



Oundle Town Council

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Minutes of the Town Council held on Tuesday 19th July 2016 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Present: Cllrs Chesser, Chapple, N. Oakes, Fuller, Sparkes, Humphreys, Peel, Ellis, Glen and Butler

Minutes: Hanneke Soans

16.63. Apologies for Absence

- 16.63.01. To receive apologies for absence.
Cllrs Best, Dainter (Personal)
- 16.63.02. To accept apologies for absence.
Accepted

16.64. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 16.64.01. To declare any Disclosable Pecuniary Interests.
None
- 16.64.02. To declare any Other Interests.
16.70.03 Cllr Chapple, Oakes, Sparkes and Chesser are Museum Trustees
16.70.03 Cllr Chesser chair of CHAT.
16.73.04 Cllr Peel knows the applicant.
- 16.64.03. To consider any requests for Dispensation.
None
- 16.64.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 16.32.05. To report any inappropriate gifts or hospitality offered.
None

16.65. Minutes of Previous Meetings – Full Council

- 16.65.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 5th July 2016 as an accurate record.'* (*Standing Order 10c*)

Proposed: Cllr Oakes **Seconded:** Cllr Chapple **Resolved Unanimously**

16.66. Representations from Interested Parties

None received.

16.67. Consideration of Requests from Interested Parties

A resident asked when he will receive a response to an e-mail submitted a few weeks ago asking for financial information from Cllr Sparkes. Cllr Sparkes advised a response would be sent as soon as possible.

A resident proposed a motion to record council meetings. Another resident advised that NCC show their meetings on their web site and he offered to help set this up for OTC.

16.68. Reports

Mayors Report

None

Police Report

Srg Paul Mitchinson advised there is currently a trend of vehicles being broken into and items being stolen. Waitrose have had distraction crime where someone talks to shoppers while their purse is stolen. An update was given on the recent school bus crash.

An update was requested on Lorry Watch two lorry companies have been spoken to.

District Councillors Report

No district councilors present to report however apologies received from Cllr Vowles and Stearn.

16.69. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Chapple **Seconded:** Cllr Fuller **Resolved Unanimously**

16.70. Financial Matters

16.70.01. To approve the Balance Sheet for June 2016.
Cllr Sparkes gave an overview of the balance sheet.

16.70.02. Payments for June 2016.
PROPOSITION: *'That the schedule of payments for June 2016 as presented at this item are paid in the amount of £59,403.53 and that all related documentation and cheques are signed'*.

Proposed: Cllr Sparkes **Seconded:** Cllr Chapple **Resolved Unanimously**

16.70.03. To Consider Arts and Community Support Grant Applications received totalling £6,400.
CHAT - Agreed grant request to be paid in two instalments.
Phab – Agreed however a copy of their accounts would be requested.
Oundle Festival of Music & Drama – Agreed unanimously
Oundle Museum – Agreed unanimously

16.70.04. To confirm that the Notice of Conclusion of Audit has been displayed on the notice board for at least 14 days
Noted.



16.71. Estate Matters

16.71.01. Heartstart have requested training in all the buildings where the defibrulators are sited. Agreed free training agreed to supply free training in the Council venues.
Cllr Oakes agreed to progress the siting of WW1 bench with highways.
Snipe Meadow an update was received on funding propositions from Cllr Butler who is progressing this.
The Annual Estate Inspection is due and it was agreed the Clerk would send out a list of proposed dates in August/September for a Tuesday evening.

16.72. Neighbourhood Plan

An updated report was received from Cllr Stearn. Cllr Chapple gave an update that due to low council numbers the plan was currently back in the hands of the NP group to progress. However Cllr Chapple and Cllr Sparkes have not been invited to any meetings.
A local resident who works for Natural England and has been given time by Natural England to work on a local plan.
Cllr Dainter offered her help at the ATM and was requested to liaise with Cllr Chapple to set up a meeting.
Request a copy of accounts for the NP to be made available to the group.

16.41. Planning Applications

Item	Reference	Details
16.41.01	16/01159/TPO	<u>4 The Old Quarry</u> No Objection
16.41.02	16/01098/LBC	<u>16 Mill Road</u> Agree to be guided by Tamsin the Tree Officer.
16.41.03	16/01074/FUL	<u>44 West Street</u> Objection as it is a listed building in a conservation area and should not be altered.
16.41.04	16/01075/LBC	28 Herne Road No Objection
16.41.05	16/01047/LBC	<u>The Olive Grove</u> No Objection

W. Chesser

16.41.06	16/01054/FUL	<u>Sports hall, Milton Road</u> No Objection
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None

16.43. Planning Appeal

None

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Chesser Seconded: Cllr Chapple Resolved Unanimously

16.74. Staffing Matters

16.74.01 To approve SLCC membership of £284.00 for the Interim Clerk.

Proposed: Cllr Fuller Seconded: Cllr Oakes Resolved Unanimously

16.74.02 To consider the outcome report of staff appeal hearing.

Please refer to separate confidential minutes.

16.74.03 To make a decision on auto enrolment for staff pensions.

Please refer to separate confidential minutes.

16.74.04 Staff update

Please refer to separate confidential minutes.

Meeting re-opened at 10.22pm

16.75. Correspondence for Action

16.75.01 To accept the offer of wheel hub from the Museum to be placed on the wall of Fletton House outside the Hub.

Accepted.

16.76. Correspondence for Information

16.76.01 To note an application from residents on South Road to the Highways Authority for yellow lines to restrict parking outside 110, 112, and 114 South

W.A. Chesser

Road.

Noted

16.76.02 To note a letter received from NCC advising that the application for the land at Fletton Field to become a village green has been contested by the landowner and will be subject to an inquiry in October/November 2016.

Noted.

16.77. Any other relevant matters for report

The clock opposite bus shelter not working.

Cllr Chapple has received an email from the rugby club about possibly moving from occupation road. Noted that the football have the same issues about space. Cllr Chapple will approach the club and advise the council.

Meeting closed at 10.40pm

Signature:.....

Dated:.....