



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

Telephone: 01832 272055

Email: [admin@oundle.gov.uk](mailto:admin@oundle.gov.uk) Website: [www.oundle.gov.uk](http://www.oundle.gov.uk)

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## To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 20<sup>th</sup> June 2017** at **7.30pm** in the The Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

### 17.23. Apologies for Absence

17.03.01. To receive apologies for absence.

17.03.02. To accept apologies for absence.

### 17.24. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

17.24.01. To declare any Disclosable Pecuniary Interests.

17.24.02. To declare any Other Interests.

17.24.03. To consider any requests for Dispensation.

17.24.04. To report any gifts or hospitality accepted over the value of £50.00.

17.24.05. To report any inappropriate gifts or hospitality offered.

### 17.25. Minutes of Previous Meetings – Full Council

17.25.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 23<sup>rd</sup> May 2017 as an accurate record.'* (*Standing Order 10c*) \*

17.25.02 PROPOSITION: *'To approve and sign the minutes of the Extraordinary meeting held on 6<sup>th</sup> June 2017 as an accurate record.'* (*Standing Order 10c*) \*

### 17.26. Public Participation from Interested Parties or Members of the public

*For a maximum of 15 minutes.*

### 17.27. Consideration of Requests from Interested Parties

### 17.28. Reports

- 17.28.01. Mayor's Report
- 17.28.02 Police Report
- 17.28.03. District Councillors Report

**17.29. Signing & Sealing**

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

**17.30. Town Matters**

- 17.30.01 To receive the inspectors report regarding the land known as Fletton Field, Glaphorn Road, Oundle. (Emailed on 13/06/2017)

**17.31. Council Matters**

- 17.31.01 To receive the Clerks monthly report. \*
- 17.31.02 To consider amendments to Standing Orders for approval at the July Full Council meeting. \*
- 17.31.03 To approve 2016 Financial Regulations.\*

**17.32. Financial Matters**

- 17.32.01. To approve the Balance Sheet and Budget Report for April and May 2017
- 17.32.02. Payments for May 2017\*  
PROPOSITION: *'That the schedule of payments for May 2017 as presented at this item are paid up and that all related documentation and cheques are signed'.* \*
- 17.32.03 To receive the Internal Audit Report and agree action plan.\*
- 17.32.04 To complete and approve the Annual Governance Statement (Section 1 of the Annual Return) 2016/2017.\*
- 17.32.05 To approve the Accounting Statement (Section 2) of the Annual Return 2016/ 2017.\*
- 17.32.06 To approve the Clerk and Estates Officer attendance at the SLCC Regional Training Seminar £69.00 per delegate\*
- 17.32.07 To consider grant application from Oundle (District) Phab Club.\*
- 17.32.08 To consider grant application from Oundle Museum Trust.\*
- 12.32.09 To consider grant application from Oundle Baptist Church.\*
- 17.32.10 To approve the expenditure for the marketing brochure for Fletton House and the Queen Victoria Hall.

**17.33. Planning Matters**

- 17.33.01 To receive the minutes from the Planning Committee meeting held on 6<sup>th</sup> June 2017. \*
- 17.33.02 To receive on the Neighbourhood Plan and to agree to engage the Planning Consultant to write an additional item for the Neighbourhood Plan regarding the land on the border of Oundle and Glaphorn.

**17.34. Estate Matters**

- 17.34.01 To receive the minutes from the Estate Committee meeting held on 30<sup>th</sup> May 2017.\*
- 17.34.02 To approve the updated Terms and Conditions for Hall and Room Hire Bookings.\*

**17.35. Communication and Marketing Matters**

- 17.35.01 To receive the notes from the Communications and Marketing Working Party held on 16<sup>th</sup> May 2017 and 8<sup>th</sup> June.\*

**17.36. Correspondence for Action**

- 17.36.01 To consider email from resident regarding HGV Traffic in Oundle Conservation area.\*
- 17.36.02 To discuss the correspondence received regarding the Definitive Map and Rights of Way Improvement Plan\*

Emma Baker  
Town Clerk 14.06.2017

\* Documents attached

