



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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To: All members of Oundle Town Council

You are hereby summoned to attend the Video Conference Meeting of the Town Council on **Tuesday 21st April 2020 at 7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to the meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3d*).

If you would like to attend the Zoom meeting please email the Clerk at emma@oundle.gov.uk

AGENDA

19.205. Apologies for Absence

- 19.205.01. To receive apologies for absence.
- 19.205.02. To accept apologies for absence.

19.206. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 19.206.01. To declare any Disclosable Pecuniary Interests.
- 19.206.02. To declare any Other Interests.
- 19.206.03. To consider any requests for Dispensation.
- 19.206.04. To report any gifts or hospitality accepted over the value of £50.00.
- 19.206.05. To report any inappropriate gifts or hospitality offered.

19.207. Minutes of Previous Meetings

- 19.207.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 18th February 2020 as an accurate record.'* (*Standing Order 12*). *
- 19.207.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 3rd March 2020 as an accurate record.'* (*Standing Order 12*). *
- 19.207.03. PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 25th March 2020 as an accurate record.'* (*Standing Order 12*). *

- 19.207.05. PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 7th April 2020 as an accurate record.'* (Standing Order 12). *

19.208. Public Participation from Interested Parties or Members of the public

19.209. Consideration of Requests from Interested Parties

19.210. Reports

- 19.210.01. Mayor's Report
19.210.02. District Councillors Report

19.211. Town Matters

- 19.211.01. To discuss any issues or initiatives related to the Covid 19 Lockdown and the affect it is having on the town.

19.212. Council Matters

- 19.212.01. To receive the Clerks Report. *
- 19.212.02. To consider procedure for holding virtual meetings and whether we have two Full Council meetings per month and cancel committee meetings until we can meet in public. *
- 19.212.03. To consider postponing the Annual Meeting of the Town Council.
- 19.212.04. To consider whether the Council Co-opts two Councillors to fill the vacancies during the lockdown period or to wait until we can hold public meetings again.
- 19.212.05. To receive an update on Snipe Meadow and confirmation of grant approval from Grantscape and to approve the work to be carried out.*
- 19.212.06. To consider correspondence from a Market Trader and discuss how long the markets will be postponed. *

19.213. Financial Matters

- 19.213.01. To approve the Bank Reconciliation, Balance Sheet and Hub Trading Account for March 2020. To discuss payments to Public Works Loan Board during Lockdown period. *
- The monthly bank balance as at 31st March 2020 is as follows:
Barclays Account £387,799.85
- 19.213.02. Payments for March 2020. *
- PROPOSITION: *'That the schedule of payments for March 2020 as presented at this item are paid up and that all related documentation and cheques are signed'*.
- 19.213.03. To consider granting funds for "Thank You" banners for key workers to be displayed in the town.
- 19.213.04. To receive an update on the Internal and External Audit including a change of dates to submission of the Annual Governance and Accountability Return (AGAR). *
- 19.213.05. To receive the Internal Audit Interim report following the audit carried out by the Northants CALC Auditor. *

19.213.06. To receive an update on the suspension of the cleaning / caretaking contract and to consider request from contractor.

19.213.07. To approve request to transfer funds to Queen Victoria Hall Trust Account.

19.214. Neighbourhood Plan / ENC Local Plan

19.214.01. To receive the response to the second stage of the complaint against ENC.

19.214.02. To discuss S106 funding for cycle track on land at St Christopher's Drive as part of the agreement with the developer Persimmon Homes. *

19.215. Planning Matters

19.215.01. Planning Applications

Item	Reference	Details
19.215.01.01	20/00327/FUL 10 Victoria Road, Oundle, PE8 4AY	New infill porch and changes to fenestration on rear elevations

19.215.02. Planning Outcomes

Item	Reference	Outcome
19.215.02.01.	20/00006/LDP 19 Herne Road, Oundle, PE8 4BS	Recommendation: No objection. Outcome: REFUSED – Lawful Development Certificate The East Northamptonshire District Council hereby REFUSES to certify that on 8 January 2020 the development described in the Schedule hereunder in respect of the land at the location specified above would be lawful within the meaning of Section 192 of the Town and Country Planning Act 1990 (as amended) for the following reason(s): 1. The proposal would result in the creation of a new planning unit and this would require a planning application to be submitted. Therefore a Lawful Development Certificate CANNOT be issued.

19.215.03. To receive the minutes from the Planning Committee meeting held on 3rd March 2020 *

19.215.04. To discuss amending the Terms of Reference for the Planning Committee to ensure that all Councillors on the Town Council are members of the Planning Committee. *

19.216. Estates Management Matters

19.216.01. To receive the minutes from the Estates Management Committee held on 24th February 2020. *

19.217. Communications Working Party

- 19.217.01. To consider what information OTC would like to include on their Website and Social Media sites with information / advice for members of the public during the Covid 19 outbreak.

19.218. Correspondence for Information

- 19.218.01. To the Chief Fire Officers Report. *
- 19.218.02. To receive the Covid 19 Briefings dated 8th and 14th April from the Community Resilience Hub. *
- 19.218.03. To receive the Northants CALC weekly briefings. *

19.219. Any Other Relevant Matters for Report Only

Emma Baker
Town Clerk
16th April 2020

* Supporting Documentation