



Oundle Town Council

The Courthouse - Mill Road - Oundle – Peterborough - PE8 4BW
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To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 18th November 2014** at **7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

14.134. Apologies for Absence

- 14.134.01. To receive apologies for absence.
- 14.134.02. To accept apologies for absence.

14.135. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 14.135.01. To declare any Disclosable Pecuniary Interests.
- 14.135.02. To declare any Other Interests.
- 14.135.03. To consider any requests for Dispensation.
- 14.135.04. To report any gifts or hospitality accepted over the value of £50.00.
- 14.135.05. To report any inappropriate gifts or hospitality offered.

14.136. Minutes of Previous Meeting – Full Council

- 14.136.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 21 October 2014 as an accurate record.'* (*Standing Order 10c*)

14.137. Review of Actions of the Previous Meetings – 21.10.2014

14.138. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).

14.139. Consideration of Requests from Interested Parties

14.140. Reports

- 14.140.01. Mayors Report
- 14.140.02. Police Report
- 14.140.03. District Councillors Report

14.141. Signing & Sealing

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

14.142. Operations Management Matters

- 14.142.01. To receive the minutes of the Operations Management Committee meeting held on 11th November 2014.
- 14.142.02. To approve the Budget Report & Balance Sheet – October 2014.
- 14.142.03. Payments for October 2014
PROPOSITION: *'That the schedule of payments for October 2014 as presented at this item are paid in the amount of £226,715.84 and that all related documentation and cheques are signed.'*
Note: This amount includes a transfer of £170,000 to an investment account.

14.143. Town Matters

- 14.143.01. To note progress on the lamp post installation and heritage lighting within the town and to:
 - a) Agree the heritage light design for the Market Place area;
 - b) To note the options available for lighting on North Street;
 - c) To agree that the £5000 budget can still be used for strengthened columns.
- 14.143.02. To receive the report from the Events Officer and to consider and approve any recommendations.
- 14.143.03. PROPOSITION: *'that expenditure of up to £2000 is approved to enable an Events Brochure to be produced and distributed'*.
- 14.143.04. Northamptonshire Highways: Proposed changes to the operation of Controlled Parking Zones in Northamptonshire. *Note: This impacts East Road, Oundle.*

14.144. Estate Matters

- 14.144.01. To receive the minutes of the Estate Management Committee meeting held on 23 October 2014.
- 14.144.02. PROPOSITION: *'that expenditure of £800 is approved to remove a diseased tree adjacent to Siddons Close'*.
- 14.114.03. To consider the proposed revised layout of The Courthouse and to approve the use of the services of a local Estate Agent to market and secure tenants for The Courthouse at a cost of 10% of the first years annual rent.

14.145. Fletton House Acquisition Working Party Matters

- 14.145.01. To receive the minutes of the Fletton House Working Party meetings held on 10 November 2014.
- 14.145.02. To note the agreed hire rates for Fletton House.
- 14.145.03. To consider proposal received from Oundle Community Pre-School for a rental agreement for use of space at Fletton House.

14.146. Communications Working Party Matters

- 14.146.01. To receive the minutes from the Communications Working Party meeting held on 10th November 2014.
- 14.146.02. PROPOSITION: *'that expenditure of £377.00 is approved to produce a 4 page insert to go in the December Oracle to promote the Oundle Thursday markets.'*

14.147. Neighbourhood Planning Working Party Matters

- 14.147.01. To receive the minutes of the Neighbourhood Planning Working Party meeting held on 28 October 2014.
- 14.147.02. To receive and accept the evidence within the 2014 Transport Study commissioned to support the development of the Oundle Neighbourhood Plan. *Note: A meeting to discuss this will be held at 6.45pm in Chambers to which the public are welcome to attend.*
- 14.147.03. PROPOSITION: *'that expenditure of £4500.00 is approved to provide an on-line survey, house to house delivery and analysis of responses from the town wide Neighbourhood Plan questionnaire'*.
- 14.147.04. An update on registering a Community Right to Bid on the NCC field adjacent to Abbott House utilised by Oundle Primary School.

14.148. Planning Matters

- 14.148.01 To receive the minutes from the Planning Committee meetings held on 4th November 2014.

14.149. Meeting Reports

- 14.149.01. To receive reports on meetings held by members on behalf of the Council.
- 14.149.02. To receive reports on meetings due to be held by members on behalf of the Council.

14.150. Council Matters

- 14.150.01. To receive the latest draft of the Oundle Town Council Business Plan 2015-19.
- 14.150.02. To note progress with the Councillor vacancy.
- 14.150.03. To note the proposals for the new Local Council Award Scheme which replaces the Quality Council Scheme.

14.151. Consultations, Conferences and Training

- 14.151.01. Northamptonshire Fire and Rescue Service draft Community Protection Plan Update and Review 2015. Consultation end date: 12 January 2015.

14.151.02. Northamptonshire County Council Consultation regarding changes to Children's Centre venues. End Date: 19 December 2014.

14.152. Correspondence for Action

None.

14.153. Correspondence for Information

14.153.01. Andy Sawford MP: Proposed changes to HM Courts & Tribunals Service at Corby.

14.154. Any Other Relevant Matters for Report



Debra Harper

Town Clerk

13 November 2014