



Oundle Town Council

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Minutes of the Town Council Finance & General Purposes Committee held on Tuesday 11th April 2017 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Present: Cllrs: Cllr Chesser, Cllr Sparkes, Cllr Chapple and Cllr Glen
Clerk: Emma Baker

Absent: Cllr Peel

Minutes: Emma Baker

FGP16.52. Apologies for Absence

- 16.52.01. To receive apologies for absence.
Apologies were received from Cllr Best
- 16.52.02. To accept apologies for absence.
Accepted

FGP16.53. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 16.53.01. To declare any Disclosable Pecuniary Interests.
None
- 16.53.02. To declare any Other Interests.
None

FGP16.54. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).
None.

FGP16.55. Consideration of Requests from Interested Parties

None received.

FGP16.56. Minutes of Previous Meetings – Finance & General Purpose

- 16.56.01 PROPOSITION: *'To approve and sign the minutes of the Finance & General Purposes Committee meeting held on 28th March 2017 as an accurate record.'* (*Standing Order 10c*)

The minutes were amended to read:

Item 16.48.01 2nd Para "Overall all rooms rented by the museum are running at a loss, however as this is an amenity for the community and the town the Council is prepared to subsidise the costs."

A sentence has been included to read:

“There was a further loss of £6,800 approximately between 30th September 2016 and 31st January 2017”

Proposed: Cllr Chesser
Abstentions.

Seconded: Cllr Sparkes

Resolved 2 for 2

FGP16.57. Financial Matters

16.57.01 To receive the balance sheet and income and expenditure report up to 31st March 2017

There were no comments on balance sheet.

It was agreed that the Clerk would check why the QVH income was showing as a minus figure, confirm why the Courthouse not showing any income for the month and confirm what the brought forward balance included.

The expenditure for Fletton House is showing very high due to the inclusion of expenditure for the Hub. For the next financial year the expenditure for the Hub will be separated from the rest of the expenditure for Fletton House.

The Clerk will confirm what the expenditure under Farmers Markets is for and how much the rates are for the financial year 2017/2018.

16.57.02 To approve further expenditure of £700 for the lettering on the War Memorial

The expenditure for the lettering on the War Memorial was approved up to £700.

Proposed Cllr Glen

Seconded Cllr Sparkes

Resolved: All in favour.

16.57.03 To approve the Clerk's attendance at the SLCC Leadership in Action Conference on 8th and 9th June 2017.

It was approved for the Clerk to attend the SLCC Leadership in Action conference.

Proposed: Cllr Chapple

Seconded Cllr Glen

Resolved: All in favour.

16.57.04 To review the new Model Financial Regulations 2106

It was agreed that the Clerk would confirm with the Internal Auditor whether we need to include what our procedures are for cash handling in The Hub and whether we can amend the figure in item 14.2 from £250.00 to £500.00. Should the Finance Officer be referenced in the Financial Regulations as well as the Responsible Financial Officer.


The review of Direct Debits will be carried out by the Finance and General Purposes Committee.

FGP16.58. Correspondence for Action
None.

FGP16.59. Correspondence for Information
None.



There being no further business the meeting closed at 8.37 pm

Signed: 

Dated: 13/6/2017