

FLETTON HOUSE ACQUISITION WORKING PARTY

Minutes of the meeting held at the Courthouse on 10/11/2014

Present: Ann Fitzgerald; David Chapple; Paul King; Roy Sparkes; Terry Stagg

1) Apologies – Brian Pearson

2) Minutes of previous meeting c/f – tender docs. for catering AF 18/12/2014

pricing for room hire Ops. meeting 11/11/14

We have had zero interest from existing catering establishments which were contacted by OTC nor from advertising in the Oracle, and feel that we need to “widen the net”.

It was agreed to advertise on the OTC website and possibly in the local press.
Liaise with Comms. on how best to do this

AF 18/12/2014

3) Progress report – shortfall on furniture budget estimated to be around £50k.

Discussion on whether to rename the building and/or dance studio; arts & crafts room; meeting room; council chamber. Agreed to pass to Comms. for ideas.

AF 11/11/2014

4) Courthouse – plans have been drawn up to maximise space available for letting.

Southams seem to be the only agent interested in working with us.

It is highly probable a new lift will be required.

Plan for transition to move from Courthouse to Fletton to be formulated.

PK January 2015.

5) Operational issues – David Wood has relinquished his involvement with the project and the IT will be handled by Chris Elliot in future. Chris will be invited to attend the next meeting

Date of next meeting – 18/12/2014 – Courthouse – 7:30