



Ms D Raper
The Courthouse
Mill Road
Oundle
PETERBOROUGH
Northamptonshire
PE8 4BW

31 August 2012

our ref: 2012/E4/OUNDO1/FINAL

Dial: 023 8088 1700

Email: councilaudits@bdo.co.uk

Dear Ms Raper

Oundle Town Council - Audit for the year ended 31 March 2012

We have now completed the above audit. Please find enclosed the following documents;

- Fee Note
- Notice of Conclusion of Audit
- Notes regarding the advertisement of the Conclusion of the Audit
- Date selection form for 2012/13
- Contact details
- Survey 2011/12
- Annual Return

There were no matters which came to our attention which required the issuing of a separate additional issues arising report.

The enclosed annual return should be presented to the council/body/board, now that our audit opinion has been given, and a minute should be made to show that the annual return has been approved and accepted by the council/body/board. The annual return and notice of conclusion of audit should then be displayed in a conspicuous place(s) for 14 days.

If you have any questions please contact Louise Nyland in the first instance.

Yours sincerely

Paul Bricknell
For and on behalf of BDO LLP

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