

FLETON HOUSE WORKING PARTY

09/06/2014

Present - Ann Fitzgerald; Terry Stagg; Brian Pearson
Present for item 2: Darren Jeal, Faithful and Gould

1. Apologies : David Chapple, Paul King

2. Darren Jeal provided an update on progress:

- Jeakins Weir revised estimate of construction costs is £605k. While £605k is higher than the £570k construction budget, F&G view is that actual costs might be lower than the JW estimate by 6 per cent once out to tender. Also, there is a contingency of £27k for unexpected items which may not be used , although estimate for lift is probably too low - £20k but more likely to be £35k. Overall positive result.
- Bat survey completed. 1 Pipistrelle bat found roosting in dormer on south east elevation. Will not have any serious effect on building works.
- Planning - only 1 objection from Environment Protection. Want information on plant room equipment. This is an unusual request as it is too early to provide detailed information and all the equipment is inside the building. Conditions are usually attached to planning consents to restrict noise etc from plant room equipment. Darren has written to the planners.

ACTIONS

3. Previous meeting.

Not done by due date therefore carry forward to next meeting:

Seek quotes for windows from Tradell and 2 others

AF

Proposal :Marketing of space freed up in QVH when dance studio operating **PK**

Proposal: Community funding **GR**

Actioned and still in progress:

Courthouse marketing plan

Jeakins Weir costing of phase 2 works

WREN application (due 15.7.14)

Look at other grants

Opt to tax

Engage with Comms re IT brief, community engagement, engagement with local parishes. IT brief is urgent and needs to be given to F&G by mid June.

Transfer agreement - ensure business use/ community use issue addressed correctly

Meeting with Registrar to confirm move to FH

Room data sheets (due to F&G by 16.6.14)

Not due yet:

Day in the life of the building: issues for building operation and use (including directing/ helping users to find services they need) **DH/AF 14/7/14**
Community Education proposal **AF 14/7/14**

4. AOB

None

Next meeting 7.30 on 14 July 2014 at the Courthouse