



Oundle Town Council

The Courthouse - Mill Road - Oundle – Peterborough - PE8 4BW

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 21st July 2015** at **7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3c).

Subject to standing order 3c above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3d).

Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3l).

AGENDA

15.58. Apologies for Absence

- 15.58.01. To receive apologies for absence.
- 15.58.02. To accept apologies for absence.

15.59. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 15.59.01. To declare any Disclosable Pecuniary Interests.
- 15.59.02. To declare any Other Interests.
- 15.59.03. To consider any requests for Dispensation.
- 15.59.04. To report any gifts or hospitality accepted over the value of £50.00.
- 15.59.05. To report any inappropriate gifts or hospitality offered.

15.60. Minutes of Previous Meetings – Full Council

- 15.60.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 16 June 2015 as an accurate record.'* (*Standing Order 10c*)

15.61. Review of Actions of the Previous Meetings – 16.06.2015

15.62. Representations from Interested Parties

Stephanie Bradley from No.1 Community Services at St. Osyth's Lane has registered to speak.

15.63. Consideration of Requests from Interested Parties

15.64. Reports

- 15.64.01. Mayors Report
- 15.64.02. Police Report
- 15.64.03. District Councillors Report

15.65. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

15.66. Town Matters

- 15.66.01. To receive the report from the Events Officer and to consider and approve any recommendations.
- 15.66.02. PROPOSITION: *'That expenditure of £2k as allocated within the 2015/16 budget is approved to enable a Youth Worker to be employed to manage a new youth facility known as 'Oundle Underground Youth Café and to pay the room hire fees and purchase initial equipment'.*
- 15.66.03. To consider the report received regarding the proposed cycleway along Glaphorn Road and agree next steps.
- 15.66.04. To agree our approach to developing a marketing Plan for the town.
- 15.66.05. To consider any parking requests for inclusion within the next Traffic Order Review (see FC 16.06.2015 Item 15.45.04).

15.67. Operations Management Matters

- 15.67.01. To approve the Balance Sheet and Budget Report – June 2015.
- 15.67.02. Payments for June 2015.
PROPOSITION: *'That the schedule of payments for June 2015 as presented at this item are paid in the amount of £165,827.33 and that all related documentation and cheques are signed'.*
- 15.67.03. To receive the minutes of the Operations Management Committee meeting held on 16 July 2015.
- 15.67.04. PROPOSITION: *'that the Clerk is given delegated authority to spend up to £3K from the Pensions budget line to fund resource either from in-house staff or external support to fit out and enable a smooth transition to Fletton House'.*
- 15.67.05. To review the Council, Committee and Working Party work plans for 2015/16.
- 15.67.06. To note the comments made by the Internal Auditor relating to the Council's operation.

15.68. Estate Matters

- 15.68.01. To receive the minutes of the Estate Management Committee meeting held on 7th July 2015.

15.69. Fletton House Acquisition Working Party Matters

- 15.69.01. To receive a verbal update on progress with Fletton House.

Note: From the September Full Council meeting this will be merged with the Estate Management Committee items.

15.70. Communications Working Party Matters

- 15.70.01. To receive the minutes of the Communications Working Party meeting held on 23 June 2015.

- 15.70.02. To consider the proposed schedule for the production and delivery of the Oracle.

15.71. Neighbourhood Planning Working Party Matters

- 15.71.01. To receive the minutes of the Neighbourhood Planning Working Party meeting held on 30 June 2015.

- 15.71.02. To receive an update on the Neighbourhood Plan Public Meeting held on 16 July 2015.

15.72. Planning Matters

- 15.72.01 To receive the minutes from the Planning Committee meeting held on 7th July 2015.

15.73. Meeting Reports

- 15.73.01. To receive reports on meetings held by members on behalf of the Council.

- 15.73.02. To receive reports on meetings due to be held by members on behalf of the Council.

15.74. Council Matters

- 15.74.01. To receive a verbal update on the Council Mentoring Scheme.

- 15.74.02. To agree amendments to Oundle Town Council Management of Records Policy to reduce the retention of paper within the office.

15.75. Consultations, Conferences and Training

- 15.75.01. None.

15.76. Correspondence for Action

- 15.76.01. None.

15.77. Correspondence for Information

- 15.77.01. None.

15.78. Any Other Relevant Matters for Report



Debra Harper

Town Clerk

16 July 2015