



# Oundle Town Council

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## Minutes of the Town Council held on Tuesday 5<sup>th</sup> April at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

**Present:** Cllrs Chesser, N. Oakes, Piercy- Hughes, Sparkes and Chapple

**Minutes:** Hanneke Soans

### 15.240. Apologies for Absence

- 15.240.01. To receive apologies for absence.  
None
- 15.240.02. To accept apologies for absence.  
None

### 15.241. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)  
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 15.241.01. To declare any Disclosable Pecuniary Interests.  
None
- 15.241.02. To declare any Other Interests.  
None
- 15.241.03. To consider any requests for Dispensation.  
None
- 15.241.04. To report any gifts or hospitality accepted over the value of £50.00.  
None
- 15.241.05. To report any inappropriate gifts or hospitality offered.  
None

### 15.242. Minutes of Previous Meetings – Full Council

- 15.242.01. PROPOSITION: *‘To approve and sign the minutes of the Full Council meeting held on 22<sup>nd</sup> March as an accurate record.’ (Standing Order 10c)*

**Proposed:** Cllr Piercy - Hughes    **Seconded:** Cllr Oakes    **Resolved Unanimously**

### 15.243. Representations from Interested Parties

*Representation by Neil Fraser on behalf of the Friends of Barnwell Country Park re: ‘Proposal to expand Barnwell Park’.*

Neil Fraser gave an overview of the extra land that the country park have been offered by the Duke of Gloucester to expand the park across the river. The Friends of the Country Park

have asked for letters of support from the Council to support this land acquisition.

#### **15.244. Consideration of Requests from Interested Parties**

Cllr Chapple agrees to back this request and feels that the town council should try and support this financially even though it is outside the parish boundary. It was agreed that the Council would support this as the protection of green space is very important to the town.

##### *Public Participation section for a minimum of 15 minutes in every Full Council Meeting*

- There was a question from the public about when the minutes of 16/02/2016 will be finally approved. These are being worked on at the moment and will be approved at the next Full Council meeting.
- There was a request from the public about moving the public participation section to later on in the meeting. This request is noted and will be considered.

#### **15.245. Operations Management Matters**

- 15.245.01. To review and approve any updates to the Council's Effectiveness of the Internal Audit Policy and to confirm our ongoing provider as auditor. It was agreed that BDO Stoy Hayward (LLP) will continue to be our internal auditor.

#### **15.246. Estates Matters**

15.246.01. Updates on the following items:

a. Snagging List for Fletton House

A verbal update was received detailing the items outstanding that need completing on Fletton House to finish the building to the expected standard. It was proposed that there be a figure available to approve on the next agenda to finish the outstanding works on Fletton House.

There have been some issues with the drains at Fletton House over the last few weeks.

*PROPOSITION'* To approve an emergency spend if required to resolve the drains issue of up to £3,000.'

**Proposed:** Cllr Chapple **Seconded:** Cllr Oakes **Resolved Unanimous**

b. Defibrillators

Cllr Piercy – Hughes gave an update on the proposed sites of the defibrillators Surgery

Joan Strong

QVH

Site four not yet decided. The George due to close.

Quotes have been received from three companies for installation costs.

c. Cycle Stands

Cllr Piercy – Hughes and the Clerk are to visit the proposed market place sites on Thursday as they could impact on the Market.

#### d. Snipe Meadow

Several site visits have been carried out with contractors and quotes have been received to replace the broadwalk which are of a significant amount. A question was received from the public about putting Snipe Meadow under a stewardship scheme. It was confirmed that Snipe Meadow is already under a stewardship agreement.

#### 15.247. Planning Applications/Outcomes

Please note: Councillors are asked to review the Planning Applications before the meeting commences.

##### 15.247.01 Planning Applications

Item	Reference	Details
15.247.01.01	EN/16/00345/FUL	<b><u>32 Kings Road</u></b> Side porch and rear single storey extension. <b>No Objection</b>
15.247.01.02	EN/16/00476/FUL	<b><u>Oundle School Blackpot Lane</u></b> Amendment to surface water drainage network in association with application 15/01430/FUL. <b>We defer to the expertise in the ENC Planning Department.</b>
15.247.01.03	EN/16/00487/LBC	<b><u>6 Benefield Road</u></b> Two safety lights to side and rear. Replacement roof to existing brick shed. New air brick to ground floor rear wall. <b>No Objection</b>
15.247.01.04	EN/16/00584/TCA	<b><u>Devonshire House 4 Whitwells Yard</u></b> TG4 – reduce 3 lime trees by 1.5m to control and increase screening. <b>No Objection</b>
15.247.01.05	EN/16/00583/TCA	<b><u>Parr House 3 Whitwells Yard</u></b> T2 and T3 Sycamore- reduce by 8 metres T5 Maple – tip prune and thin T6 – Sorbus – reduce by 1 metre in <b>There is an absence of clear justification to reduce by such a drastic amount. Go by tree officer's advice.</b>
15.247.01.06	EN/16/00582/TPO	<b><u>Whitwells Lodge 1 Whitwells Yard</u></b> T1 – Sycamore crown lift to give 2m clearance to adjacent roof and crown lift to 3.5m to the south <b>No Objection</b>
15.247.01.07	EN/16/00510/TCA	<b><u>Fenton House Turners Yard</u></b> T1 – Sorbus reduce by 2 m and thin to prevent possible failure in lower union. <b>No Objection</b>

##### 15.247.02 Planning Outcomes

Item	Reference	Outcome
15.247.01	16/00069/OUT Outline: Change of use to four residential units (all matters reserved except access,	<b>Recommendation: No Objection</b> <b>Outcome: Granted</b>

	layout and scale). <b>38 West Street</b>	
15.247.02	15/02261/FUL Garage conversion including new windows and single storey front extension to link garage to dwelling. <b>7 Rockingham Hills</b>	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.247.03	16/00113/ADV Thirteen Flag Poles <b>Oundie School Playing Field</b>	<b>Recommendation:</b> Objection: One flag is sufficient not 13. <b>Outcome:</b> Refuse <b>Advertisement Consent</b>
15.247.04	16/00183/ADV New Metal hanging sign with company name and details. <b>The Coach House 80 South Road</b>	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.247.05	16/00272/AMD Non Material amendment – change to plans pursuant to application 15/00497/FUL – Two storey side extension <b>36 New Road</b>	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.247.06	EN/02174/OUT Outline: Up to thirteen dwellings and associated infrastructure (all matters reserved except for access) <b>Land Rear of Abbott House and 1-3 Glaphorn Road</b>	<b>Recommendation:</b> Objection <b>Outcome:</b> Refuse Outline <b>Planning Permission.</b>

#### **15.248. Correspondence for Action**

- 15.248.01. Invitation from Abbott House (Shaw Healthcare) for Chair of the Council, Councillors and Staff to attend a 'Street Party' on Thursday 21<sup>st</sup> April 3-6pm to mark the Queen's 90<sup>th</sup> Birthday Celebrations.  
Noted.

#### **15.249. Correspondence for Information**

- 15.249.01. Christian Aid Week Collection notification.  
Noted.
- 15.249.02. Letter received from Mr P Holmes re: Waitrose Car Parking issue  
This has been an ongoing issue and one meeting has already taken place here with all the parties involved. Council are happy to facilitate another meeting once Mr Holmes has received an response from the planning department to his letter.

#### **15.250. Any Other Relevant Matters for Report**

Cllr Oakes has received e-mails from a resident complaining about coaches in the Milton Road Car Park leaving their engines running. When the original planning application was received this issue was raised. Council agreed to raise this with the Estates Burser of

Oundle School. Then also ask ENC environmental health team to investigate this issue further. All concerned would then be notified of the outcome.  
Cllr Chapple voiced concerns about police vehicles being parked on verges outside the police station.

There being no further business the meeting closed at 9.13pm.

Signature:.....

Dated:.....