



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 18th April 2017** at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3c).

Subject to standing order 3c above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3d).

Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3l).

AGENDA

16.214. Apologies for Absence

16.214.01. To receive apologies for absence.

16.214.02. To accept apologies for absence.

16.215. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

16.215.01. To declare any Disclosable Pecuniary Interests.

16.215.02. To declare any Other Interests.

16.215.03. To consider any requests for Dispensation.

16.215.04. To report any gifts or hospitality accepted over the value of £50.00.

16.215.05. To report any inappropriate gifts or hospitality offered.

16.216. Minutes of Previous Meetings – Full Council

16.216.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meetings held on 21st March 2017 as an accurate record.'* (*Standing Order 10c*) *

16.217. Public Participation from Interested Parties or Members of the public

16.217.01 To receive a statement regarding recent employment matters.

For a maximum of 15 minutes.

16.218. Consideration of Requests from Interested Parties

16.219. Reports

16.219.01. Mayors Report

16.219.02. Police Report

16.219.03. District Councillors Report

16.220. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

16.221. Town Matters

16.221.01 To receive an update on the plans for the Annual Town Meeting.

16.222. Council Matters

16.222.01 To receive the Clerks monthly report. *

16.222.02 To report on resignation of two Councillors.

16.222.03 To report on the procedure for election of Mayor at the Annual meeting of the Town Council.

16.222.04 To approve the Financial Management Risk Assessment.*

16.222.05 To approve the Internal Control Policy.*

16.223. Financial Matters

16.223.01. To approve the Bank Reconciliation, Balance Sheet and Budget Report – March 2017. *

16.223.02. Payments for March 2017.

PROPOSITION: *'That the schedule of payments for March 2017 as presented at this item are paid up to the amount of £37,978.10 and that all related documentation and cheques are signed'.* *

16.223.03 To approve the quote regarding the Legionella Control of the water system in Fletton House.*

16.223.04 To agree a grant request from Oundle and District Twinning Association of £250.00.*

16.224. Planning Matters

16.224.01 To receive the minutes from the Planning Committee meeting held on 4th April 2017 and the 6th April 2017. *

16.224.02 To receive and update on the Neighbourhood Plan.

16.225. Estate Matters

16.225.01. To receive the minutes of the Estate Management Committee meeting held on 4th April 2017.*

