



# Oundle Town Council

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**Minutes of the Town Council held on Wednesday 1<sup>st</sup> March at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.**

**Present:** Cllrs Chesser, N. Oakes, Piercy- Hughes, Sparkes and Chapple

**Minutes:** Hanneke Soans

**15.211. Apologies for Absence**

15.211.01. To receive apologies for absence.

None

15.211.02. To accept apologies for absence.

None

**15.212. Declarations of Interests**

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

15.212.01. To declare any Disclosable Pecuniary Interests.

None

15.212.02. To declare any Other Interests.

Item 15.222.07 Applicant is known to all Cllrs present

15.212.03. To consider any requests for Dispensation.

None

15.212.04. To report any gifts or hospitality accepted over the value of £50.00.

None

15.212.05. To report any inappropriate gifts or hospitality offered.

None

**15.213. Election of Chair Proposed Cllr Chesser**

**Proposed:** Cllr Chapple    **Seconded:** Cllr N. Oakes    **Resolved Unanimously**

**15.214. Election of a Deputy Chair Proposed Cllr Chapple**

**Proposed:** Cllr N. Oakes    **Seconded:** Cllr Sparkes    **Resolved Unanimously**

**15.215. Minutes of Previous Meetings – Full Council**

15.215.01    **PROPOSITION:** *'To approve and sign the minutes of the Full Council meeting held on 19<sup>th</sup> February 2016 as an accurate record.'* (*Standing Order 10c*)

*U Chesser*

Due to perceived inconsistencies in the previous minutes they will be placed on the next Full Council Agenda on 22<sup>nd</sup> March for approval.

Proposed: Cllr Chesser      Seconded: Cllr Sparkes      Resolved Unanimously

**15.216. Representations from Interested Parties**

The Police gave a brief crime report and advised they have been monitoring HGV's going through the town with weight limit restrictions. The Police are struggling as when planning was approved for the new building sites from ENC, the planners did not restrict HGV's going through the town. Question from the public as to who will enforce this to ensure safety of residents? Police cannot prosecute any lorry coming into Oundle at the moment. We can only do this on new planning applications.

**15.217. Consideration of Requests from Interested Parties**

*Public Participation section for a minimum of 15 minutes in every Full Council Meeting;*

County Councillor Heather Smith spoke about the application for town green status of the land on Glapthorn Road and explained why she put in an objection against this application. Cllr Smith advised in order to raise the 22 million pounds needed for school improvements it was always clear that this field would be sold to raise some of this amount, and that it was a miscomprehension that when PWS becomes an academy that other sources of funding will be available.

*PROPOSITION "That the Council make a commitment to support the Town's Youth Cafe for the next five years"*

Former councillor Debbie Murphy requested that a councillor take on the proposal to support the youth café for the next five years? It was agreed to consider this request.

*PROPOSITION "That the remaining members of Oundle Town Council stand down to allow an election to take place, as only Cllrs Chesser, Chapple and N. Oakes are there through election the others have been co-opted."*

Former councillor Debbie Murphy handed in a petition to ask for the above proposition to be considered. The petition will be considered. Cllr Phil Stearn explained that the district council would take over the running of the Town Council if the current council was disbanded.

Leigh Giurlando from the Oundle Chronicle gave an overview of the elections history of Oundle Town Council since the last election in 2007. After the 2015 election 3 councillors were co-opted on as there were not enough candidates to stand.

Neil Fraser former councillor addressed everyone present, previously people have not cared enough to stand up and offer themselves as councillors. The Council represent the town and it is important that people stand. Mr Fraser also gave an overview of the Neighbourhood Plan and advised that in light of current events the development does need to continue. He would like to propose that the development of the plan is taken back into the community, who will then deliver the draft plan to the Town Council which will then go to referendum.

*WAC hesser*

**15.218. Signing & Sealing**

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Sparkes      Seconded: Cllr Chapple      Resolved Unanimously

**15.219. Staffing Matters**

RESOLUTION: *'that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw'*. Standing Order 3c

Proposed: Cllr Chesser      Seconded: Cllr Chapple      to close meeting

15.219.01. An update on staffing matters.  
An update was received on current staff concerns.

15.219.02. "To appoint Chris Moses as the representative of the council to meet with the Town Clerk as necessary and appropriate".

Proposed: Cllr Chesser      Seconded: Cllr Piercy - Hughes      Resolved Unanimously

15.219.03. Transitional arrangements

Full Council meetings will now be on 22<sup>nd</sup> March, 5<sup>th</sup> April, and 26<sup>th</sup> April

The Annual Town Meeting is to be cancelled on 28<sup>th</sup> April and a new date has been agreed as the 26<sup>th</sup> May 2016.

May 17<sup>th</sup> May Full Council

May 26<sup>th</sup> May Annual Town Meeting

*Meeting to be re-opened.*

The Neighbourhood plan was discussed and it was agreed to continue this process and that Cllr Chapple would arrange a meeting with each section to progress this.

**15.220. Review of standing orders**

Full Council voted at the last meeting that there is a review of the current standing orders. It was agreed to speak to Sharn Matthews from ENC to ask for someone independent to review standing orders.

Proposed: Cllr Chapple      Seconded: Sparkes      Resolved Unanimously

**15.221. Planning Matters**

**Minutes and Actions from the Previous Meeting**

15.221.01      Proposition: *'To approve and sign minutes of the Planning Committee meeting held on 2<sup>nd</sup> February 2016 as an accurate record'* (Standing Order 10c)

*WAC hesser*

These minutes cannot be signed as there not enough councillors present from the last Planning Meeting.

- 15.221.02 To review the Action Points from the meeting held on 2<sup>nd</sup> February 2016.  
As above.

**15.222. Planning Applications**

**Please note:** Councillors are asked to review the Planning Applications before the meeting commences.

**Planning Applications**

Item	Reference	Details
15.222.01	EN/16/00113/ADV	<b><u>Oundle School Playing Field Glapthorn Road</u></b> Thirteen Flag Poles at Oundle School Playing Field for Advertisement Consent. <b>Objection.</b> Think one flag is sufficient not 13.
15.222.02	EN/16/00183/ADV	<b><u>The Coach House 80 South Road</u></b> New Metal sign with company name and details. <b>No Objection</b>
15.222.03	EN/16/00231/TCA	<b><u>The Refectory East Road</u></b> T1 – remove Copper Beech due to ganoderma in lower trunk. <b>No Objection</b>
15.222.04	EN/16/00150/TPO	<b><u>20 Siddons Close</u></b> Ash (T1) – remove to ground level. <b>No Objection</b> but get Tamsin the tree officer's opinion.
15.222.05	EN/16/00264/VAR	<b><u>2 Seymour Place</u></b> Variation of Condition 2 – extension to have a painted smooth render finish pursuant to planning permission 13/01440/FUL dated 15.10.13 – First floor extension. <b>Objection</b> as it will not match any of the other properties in this development. It is not in keeping.
15.222.06	EN/16/00053/FUL	<b><u>Oundle School Playing Field Glapthorn Road</u></b> 13 Flag Poles to be erected <b>Objection</b>
15.222.07	EN/15/02228/FUL	<b><u>7 St Christophers Drive</u></b> Change of use – conversion of garage to residential use including installation of wc, storage area and cloakroom accessible from house. <b>No Objection</b>
15.222.08	EN/16/00227/FUL	<b><u>11-12 Drumming Well Lane</u></b> Erection of two houses. Already being built, no change to access just one to add two single storey boxes on the front. <b>No Objection</b>
15.222.09	EN/16/00309/FUL	<b><u>21 Bridge View</u></b> Single storey rear and side extension. <b>No Objection</b>
15.222.10	EN/16/00102/FUL	<b><u>14 Market Place</u></b> Refurbishment and renovation of existing domestic

*WAZ keeper*

		accommodation at first and second floors: Conversion and extension of adjacent stores and courtyard to form retail premises. Missing an LBC application? <b>No Objection</b>
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**15.223 Planning Outcomes**

Item	Reference	Outcome
15.223.01	EN/14/00875/OUT Outline: Demolition of existing swimming pool and existing dwellings and the erection of a new sports centre with associated parking, tennis courts, relocation of running track, re-surfacing of existing sports courts and associated works (all matters reserved). <b>Sports Hall Milton Road</b>	<b>Recommendation: No Objection –</b> However concerns were raised about the proposed solo access off Milton Road is suitable, particularly for coaches and the plans could result in surface water flooding off site. We share resident's concerns that the number of coaches visiting and staying will cause noise and other nuisance. <b>Outcome: Granted</b>
15.223.02	EN/15/02270/LBC and EN15/02269/FUL Extension and internal alterations <b>18 Market Place</b>	<b>Recommendation: No Objection –</b> we defer to the decision of the conservation officer. <b>Outcome: Granted</b> For both applications
15.223.03	EN/15/02189/LBC Interior alterations to include new bathroom and kitchen facilities, new services, new staircase and general upgrade of an inhabitable dwelling including sound and thermal insulation. <b>5 Mill Road</b>	<b>Recommendation: No Objection –</b> providing the conservation officer is happy with the alterations. <b>Outcome: Granted</b>
15.223.04	EN/15/02251/FUL Proposed front and rear single storey extension and internal alterations to existing bungalow <b>6 Rockingham Hills</b>	<b>Recommendation: No Objection –</b> providing the same materials (as per existing building) are used. <b>Outcome: Granted</b>
15.223.05 To be noted	EN/15/02262/PDU Change of use of first and second floor offices (B1) to 2 No. flats (C3) 1 No. flat per floor. <b>21-23 West Street</b>	<b>Recommendation: No Objection</b> <b>Outcome: Advised by ENC that this proposal will NOT require prior approval of the Local Planning Authority as defined in Schedule 2 of the Town &amp; Country Order 2015.</b>
15.223.06	EN/15/01967/FUL Renovation of existing semi derelict and uninhabitable cottage to provide a single dwelling. Conversion and change of use of disused buildings (comprising a brewery, stables, kiln cartshed and cowshed) into six	<b>Recommendation: No Objection</b> but disappointed by the retrospective elements of this application. <b>Outcome: Granted</b>

*W. A. Chesser*

	dwellings. Retrospective application to demolish firebox in brewery and to construct a wall at bottom of garden. 15 Mill Road	
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**15.224.01 Planning Appeals**

Update on Enforcement Notice in relation to an alleged breach of planning control at premises located as 51 North Street Oundle.

Cllr Chapple gave an overview that the applicant has put up solar panels without permission. A retrospective planning application was refused, however the panels have yet to be removed and it is subject to further enforcement.

**15.225 Planning Matters**

**15.225.01** To consider any update to current Section 106 Agreements.

No update was available as Sharn Matthews is currently off sick.

**15.225.02** To note any updates for 15/01719/VAR Lamorna 11 Glapthorn Road.

An e-mail has been received from the case officer with an update. It was agreed that Council should reinstate our original decision for No Objection even though it is frustrating. It was also noted that fence posts are on the wrong side of the fence.

**15.225.03** To note any updates for 15/02174/OUT Land rear of Abbott House and 1-3 Glapthorn Road.

Cllr Chapple advised that former Cllr Grove is happy to work alongside Cllr Chapple on this. The Planning application is separate to the land and we objected to this as it breached RNOTP. Propose to contact Cllr Grove to progress this further. Cllr Stearn gave update on this. Application is up next Wednesday night. The ENC case officer is recommending rejection.

*Closed meeting to allow an update from the public.*

Former Cllr Talbot asked if OTC will make representation at the meeting. It was confirmed that yes we would.

**15.225.04** To review any updates for advertising/ 'A' Boards Policy from ENC/NCC  
No updates received on this so far.

Alan Smith a former business owner explained that planning permission and barriers are required.

*Meeting Re opened*

**15.226 Consultations/Correspondence**

**15.226.01** To consider NNJC Strategy Responses and further progression.

Cllr Chapple would give update on specific items. Will effect neighbouring villages more than Oundle. OTC do not need to take it further at this stage.

**15.226.02** To note update on Northants ACRE: Consultation on proposed changes to National Planning Policy.

Cllr Chapple did not notice any items that would impact on Oundle.

**15.226.03** To note NCC Land Disposal from Atkins Ltd for draft response for Full Council. Response received by Atkins and may require adjusting on Section 77.

Cllr Chapple will look at this in detail and speak to former Cllr Grove.

**15.227. Any Other Relevant Matters for Report**

Acknowledge petition received this evening, noted on the original look that many signatories are not from the parish of Oundle.

*UAC leader*

There being no further business the meeting closed at 22.00 pm

Signed:.....VA Kesser..... Dated:.....22.03.2016.....

NB: Please note for Wednesday 1<sup>st</sup> March read  
Tuesday 1<sup>st</sup> March Trish Baker