardwalk at Snipe Meadow.**  
It was agreed that Cllr Best would progress the quotes and funding ideas taken over from Cllr Butler.
- EM16.51. To consider a request from Warmington Parish Council.**  
A request was received from the Clerk at Warmington to ask if Oundle Town Council would consider contracting out its outside maintenance team to carry out some ground works in Warmington.  
After a discussion it was agreed that at this moment in time our Outside Team are too busy in house to take on work for other parishes. However we would like to consider providing these services for other parishes in the future and will be investigating additional resources available such as apprenticeship schemes.
- EM16.52. To progress the increases to room hire charges.**  
Cllr Glen had made some alterations to the rates from the previous meeting as they did not make sense.  
It was agreed that these will be the new hire rates to be used from April 2017.  
There was some discussion about the Hub hire rate as this would mean the Hub would be closed to other customers if it was hired for a birthday party for example.  
It was agreed that children's parties would be better accommodated in the Glaphorn Room rather than the Hub itself. There are also sample menus and a delegate day rate now available.
- EM16.53. To put in place a schedule to insure the works to the war memorial are completed in April 2017.**  
It was agreed that the best time for the road closure would be the school Easter holidays as there would be less school traffic to be impacted by a road closure.  
Therefore the timetable of works should be structured around this date.

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).*

- EM16.54. To receive an update on the occupation of The Courthouse.**  
This is noted on a separate confidential minute.

*After this section the meeting will be re-opened to the public.*

- EM16.55. Any other matters.**  
We need to progress the PPL licence for Fletton House for the studio and The Hub it



was agreed to check with ballet to see if they already hold a licence for the studio and then apply for the Hub.

A request has been received for a grit salt bin on Ashton Road which was agreed and also a request for an additional dog bin at Hillfield Road as the two already put in have been overflowing as they are so well used.

There being no further business the meeting closed at 9.40 pm

A handwritten signature in black ink, appearing to be 'M. G. e', followed by a long horizontal line extending to the right.