



Oundle Town Council

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Minutes of the Town Council held on Tuesday 26th April 2016 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Present: Cllrs Chesser, N. Oakes, Piercy- Hughes, Sparkes and Chapple

Minutes: Hanneke Soans

15.251. Apologies for Absence

15.251.01. To receive apologies for absence.

None

15.251.02. To accept apologies for absence.

None

15.252. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

15.252.01. To declare any Disclosable Pecuniary Interests.

None.

15.252.02. To declare any Other Interests.

Planning Item 15.260.01.07 8 St Peters Road Applicant is known to Cllrs Chapple and Oakes.

15.252.03. To consider any requests for Dispensation.

None

15.252.04. To report any gifts or hospitality accepted over the value of £50.00

None

15.252.05. To report any inappropriate gifts or hospitality offered.

None

15.253. Minutes of Previous Meetings – Full Council

15.253.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 16th February 2016 as an accurate record.'* (*Standing Order 10c*)

Cllr Menck reference needs to be removed.

Proposed: Cllr Chapple **Seconded:** Cllr Sparkes **Resolved Unanimously**

W Chesser

- 15.253.02. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 5th April 2016 as an accurate record.'* (Standing Order 10c)

Proposed: Cllr Oakes **Seconded:** Cllr Piercy – Hughes **Resolved Unanimously**

15.254. Representations from Interested Parties

15.255. Consideration of Requests from Interested Parties

Public Participation section for a minimum of 15 minutes in every Full Council Meeting
None.

15.256. Reports

15.256.01. Report of Mayor

The acting chair attended the lighting of the beacon for the Queen's Birthday celebrations in Northampton.

15.256.02. Police Report

A good outcome leading to the arrest of hare courses was achieved as a result of a farm watch alert. Coming up to the bank holiday, police will be targeting the Country Parks to remind people not to leave valuables on display in cars. The lorry watch campaign has been active and some lorries have been spoken to about the manner of their driving.

15.256.03. Report of District Councilors

Apologies from Jake Vowles. Cllr Reichhold gave an update on Housing Policy Working Party and advised there is currently no impact on Oundle. A Referendum debate is to take place at the Great Hall on Friday 6th May at 7.45pm if anyone wished to attend.

15.256.04. To receive a tabled update report from the Events Officer

Cllr Chapple questioned if events in the town should continue following the feedback received. He thanked the Events Officer for the effort put into organising events.

15.257. Signing & Sealing

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Piercy - Hughes **Seconded:** Cllr Chapple **Resolved Unanimously**

15.258. Estates Matters

15.258.01. To approve a spend of up to £1,000 to complete outstanding works on Fletton House.

Proposed: Cllr Chapple **Seconded:** Cllr Sparkes **Resolved Unanimously**

- 15.258.02 To approve a spend of up to £5,000 on a new boiler for The Courthouse.
It was agreed to amend this figure as an emergency spend up to £8,000. This would include works to replace the existing flue if required or a guarantee from the contractor that the flue would not need replacing in the next few years.

W. Chapple

Proposed: Cllr Chapple **Seconded:** Cllr Piercy - Hughes

15.258.03. A verbal update from Aviva Insurance following a visit to The Courthouse and the Queen Victoria Hall.

A verbal updated was given.

15.259. Council Matters

15.259.01. To note the current position regarding the Councillor vacancies.
One person will be elected on 5th May and a new election date has been set for Thursday 28th July. It was agreed to encourage candidates to take their papers direct to ENC before the closing date in plenty of time. The office staff should not be asked to get involved in the process at any time and a procedure for elections will be written by the Interim Clerk.

15.259.02. To agree an Agenda for the Annual Town Meeting.
The agenda is mostly mandatory. Green Spaces issue about Fletton Field and Cotterstock field need to be included. Cllr Heather Smith has agreed to attend. It was agreed the town must dictate the agenda and it would be published 5 working days before the meeting. A review of the council year is needed and to remind people about the election on 28th July. It was agreed Cllr Chesser would chair the meeting.

15.259.03. *PROPOSITION: 'That as soon as is practicable after the Annual Town Meeting all Councillors are issued with an updated handbook'*

Proposed: Cllr Chapple **Seconded:** Cllr Oakes **Resolved Unanimously**

Cllr Chapple would like a handbook issued for June. *Including the list given on his e-mail.* Possible mentoring may also required for the new councillors.

15.259.04. To consider a request to reschedule the public participation session within the Full Council meetings agenda.
Cllr Chesser asked that this to be reviewed following a request from a member of the public at a previous meeting. Cllr Chapple advised it maybe too long for people to wait if it is moved further down the agenda. It was agreed to leave it where it sits presently but to review again in the future.

15.260. Planning Applications/Outcomes

15.261.01 Planning Applications

Item	Reference	Details
15.260.01.01	EN/16/00709/FUL	78 South Road Installation of 2 no. roof lights, replacement of Juliet balcony and erection of timber fence. No Objection
15.260.01.02	EN/16/00636/FUL	22 Benefield Road

VA Chesser

		Demolition of existing dwelling and outbuilding and replacement with new 5 bedroom dwelling. No Objection
15.260.01.03	EN/16/00609/FUL	47 Rock Road Two storey side extension and proposed dropped kerb. No Objection
15.260.01.04	EN/16/00640/FUL	Herne Lodge and Land at Ashton Road Proposed amendments to house type for Plot 8 on the approved development 12/01614/FUL. No Objection
15.260.01.05	EN/16/00585/FUL	1 Cotterstock Road Two storey rear extension. No Objection
15.260.01.06	EN/16/00660/FUL	9 Laxton Drive To raise the garden fence to 1.7m high to boundary edge adjacent to highway. Objection. If it was part of the original planning permission to not have overly high fence then it shouldn't be allowed.
15.260.01.07	EN/16/00679/FUL	8 St Peters Road Proposed bedroom extension at first floor over garage. No Objection

15.260.02 Planning Outcomes

Item	Reference	Outcome
15.260.02.01	EN/16/00382/TCA 35 West Street T1 – Sycamore – reduce laterals up to 2.5 metres and reduce upper crown by up to 1.5m to reduce sail area. T2 – Sorbus – reduce by 2m height	Recommendation: No Objection Outcome: Granted
15.260.02.02	EN/16/00053/FUL 7 St Christophers Drive Change of use – conversion of garage to residential use including installation of wc, storage area and cloakroom accessible from house.	Recommendation: No Objection Outcome: Granted
15.260.02.03	EN/16/00451/AMD Land between The Ship Inn and 90 South Road Revised location for Proposed new detached two bedroom dwelling. See application 15/00169/FUL (No Objection)	Recommendation: No Objection Outcome: Refuse Planning Permission (Proposed changes shown on the drawing are too significant in context of the approved scheme & the surroundings to be considered as a Non Material Amendment.)
15.260.02.04	EN16/00507/AMD Oundle School Blackpot Lane Non material amendment – re level access path from West, remove retaining wall and stone clad seat, add an access control car park barrier to north east end. Demolition of workshop & ancillary buildings including microelectronics, link canopy and substation. Construction of two storey mathematics block & extension to existing	Recommendation: No Objection Outcome: Granted

NAE letter

	Patrick Centre & associated landscaping works.	
15.260.02.05	<u>EN/16/00264/VAR 2 Seymour Place</u> Variation of condition 2 – rendering to rear and 2no side elevations with front elevation only in reconstituted stonework to match existing house pursuant to planning permission 13/01440/FUL – ‘First floor extension’ dated 15.10.13	Recommendation: Objection as it sets precedent for other properties in the development to be altered in the same manner – NB. Agreement reached to replace like for like at front of property and rendering/painting to the side and back. Outcome: Granted
15.260.02.06	<u>EN/16/00309/FUL 21 Bridge View</u> Single storey rear and side extension	Recommendation: No Objection Outcome: Granted
15.260.02.07	<u>EN/16/00432/FUL Unit 4 Herne Park East Road</u> First floor mezzanine office to existing workshop, including provision of two windows at first floor level and new first floor door and external access stairs.	Recommendation: No Objection Outcome: Granted
15.260.02.08	<u>EN/16/00328/FUL 6A East Road</u> Proposed replacement dwelling.	Recommendation: No Objection Outcome: Granted
15.260.02.09	<u>EN/16/00345/FUL 32 Kings Road</u> Side porch and rear single storey extension	Recommendation: No Objection Outcome: Granted
15.260.02.10	<u>EN/16/00109/LBC and EN/16/00102/FUL 14 Market Place</u> Refurbishment and renovation of existing domestic accommodation at first and second floors: Conversion and extension of adjacent stores and courtyard to form retail premises.	Recommendation: No Objection Outcome: Granted

15.261. Operations Management Matters

15.261.01. 2016/17 Budget

Cllr Sparkes has examined the budget approved in January 2016. As a full set of Councillors will not be in place until August it would not be feasible to progress the sale of part of the Courthouse. Therefore the proposed £400,000 should be taken out of the income figures as this will not be achieved. It was also felt that the Hub's income projection would be £60,000 rather than £150,000 as this would be a much more realistic income.

PROPOSITION 'that these two changes to the income figures in the budget are accepted to reduce the income figure by £490,000 in the 2016/17 budget. '

Proposed: Cllr Sparkes **Seconded:** Cllr Chapple **Resolved Unanimously**

W. Chapple

15.261.02. To approve the Balance Sheet and Budget Report – March 2016

Cllr Chapple gave an overview that the figures overall are good. It is testament to staff that these figures are so good. The QVH will be the biggest challenge this year.

15.261.03. Payments for March 2016.

PROPOSITION: *'That the schedule of payments for March 2016 as presented at this item are paid in the amount of £51,182.50 and that all related documentation and cheques are signed'*.

Proposed: Cllr Chapple **Seconded:** Cllr Piercy - Hughes **Resolved Unanimously**

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

15.261.04. An update on the financial performance of The Hub 2015/16.

15.261.01. An update on the marketing of The Courthouse.

15.261.02. An update on Staffing Matters.

Please see separate confidential minutes.

Following these agenda items the meeting will be re-opened to the public.

15.262. Correspondence for Action

15.263. Correspondence for Information

15.263.01 An update from ENC about Switch Save Smile: The results

Noted.

15.264. Any Other Relevant Matters for Report

Cllr Chapple requested that someone takes down the redundant sign from the public toilets.

There being no further business the meeting closed at 10.00pm.

Signature:..........

Dated:.....17.5.2016.....