



# Oundle Town Council

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## To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 17<sup>th</sup> January 2017 at 7.30pm** in The Oundle Suite, Fletton House, Fletton Way, Oundle.

**Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3c).**

**Subject to standing order 3c above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3d).**

**Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3l).**

## AGENDA

### 16.159. Apologies for Absence

- 16.159.01. To receive apologies for absence.
- 16.159.02. To accept apologies for absence.

### 16.160. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)  
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 16.160.01. To declare any Disclosable Pecuniary Interests.
- 16.160.02. To declare any Other Interests.
- 16.160.03. To consider any requests for Dispensation.
- 16.160.04. To report any gifts or hospitality accepted over the value of £50.00.
- 16.160.05. To report any inappropriate gifts or hospitality offered.

### 16.161. Minutes of Previous Meetings – Full Council

- 16.161.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meetings held on 20<sup>th</sup> December 2016 as an accurate record.'* (*Standing Order 10c*)\*

**16.162. Public Participation from Interested Parties or Members of the public**

*For a maximum of 15 minutes.*

**16.163. Consideration of Requests from Interested Parties**

**16.164. Reports**

- 16.164.01. Mayors Report
- 16.164.02. Police Report
- 16.164.03. District Councillors Report

**16.165. Signing & Sealing**

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

**16.166. Council Matters**

- 16.166.01. To receive the Intermediate Report carried out by Northants CALC Internal Auditor and to agree a plan of action.\*

**16.167. Financial Matters**

- 16.167.01. To approve the Balance Sheet and Budget Report – December 2016.\*
- 16.167.02. Payments for December 2016.\*  
PROPOSITION: *'That the schedule of payments for December 2016 as presented at this item are paid in the amount of £59,386.39 and that all related documentation and cheques are signed'*.
- 16.167.03. To approve the recommended budget for 2017/18 and to approve the Precept 2017/18.

**16.168. Planning Matters**

- 16.168.01. To receive the minutes from the Planning Committee meeting held on 3<sup>rd</sup> January 2017.\*
- 16.168.02. To receive an update on the Deenethorpe Garden Village
- 16.168.03. To consider the following planning applications  
**Please note:** Councillors are asked to review the planning applications before the meeting commences.

16.168.03.	Reference	Details
16.168.03.01	EN/16/02386/FUL	<b><u>The Chapel, Stoke Doyle Road</u></b> Proposed new pitched roof conservatory enclosure on the back elevation of the Chapel.
16.168.03.02	EN/16/02470/FUL	<b><u>Playing Field, Pavillion Drive</u></b> Site access road to provide temporary access for the construction of Athletics Track.

**16.169. Estate Matters**

- 16.169.01. To receive the minutes of the Estate Management Committee meeting held on 3<sup>rd</sup> January 2017.\*
- 16.169.02. To approve the quote for eight new chairs for the Queen Victoria Hall to replace the eight missing chairs.\*

- 16.169.03. To approve the quote to purchase new cutlery and crockery for The Hub8
- 16.169.04. To approve the quote for a new cooler for The Hub replace the current cooler.\*
- 16. 169.05. To approve the repositioning of the oven in The Hub kitchen to allow for more work surface space.\*

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).*

**16.170. Personnel Matters**

- 16.170.01 To receive a legal update and to agree a contingency plan for the Employment Tribunal.
- 16.170.02 To consider request from staff in The Hub relating to outstanding holiday entitlement up to 31<sup>st</sup> March 2017.

*After this section the meeting will be re-opened to the public.*

**16.171. Correspondence for Action**

None received

**16.172. Correspondence for Information**

- 16.172.01 To receive the Public Consultation from Northamptonshire County Council regarding Consultation on the Development of Northamptonshire Adult Social Services.\*

**16.173. Any Other Relevant Matters for Report**



**Emma Baker**  
**Clerk to the Council**  
**12<sup>th</sup> January 2017**

\* Documents included.