



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee meeting held on Tuesday 7th February 2017 at 7.30pm the Barnwell Room, Fletton House.

Present: Cllrs Best, Chesser, S Oakes and Sparkes

Minutes: Hanneke Soans

EM16.56. Apologies for Absence
Cllr Glen (personal) Cllr Peel (personal)

EM16.57. Declarations of Interests
To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM16.57.01. To declare any Disclosable Pecuniary Interests.
None

EM16.57.02. To declare any Other Interests.
None

EM16.58. Representations from Interested Parties
A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).
None

EM16.59. Minutes of the Previous Meeting – Estate Management Committee
To approve the minutes from the previous meeting held on 3rd January 2017.

Proposed: Cllr S. Oakes **Seconded:** Cllr Chesser **Resolved Unanimously**

EM16.60. To consider a request from the International Festival to replace lamp post banner fittings at a cost of £700.00.

It was agreed to write to Balfour Beatty to request that the lamp post fittings are returned or the cost of new ones recovered from Balfour Beatty.

EM16.61. To consider a request from all the festivals to put up the towns bunting this summer.

Cllr Sparkes advised that Oundle School have a cherry picker which could be used to

put up bunting in the summer. The town council will have liability for bunting and would need to assist with putting it up. We need to apply for a licence from highways. Cllr Best volunteered to help put the bunting up. The Estates Officer will supply Cllr Sparkes with Festival dates so he can liaise with Oundle School.

In light of an offer from Oundle School of a cherry picker we would re-consider our decision made in October.



EM16.62. To agree to appoint an architect to draw up plans for the Fletton House extension and pre-planning application.

It was agreed to progress this and get further quotes.

EM16.63. To give permission for the Pre-school to have an A-board at the front of Fletton House.

It was agreed that the pre-school can share the Hub's A-board. Also that they have permission to have an additional board next to highway but would need to purchase this themselves.

EM16.64. To agree to an extended service and maintenance Plan for the boilers at Fletton House.

It was agreed to go for the Premier Gold Option as we have experienced so many issues with the boilers.

Proposed: Cllr Best **Seconded:** Cllr S. Oakes **Resolved Unanimously**

EM16.65. To receive a verbal update on the war memorial works/road closure.

The road closure has been applied for and received. We need to source a water supply for the contractors and it was suggested to approach The Talbot for water.

EM16.66. To accept quote of £1588.30 for a new pump on the QVH boiler.

Proposed: Cllr Chesser **Seconded:** Cllr Best **Resolved Unanimously**

EM16.67. To receive a verbal update on the occupation of The Courthouse.

The first few offices have been decorated and the rest will be completed in the next few weeks. A kitchen needs to be put in strong room and a quote for this will be considered at the next meeting.

Cllr Sparkes gave some income and expenditure figures for The Courthouse and advised that the new tenants will help income. We are subsidising the Museum however the council are happy to support this amenity for the town.

EM16.68. Any other matters.

We have received a request from the public to fit hand rail by backdoor which was agreed. Cllr Best has no progress on workshop until Rugby Club confirm they are happy for us to proceed.

Cllr Best to go and speak to Rockingham Forest Trust at Stanwick Lakes about funding for Snipe Meadow Boardwalk.



Cllr S. Oakes asked us to consider a possible soft play area in Fletton House for children to use.

There being no further business the meeting closed at 8.20pm

A handwritten signature in black ink, appearing to be 'S. Oakes', with a long horizontal line extending to the right.