



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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Minutes of the Town Council Meeting held on Tuesday 21st March 2017 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs V Chesser, N Oakes, S Oakes, P Peel, D Chapple, R Sparkes, M Dainter and C Best

In attendance: Emma Baker – Town Clerk
PC Paul Mitchinson
1 member of the public

16.198. Apologies for Absence

16.198.01. To receive apologies for absence.

Apologies for absence were received from Cllr Fuller, Cllr Glen, Cllr Ellis and Cllr Humphries (Personal).

16.198.02. To accept apologies for absence.

The apologies for absence were accepted.

16.199. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

16.199.01. To declare any Disclosable Pecuniary Interests.

None

16.199.02. To declare any Other Interests.

None

16.199.03. To consider any requests for Dispensation.

None

16.199.04. To report any gifts or hospitality accepted over the value of £50.00.

None

16.199.05. To report any inappropriate gifts or hospitality offered.

None

16.200. Minutes of Previous Meetings – Full Council and Extraordinary

16.200.01 PROPOSITION: *To approve and sign the minutes of the Full Council meeting held on 21st February 2017 as an accurate record.* (Standing Order 10c)

The minutes were approved

Proposed: Cllr N Oakes

Seconded: Cllr Dainter

Approved: All in favour

16.200.02 PROPOSITION: *To approve and sign the minutes of the Extraordinary meeting held on 7th March 2017 as an accurate record* (Standing Order 10c)

The minutes were approved

Proposed: Cllr Chapple

Seconded: Cllr N Oakes

Approved: All in favour

VE

16.201. Public Participation from Interested Parties or Members of the public

There were none.

For a maximum of 15 minutes.

16.202. Consideration of Requests from Interested Parties

There were none.

16.203. Reports

16.203.01. Mayors Report

The mayor attended the AGM of the Oundle Museum Trust. Part of the meeting was an antiques evening. A local antique dealer was invited to give valuations of items. The Mayor's chain was valued. The meeting then moved to the Museum for everyone to see the brooch that the Museum Trust are currently raising funds to purchase. The Kid Lit 2017 week took place at the beginning of March and was very successful. Over 1400 children attended the literature presentations.

The Mayor attended the Spring Festival of Music Wind Band Spectacular at the Derngate theatre, which was run by the Northants Music and Performing Arts Trust.

16.203.02. Police Report

PC Mitchinson reported that March had been a busy month with a rise in anti-social behaviour. One individual has been arrested and is awaiting to be charged on 7 offences. They have executed 3 Drug warrants in the Thrapston, Raunds and Oundle areas.

Cllr S Oakes asked if the shop lifting problem in Waitrose had been resolved. PC Mitchinson informed the meeting that Waitrose was still having problems with people stealing alcohol.

Cllr Dainter informed the meeting that she had been informed that a dog had been stolen from outside Co-op. PC Mitchinson was not aware of a dog theft report. The Mayor thanked PC Mitchinson for attending the meeting.

16.203.03. District Councillors Report

Information from District Councillor Reichhold had been previously circulated by email.

16.204. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr S Oakes

Seconded: Cllr P Peel

Resolved: All in favour

16.205. Town Matters

16.205.01. To discuss the Women's Tour 2017 and consider ideas to support the event.

The Women's Tour 2017 will be coming through Oundle on Wednesday 7th June. It was agreed that we should have the bunting put up, contact the shops to see if they want to decorate their windows and contact the primary school to see if the children would be able to come out and watch the race go by. Cllr S Oakes will find out if the gym would like to be involved in a spinning event at the Hub.

VC

- 16.205.02 To consider request from Transition Oundle regarding support from Oundle Town Council for the Open Garden day on 9th July 2017
It was agreed to allow Transition Oundle to use the Hub as a central point to sell the maps of the Open Gardens.

16.206. Council Matters

- 16.206.01 To receive the Clerks monthly report.
The Clerks report was received.

- 16.206.02 To approve the meeting dates for 2017/2018
Amendments to some of the dates were suggested. The Annual meeting of the Town Council to be on 23rd May and Estates meeting to be held on 23rd January. The Clerk will amend the schedule and re-circulate to the Councillors.

Proposed: Cllr Chapple **Seconded:** Cllr Dainter **Resolved:** All in favour.

- 16.206.03 To agree the proposed running order for 2017 Annual Town Meeting
The proposed running order had been previously circulated. It was felt that the meeting needed to have a positive feel to it and we should celebrate the successes in Oundle.
Cllr Chapple suggested that an agenda item should be available for the District Councillors. Finance information would be circulated for people to read rather than presenting it.
Cllr Dainter suggested getting the local six form children involved by helping with the production.

16.207. Financial Matters

- 16.207.01. To approve the Bank Reconciliation, Balance Sheet and Budget Report – February 2017.

Cllr Sparkes reported that unreconciled cheques were now being listed with the bank reconciliation. It was agreed that the un-presented cheques dating back to September 2016 would be credited out at the end of the financial year.

The accounts are currently in budget. The Court House has some more tenants moving in at the end of the month. Fletton House figures are going to be inspected at the Finance meeting on 28th March.

It is predicted that the Council accounts may run a small deficit at the end of this financial year. Two unexpected expenditures have been paid this year. £35,000 for asbestos removal dating back 2 years and the legal bills for the Fletton Field enquiry.

Proposed: Cllr Sparkes **Seconded:** Cllr Chapple **Resolved:** All in favour

- 16.207.02. Payments for February 2017.

AMENDED PROPOSITION: *'That the schedule of payments for February 2017 as presented at this item be paid up to the amount of £50,237.05 and that all related documentation and cheques are signed'*.

Proposed: Cllr Sparkes **Seconded:** Cllr Peel **Resolved:** All in favour

VC

- 16.207.03. To agree to a grant request from the Oundle and Thrapston Girlguiding Division for £200.00 towards a night away at an Adventure Centre.
The grant of £200 for the Oundle and Thrapston Girlguiding Division was agreed.

Proposed: Cllr Chapple

Seconded: Cllr Dainter

Resolved: All in favour

- 16.207.04 To consider a scheme for S106 money development at Herne Lodge and Land at Ashton Road, Oundle.
It was suggested that we start to put together a list of ideas and ask at the Annual Town Meeting for suggestions from the residents.

- 16.207.05 To review and approve any updates to the Council's Effectiveness of the Internal Audit Policy and to confirm our ongoing provider as External Auditor.

The item was deferred until after the next Finance and General Purposes Committee for discussion bring back to the Full Council meeting.

16.208. Planning Matters

- 16.208.01. To receive the minutes from the Planning Committee meeting held on 7th March 2017.

Minutes in the pack were received.

- 16.208.02. To receive an update on the Neighbourhood Plan and the meeting between ENC, Glapthorn Parish Council and Oundle Town Council.

The site map is going to be completed, the design statement revised and the Green Space document developed by members of the Neighbourhood Plan Steering Group. A presentation of the draft plan will be presented to the Full Council on 6th April.

ENC, as part of the local plan, have conducted a call for sites. Several sites have been put forward on the boundary of Oundle and Glapthorn.

Following our presentation on 6th April we will be in a position to speak directly with Glapthorn. Both councils feel happy that ENC do not want large scale developments in Glapthorn and on the boundary of Oundle. ENC reiterated that any potential developers on land outside of our neighbourhood plan could go to court.

16.209. Estate Matters

- 16.209.01. To receive the minutes of the Estate Management Committee meeting held on 7th March 2017

Minutes were received. Rugby club lease. Some items referred to this meeting.

- 16.209.02. To receive further information regarding the Old Market Hall Clock and consider the quote of £2,385.00 for repairs to the Old Market Hall Clock.

A Licence was granted between the Norwich and Peterborough and Oundle Town Council for the clocks in 1999. The condition of the licence was that we must maintain and repair the clock. The licence has transferred to the Yorkshire Building Society who are looking to sell the building. Both Yorkshire Building Society and Oundle Town council are both bound by the

licence. There was a discussion regarding the Council's interest in the possible purchase of the building. It was agreed that the item be referred to the Estates Committee for further discussion.

Proposed: Cllr Chapple

Seconded: Cllr Sparkes

Resolved: All in favour

16.209.03 To approve the quote from the architect to draw plans for the extension to Fletton House and the pre-planning application submission.

The quote from Oundle Architects was approved

Proposed: Cllr Sparkes

Seconded: Cllr Peel

Resolved: All in favour.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

At 9.25pm it was proposed that the press and public be asked to leave.

Proposed: Cllr Chesser

Seconded: Cllr Chapple

Resolved: All in favour

The press and public were invited back into the room at 9.45pm

16.210. Personnel Matters

16.210.01 To receive a legal update

Awaiting the inspectors report anytime.

Legal update received.

16.210.02 Staff Matters

Cllr Peel suggested that the Council look at paying staff the Living Wage when setting the 2018/2019 budget.

The press and public were invited back into the room at 9.50pm

16.211. Correspondence for Action

16.211.01 To receive email from ENC regarding Funding Fair at East Northamptonshire House on 27th April 2017

Noted. Cllr Sparkes and the Clerk to attend.

16.211.02 To receive information regarding Earth Hour on 25th March 2017 from 8.30pm to 9.30pm and to agree to register Oundle Town Council on the website.

It was agreed that Oundle Town Council register on the Earth Hour website.

16.212. Correspondence for Information

16.212.01 To receive email from Danny Moody regarding County Councils Values and Principles consultation.

Noted.

16.212.02 To receive email from Northamptonshire County Council regarding Consultation on the Transfer of the Village Green in Keats Way, Rushden to Rushden Town

Noted.

16.212.03 Christian Aid Week Collection notification

Noted.

16.213. Any Other Relevant Matters for Report

Cllr Dainter asked if a representative from the Underground Youth Club could be invited to the next meeting.

There being no further business the meeting ended at 9.55 pm.

Signature: W. A. Chester

Dated: 18.4.17