



# Oundle Town Council

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Minutes of the meeting of the Estate Management Committee meeting held on Thursday 10<sup>th</sup> April 2014 at 8pm the Council Chamber of the Courthouse, Mill Road, Oundle.

**Present:** Cllrs King, Fraser, Chesser, N. Oakes and Rose

**Minutes:** Hanneke Soans

**EM13.62. Apologies for Absence**  
None

**EM13.63. Declarations of Interests**

The following declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) were received:

EM13.63.01. To declare any Disclosable Pecuniary Interests.  
None

EM13.63.02. To declare any Other Interests.  
Item 13.68.01 Cllr King is friend of the applicant.

**EM13.64. Minutes of the Previous Meeting – Estate Management Committee**  
PROPOSITION: *‘That the minutes of the Estate Management Committee meeting held on 13<sup>th</sup> February 2014 are approved’.*  
**Proposed:** Cllr King **Seconded:** Cllr Fraser **Resolved Unanimously**

**EM13.65. Review of Actions of the Previous Meetings**  
All actions were completed with the exception of the one below:

Reference	Action	Responsibility	Due Date
EM/13.02.14/05	Review the Thursday Market again after the Women’s Tour.	HS	10.05.2014

**EM13.67. Representations from Interested Parties**  
None received.

**EM13.68. The Cemetery**

13.68.01. To receive an update on the recent headstone application and to agree next steps.

After a discussion it was agreed that the applicant should try and meet the Council half way as we cannot break our own regulations.

Cllr Neil Fraser has agreed to go and see the applicant and discuss further options.

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- 13.68.02. To consider the purchase of Cemetery Management software at a cost of up to £1500.00 plus an annual fee of £400.00. It was agreed to explore this further in principle and that a paper would be considered at the next meeting.
- 13.68.03. To receive an update on the sale of the Cemetery Chapel. A verbal update was given that this was progressing forward as is the sale of land by the Rifle Range.

**EM13.69. The Courthouse**

- 13.69.01. PROPOSITION: *'That the quote of £3,747.00 to repair the Courthouse roof, guttering, stones and lime plaster received from Underwood & Weston.'*

**Proposed:** Cllr N. Oakes **Seconded:** Cllr Chesser **Resolved Unanimously**

**EM13.70. Markets**

- 13.70.01. To consider running a "Love your local Market" campaign and to approve a budget of up to £100 to organise this. It was agreed that this promotion should take place after the Women's Tour to promote the Thursday Market. Cllr King would like to use the Oundle Advertiser to promote the markets and produce a colour insert of all the stall holders on the market. There is a request from the town traders that we have more markets throughout the year and a request that the Town Centre Manger provide a calendar of events for the year at the next Estates meeting.
- 13.70.02. To consider becoming a member of National Association of British Market Authorities (NABMA) at a cost of £159.00 per annum. This was approved.

**EM13.71. Open Spaces & Recreational Grounds**

- 13.71.01. To consider a request from Conquest Homes for the use of four parking spaces within the Drill Hall Car Park for 6-8 weeks. This request was agreed at the normal rental value of £50 per parking space per week.
- 13.71.02. To consider request from the Rugby Club to install temporary pitch side safety barriers. It was felt more information was needed before this request could be agreed and Cllr King agreed to go and see Rugby Club to gain a better understanding of how long the barriers will be up for and their use.
- 13.71.03. To consider a request from the Rugby Club to use the pitch for parking and camping during the Women's Tour with charges being made to users. Cllr King will go and see the club.

*On a separate note Cllr King has now been to see the Rugby Club and with further information has agreed to the erection of the safety barriers and to the request to use the land for camping and parking during the Women's Tour.*

- 13.71.04. To consider replacing the Council Van.  
The Council have owned the current van since 2004 and it recently passed its MOT, however there was a long list of advisory's which amount to £1,300 of repairs.  
There are three options to consider replacing it with a Ford Transit Connex petrol version.  
1<sup>st</sup> option – 3 year lease with deposit.  
2<sup>nd</sup> option – buy outright as a capital receipt.  
3<sup>rd</sup> option – take a finance deal.  
These three options will be taken to Full Council.
- 13.71.05. To approve expenditure of £223.00 to install a dog bin at the bottom of the Hillfield Road/Glaphorn Road junction.  
This request has been made by a resident and will be passed to Full Council for approval.
- 13.71.06. To approve the repairs required at the St Christopher's Drive play area at a total cost of £2630.00.  
To be passed to Full council to approve budget spend.

**EM13.72. Public Conveniences**

- 13.73.01 To consider a quote received to service and electrical test the four hand dryer units at a cost of £972.00 plus VAT.

**Proposed: Cllr N. Oakes Seconded: Cllr Chesser Resolved Unanimously**

- Also a quote for £140.00 to unblock the men's urinals.
- 13.73.02 To note the new supplier for cleaning and maintaining the Public Conveniences.  
Noted under previous agenda item.

**EM13.74. Correspondence for Action**

None.

**EM13.75. Correspondence for Information**

None.

**EM13.76. Any Other Relevant Matters for Report**

There were concerns raised that Balfour Beatty may try to remove the Heritage Lighting in the town, however the Clerk has already written to Heather Smith asking for it to remain.  
The work currently being done on the Market Place should be completed by 23<sup>rd</sup> April.

There being no further business the meeting closed at 9.13pm.

Signed.......... Dated.....19/6/2014.....