



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 20th October 2015** at **7.30pm** in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3c).

Subject to standing order 3c above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3d).

Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3l).

AGENDA

15.111. Apologies for Absence

- 15.111.01. To receive apologies for absence.
- 15.111.02. To accept apologies for absence.

15.112. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 15.112.01. To declare any Disclosable Pecuniary Interests.
- 15.112.02. To declare any Other Interests.
- 15.112.03. To consider any requests for Dispensation.
- 15.112.04. To report any gifts or hospitality accepted over the value of £50.00.
- 15.112.05. To report any inappropriate gifts or hospitality offered.

15.113. Minutes of Previous Meetings – Full Council

- 15.113.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 15 September 2015 as an accurate record.'* (Standing Order 10c)

15.114. Review of Actions of the Previous Meetings – 15.09.2015

15.115. Representations from Interested Parties

Julie Grove in her capacity of Chair of Oundle Recreation and Green Spaces Group will be making a representation regarding the field on Glaphorn Road.

15.116. Consideration of Requests from Interested Parties

PROPOSITION: *'That Oundle Town Council considers actions relating to the field on Glaphorn Road'*.

15.117. Reports

- 15.117.01. Mayors Report
- 15.117.02. Police Report
- 15.117.03. District Councillors Report

15.118. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

15.119. Town Matters

15.119.01. To receive the report from the Events Officer and to consider and approve any recommendations.

15.119.02. PROPOSITION: *'That Oundle Town Council works alongside Heartstart Oundle and Oundle First Responders to apply for funding for 5 public access defibrillator units for the following locations*

- *Fletton House*
- *The Courthouse*
- *Joan Strong Centre*
- *The Queen Victoria Hall*
- *The George Inn*

and that the Council in conjunction with Heartstart Oundle will accept the responsibility for the checking and maintenance for these'.

15.119.03. To receive an update on progress with the re-opening of South Bridge.

15.119.04. PROPOSITION: *That Oundle Town Council:*

- (a) notes the correspondence received from David Oliver, Chief Executive of ENC in response to OTC's letter on the growing refugee crisis and;*
- (b) agrees to write to County Councillor, Heather Smith requesting information and assurances that NCC are putting in place the necessary framework and infrastructure around adults and children's safeguarding to help the refugees who may arrive in Northamptonshire and;*
- (c) notes the vote by Councillor Smith against the motion put forward at NCC's Full Council Meeting on Thursday 24 September 2015 relating to the Refugee Crisis.*

15.120. Operations Management Matters

- 15.120.01. To receive the minutes of the Operations Management Committee meeting held on 13th October 2015.
- 15.120.02. To approve the Balance Sheet and Budget Report – September 2015.
- 15.120.03. Payments for September 2015.

PROPOSITION: *'That the schedule of payments for September 2015 as presented at this item are paid in the amount of £421,261.08 and that all related documentation and cheques are signed'*.

Note: This includes a transfer of funds in the amount of £300,000.

- 15.120.04. To confirm the arrangements for the Financial Profiling of Council activities.

15.121. Estate Matters

- 15.121.01. To receive the minutes of the Estate Management Committee meeting held on 6th October 2015.
- 15.121.02. To receive a verbal update on the works required to finalise Fletton House.
- 15.121.04. To agree a policy regarding dogs in Oundle Town Council buildings.

15.122. Communications Working Party Matters

- 15.122.01. A verbal update to confirm the details and timescales for the next edition of the Oracle.

15.123. Neighbourhood Planning Working Party Matters

- 15.123.01. To receive the minutes of the Neighbourhood Planning Working Party meeting held on 22 September 2015.
- 15.123.02. To agree the proposed new arrangements for delivering the Neighbourhood Plan as follows:
- 15.123.02.01. PROPOSITION: *'To cease the existing Neighborhood Planning Working Party and its membership with immediate effect'*.
- 15.123.02.02. PROPOSITION: *'that Oundle Town Council establishes a Neighbourhood Planning Scrutiny Committee as outlined in the tabled report'*
- 15.123.02.03. PROPOSITION: *'that the Mayor and the Clerk have designated powers to identify and brief Neighbourhood Planning Policy Co-Ordinators to produce policies and evidence for scrutiny'*.

15.124. Planning Matters

- 15.124.01 To receive the minutes from the Planning Committee meeting held on 6th October 2015.

15.125. Meeting Reports

- 15.125.01. To receive reports on meetings held by members on behalf of the Council.
- 15.125.02. To receive reports on meetings due to be held by members on behalf of the Council.

15.126. Council Matters

- 15.126.01. An update on the proposed new Oundle Town Council logo.
- 15.126.02. To discuss plans for an official opening of Fletton House.
- 15.126.03. To consider next steps with the Local Council Awards Scheme.
- 15.126.04. To receive a verbal update with progress on the marketing plan for Oundle.

15.127. Consultations, Conferences and Training

- 15.127.01. Central Licensing Administration Unit: Consultation on Statement of Principles – Gambling Act 2005 (three yearly review). Responses by 3 November 2015.

15.128. Correspondence for Action

15.128.01. None.

15.129. Correspondence for Information

15.129.01. Tom Pursglove MP re Syrian Refugee Crisis

15.129.02. Cllr Rupert Reichhold re Syrian Refugee Crisis

15.130. Any Other Relevant Matters for Report



Debra Harper

Town Clerk

15 October 2015