



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

Telephone: 01832 272055

Email: [admin@oundle.gov.uk](mailto:admin@oundle.gov.uk) Website: [www.oundle.gov.uk](http://www.oundle.gov.uk)

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## To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 22nd March 2016 at 7.30pm** in The Oundle Suite, Fletton House, Fletton Way, Oundle.

**Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3c).**

**Subject to standing order 3c above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3d).**

**Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3l).**

## AGENDA

### 15.228. Apologies for Absence

- 15.228.01. To receive apologies for absence.
- 15.228.02. To accept apologies for absence.

### 15.229. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)  
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 15.229.01. To declare any Disclosable Pecuniary Interests.
- 15.229.02. To declare any Other Interests.
- 15.229.03. To consider any requests for Dispensation.
- 15.229.04. To report any gifts or hospitality accepted over the value of £50.00.
- 15.229.05. To report any inappropriate gifts or hospitality offered.

### 15.230. Minutes of Previous Meetings – Full Council

- 15.230.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 16th February 2016 as an accurate record.'* (*Standing Order 10c*)

15.230.02 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 1<sup>st</sup> March 2016 as an accurate record.'* (Standing Order 10c)

**15.231. Representations from Interested Parties**

David Wood on behalf of Transition Oundle about "Business Start – up programme" which commences on 5<sup>th</sup> April.

Neil Fraser on behalf of the Neighbourhood Plan.

**15.232. Consideration of Requests from Interested Parties**

*Public Participation section for a minimum of 15 minutes in every Full Council Meeting;*

**15.233. Reports**

- 15.233.01. Mayors Report
- 15.233.02. Police Report
- 15.233.03. District Councillors Report

**15.234. Signing & Sealing**

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

**15.235. Operations Matters**

- 15.235.01. To approve the Budget Report & Balance Sheet – February 2016.
- 15.235.02. Payments for February 2016.  
PROPOSITION: *'That the schedule of payments for February 2016 as presented at this item are paid in the amount of £52,106.96 and that all related documentation and cheques are signed'.*
- 15.235.03. To receive and accept the draft meetings schedule and any proposed membership criteria for Committees and to note any requirement to update the Council's Standing Orders.
- 15.235.04. To review and approve any updates to the Council's Risk Assessment Financial Management policies.
- 15.235.05. To review and approve any updates to the Council's Effectiveness of the Internal Audit Policy and to confirm our ongoing provider.
- 15.235.06. To accept a request from a member of staff to join the pension scheme.

**15.236. Estate Matters**

- 15.236.01. To consider recommendations from a tree survey carried out on behalf of the Council by RGS Arboricultural Consultants and to agree upto a £2,000 spend on emergency tree works recommended.

15.236.02. To consider a request from the Springfield Garden Group for the Council to write a letter accepting responsibility for the maintenance and upkeep of a seat for the garden obtained with Lottery funding.

15.236.03. To approve garden design for the garden at the rear of the chapel to include redundant concrete bunker.

## 15.237. Planning Applications

### Planning Applications

**Please note:** Councillors are asked to review the Planning Applications before the meeting commences.

#### Planning Applications

Item	Reference	Details
15.237.01	EN/16/00382/TCA	<b><u>35 West Street</u></b> T1- Sycamore – reduce laterals up to 2.5metres and reduce upper crown by up to 1.5metres to reduce sail area. T2 – Sorbus – reduce by 2 metres height
15.237.02	EN/16/00413/TPO	<b><u>27 Benefield Road</u></b> T1 – Ash – infected with inonotus reduce by 8metres
15.237.03	EN/16/00432/FUL	<b><u>Unit 4 Herne Park East Road</u></b> First floor mezzanine office to existing workshop, including provision of two windows at first floor level and new first floor door and external access stairs.
15.237.04	EN/16/00349/FUL	<b><u>Herne Lodge and Land at Ashton Road</u></b> New dwelling: substitution of house type for plot 7 on the approved development 12/01614/FUL.
15.237.05	EN/16/00439/PNT	<b><u>Communication Mast Stoke Doyle Road</u></b> Installation of a 15 metre lattice mast topped with two dipole antennas (height to top of antennas 17.8m) a 600mm diameter dish attached to mast at 14.5m to centre of dish along with a 1.6m x 2.6m equipment cabin and development ancillary thereto including meter cabinet, 2 GPS antennas attached to proposed cabin and overhead cable gantry on poles all within a 2.4m high palisade fenced enclosure.
15.237.06	EN/16/00371/FUL	<b><u>35 St Christophers Drive</u></b> Garage conversion and single storey rear extension.
15.237.07	EN/16/00328/FUL	<b><u>6A East Road</u></b> Proposed replacement dwelling.
15.237.08	EN/16/00264/VAR To review the Rationale received for Variation of Condition 2 – Planning Officer at ENC happy with rationale & awaits OTC comments – see comments on sheet from agent.	<b><u>2 Seymour Place</u></b> Extension to have a painted smooth render finish pursuant to Planning Permission 13/01440/FUL – first floor extension. OTC previous response – <b>Objection</b> as it will not match any of the other properties in this development. It is not in keeping or using original materials.
15.237.08	EN/15/00119/VAR To Note	Amended plan and Environmental statement received at Priors Hall Site Kirby Lane Deene – Variation of

		condition 4 'Mixed use: urban extension to Corby including residential upto 5100 units , 4 Schools, Hotel and changes to Rockingham Motor Speedway.
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**15.238. Neighbourhood Plan Update**

**PROPOSITION:** *'The development of the Neighbourhood Plan is taken back into the Community by the formation of a Community led structure empowered to continue the development of the current Plan by OTC utilising the existing work-streams with scrutiny by the Community in a formal engagement and consultation process to deliver the draft plan to OTC for submission to ENC and final referendum by the Community of Oundle'*

**15.239. Any Other Relevant Matters for Report**



**Hanneke Soans**

**Interim Clerk**

**17<sup>th</sup> March 2016**