



# Oundle Town Council

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**To: All members of Oundle Town Council**

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 21<sup>st</sup> October 2014 at 7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

## **Representations from Interested Parties**

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

## **AGENDA**

### **14.113. Apologies for Absence**

- 14.113.01. To receive apologies for absence.
- 14.113.02. To accept apologies for absence.

### **14.114. Declarations of Interests**

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 14.114.01. To declare any Disclosable Pecuniary Interests.
- 14.114.02. To declare any Other Interests.
- 14.114.03. To consider any requests for Dispensation.
- 14.114.04. To report any gifts or hospitality accepted over the value of £50.00.
- 14.114.05. To report any inappropriate gifts or hospitality offered.

### **14.115. Minutes of Previous Meeting – Full Council**

- 14.115.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 16 September 2014 as an accurate record.'* (*Standing Order 10c*)

### **14.116. Review of Actions of the Previous Meetings – 16.09.2014**

### **14.117. Representations from Interested Parties**

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the **Chairman's discretion**. (*Standing Order 3d and 3e*).

Mr Paul Eveleigh has registered to speak regarding the verges maintained by NCC within the town.

#### **14.118. Consideration of Requests from Interested Parties**

##### **14.119. Reports**

- 14.119.01. Mayors Report
- 14.119.02. Police Report
- 14.119.03. District Councillors Report

##### **14.120. Signing & Sealing**

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

##### **14.121. Operations Management Matters**

- 14.121.01. To approve the Budget Report & Balance Sheet - September 2014.
- 14.121.02. Payments for September 2014  
PROPOSITION: *'That the schedule of payments for September 2014 as presented at this item are paid in the amount of £67,748.16 and that all related documentation and cheques are signed'.*

##### **14.122. Town Matters**

- 14.122.01. To consider the report on maintaining the verges within the town and to:
  - a) approve a one-off cut in October 2014 at a cost of £700.00;
  - b) agree if Oundle Town Council becomes the responsible authority for the highway verges within the town;
  - c) agree the principle of wildlife verges and their location.
- 14.122.02. To note progress on the lamp post installation and heritage lighting within the town.
- 14.122.03. To approve enhancements to the annual Christmas Light display resulting in a total cost of £12,600 for the 2014 display;
- 14.122.04. To receive the report from the Events Officer and to consider and approve any recommendations.

##### **14.123. Estate Matters**

- 14.123.01. To receive an update on the renewal of the lease on Workshop 1.
- 14.123.02. To approve a payment of £1500.00 for the Community Payback services.
- 14.123.03. To note the report on the Courthouse lift and to agree next steps.

##### **14.124. Fletton House Acquisition Working Party Matters**

- 14.124.01. To receive the minutes of the Fletton House Working Party meetings held on 13 October 2014.

**14.125. Communications Working Party Matters**

- 14.125.01. To receive the minutes from the Communications Working Party meeting held on 9<sup>th</sup> October 2014.
- 14.125.02. PROPOSITION: *'that Oundle Town Council considers having a film produced to market the town and its properties and, if agreed, that a brief is produced to enable interested parties to submit quotes'*.

**14.126. Neighbourhood Planning Working Party Matters**

- 14.126.01. To receive the minutes of the Neighbourhood Planning Working Party meeting held on 23 September 2014.
- 14.126.02. To receive an update on progress with the 2014 Transport Study commissioned to support the development of the Oundle Neighbourhood Plan. *Note: A meeting to discuss this will be held at 6.45pm in Chambers to which the public are welcome to attend.*
- 14.126.03. To consider registering a Community Right to Bid on the NCC field adjacent to Abbott House utilised by Oundle Primary School.

**14.127. Planning Matters**

- 14.127.01. To receive the draft minutes from the Planning Committee meetings held on 7<sup>th</sup> October 2014.

**14.128. Meeting Reports**

- 14.128.01. To receive reports on meetings held by members on behalf of the Council.
- 14.128.02. To receive reports on meetings due to be held by members on behalf of the Council.

**14.129. Council Matters**

- 14.129.01. To consider the draft of the Oundle Town Council Business Plan 2015-19 and:
  - a) Agree the measures documented on page 8 and 9 of the report 'What we want to achieve' and
  - b) To agree the Community infrastructure Levy List (page 10).
- 14.129.02. To note progress with the Councillor vacancy.
- 14.129.03. To report on the 67<sup>th</sup> Annual General Meeting of Northants CALC.
- 14.129.04. To accept the proposed amendments to Oundle Town Council's Financial Regulations.

**14.130. Consultations, Conferences and Training**

- 14.130.01. NCC Consultation on Household Waste Recycling Centre Public Consultation. End date 31 October 2014.

**14.131. Correspondence for Action**

None.

