



Oundle Town Council

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Minutes of the Town Council Meeting held on Tuesday 17th January 2017 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs Chapple, Chesser, Dainter, Humphreys, N Oakes, S Oakes, Ellis, Peel and Sparkes

In attendance: Emma Baker – Town Clerk
District Councillor J Vowles
Sgt Paul Mitchinson
One member of the public.

16.159. Apologies for Absence

16.159.01. To receive apologies for absence.

Apologies for absence were received from Cllr Fuller, Cllr Glen, and Cllr Best (Personal).

16.159.02. To accept apologies for absence.

The apologies for absence were accepted.

16.160. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

16.160.01. To declare any Disclosable Pecuniary Interests.

None

16.160.02. To declare any Other Interests.

Cllr Chapple declared an interest on item 16.168.03.01

16.160.03. To consider any requests for Dispensation.

None

16.160.04. To report any gifts or hospitality accepted over the value of £50.00.

None

16.160.05. To report any inappropriate gifts or hospitality offered.

None

16.161. Minutes of Previous Meetings – Full Council

16.161.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meetings held on 20th December 2016 as an accurate record.'* (*Standing Order 10c*)

WTC Chesser

It was proposed to amend the minutes to read:

16.146.01 "There may be a need to look at alternative funding to keep the solicitor engaged. Cllr Chapple to speak to Julie Grove and Mr Boyer."

The minutes were approved and signed as a true record.

Proposed: Cllr Chapple **Seconded:** Cllr Ellis **Approved:** All in favour

16.162. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

A question was raised by a resident as to why Council meetings were not being recorded and published on the website as this had been agreed at a previous Council meeting held on 16th February 2016.

16.163. Consideration of Requests from Interested Parties

The Council agreed that the meetings should be recorded. It was agreed that the purchase of suitable recording equipment would be discussed at the next Communications Working Group meeting.

16.164. Reports

16.164.01. Mayors Report

None

16.164.02. Police Report

Sgt Paul Mitchinson informed the Councillors that there had been an increase in burglaries in Oundle and the surrounding areas. Some arrests have been made and there are several ongoing enquiries.

The Police are aiming to set up more Neighbourhood watch areas and increase the number of speed cameras in Oundle.

Glaphorn Road and Benefield Road are being assessed for possible speed camera sites. The concern from a resident regarding cars not stopping at the zebra crossing was raised with Sgt Mitchinson. He asked for the detail and location to be passed onto him so that he could investigate.

The Mayor thanked Sgt Mitchinson for attending the meeting.

16.164.03. District Councillors Report

District Councillor Vowles attended the meeting.

Cllr Peel questioned why the Town Council objections to planning applications were not taken into account when decisions were made at ENC.

Cllr Vowles informed the meeting that all comments were looked at however some decisions, made at District level did not always agree with the consultees.

Apologies were received from Cllr Reichhold.

16.165. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Peel

Seconded: Cllr N Oakes

Resolved: All in favour



16.166. Town Matters

- 16.166.01. To receive the Intermediate Report carried out by Northants CALC Internal Auditor and to agree a plan of action.
The Councillor received the Intermediate Report carried out by Northants CALC Internal Auditor and agreed that the Finance and General Purpose Committee should study the report and put together a schedule to review the Council's policies and procedures and identify any new policies that may be required. The Council should aim to have all the relevant policies in place before the annual Internal Audit in May 2017.

16.167. Financial Matters

- 16.167.01. To approve the Balance Sheet and Budget Report – December 2016.
Cllr Sparkes gave an overview of the balance sheet and budget report. The balance sheet and budget report for December was approved.

Proposed: Cllr Chapple **Seconded:** Cllr Dainter **Resolved:** All in favour.

Cllr Peel declared an interest on item 16.167.02

- 16.167.02. Payments for December 2016.
PROPOSITION: *'That the schedule of payments for December 2016 as presented at this item be paid up to the amount of £59,386.39 and that all related documentation and cheques are signed'*.

Proposed: Cllr Chapple **Seconded:** Cllr Dainter **Resolved:** 8 in favour
1 abstention

- 16.167.03. To approve the recommended budget for 2017/18 and to approve the Precept for 2017/18

The budget for 2017/2018 was approved.

Proposed: Cllr Chapple **Seconded:** Cllr S Oakes **Resolved:** 8 in favour
1 abstention

The Precept of £395,643.00 for 2017/2018 was approved.

Proposed: Cllr Peel **Seconded:** Cllr Chesser **Resolved:** All in favour

16.168. Planning Matters

- 16.168.01. To receive the minutes from the Planning Committee meeting held on 3rd January 2017.

The minutes from the meeting held on 3rd January were received.

- 16.168.02. To receive an update on the Deenethorpe Garden Village
Cllr Oakes gave an update regarding the Deenethorpe Garden Village. The development could include a total of 1,500 homes of different sizes to accommodate a mix of people. However, there was some concern about the infrastructure and whether a new school will be built within the development. Cllr Vowles informed the meeting that the District Council are consulting with Northamptonshire Highways to ensure that any lorries going to the site will be restricted to the A43 and not going through Oundle and

W. Chesser

nearby villages.

Cllr Sparkes informed the meeting that 406 trees have been planted on the site, one for every America service man that lost their life.

16.168.03. To consider the following planning applications

16.168.03.	Reference	Details
16.168.03.01	EN/16/02386/FUL	<u>The Chapel, Stoke Doyle Road</u> Proposed new pitched roof conservatory enclosure on the back elevation of the Chapel. <i>There were no objections provided the Conservation Officer is consulted and happy with the application.</i>
16.168.03.02	EN/16/02470/FUL	<u>Playing Field, Pavilion Drive</u> Site access road to provide temporary access for the construction of Athletics Track. <i>There were no objections.</i>

16.169. Estate Matters

16.169.01. To receive the minutes of the Estate Management Committee meeting held on 3rd January 2017

The minutes from the Estates Management Committee were received.

16.169.02. To approve a quote for eight new chairs for the Queen Victoria Hall to replace the eight missing chairs.

The quote of £420.60 for the chairs was approved.

Proposed: Cllr S Oakes **Seconded:** Cllr Humphreys **Resolved:** 8 in favour
1 abstention

16.169.03 To approve the quote to purchase new cutlery and crockery for The Hub.
The quote for the cutlery and crockery for The Hub was approved.

Proposed: Cllr Peel **Seconded:** Cllr S Oakes **Resolved:** All in favour

16.169.04 To approve the quote for a new cooler for The Hub to replace the current cooler

The quote for a new cooler of £389.99 was approved.

Proposed: Cllr Humphries **Seconded:** Cllr Ellis **Resolved:** All in favour

16.169.05 To approve the repositioning of the oven in The Hub kitchen to allow for more work surface space.

The repositioning of the oven in The Hub kitchen was approved.

Proposed: Cllr Ellis **Seconded:** Cllr Peel **Resolved:** All in favour

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

W.A. Chesher

At 9.21pm it was proposed that the press and public be asked to leave.

Proposed: Cllr Chesser **Seconded:** Cllr Chapple **Resolved:** All in favour

At 10.25pm the press and public were invited back in the meeting.

16.170. Personnel Matters

16.170.01 To receive a legal update and to agree a contingency plan for the Employment Tribunal.

It was agreed that a mandate be given to the representatives, from the Council, attending the Employment Tribunal, to allow them to make a decision if required following advice given by the insurance company and legal counsel.

Proposed: Cllr Dainter **Seconded:** Cllr Ellis **Resolved:** 7 in favour
2 abstentions

16.170.02 To consider request from staff in The Hub relating to outstanding holiday entitlement up to 31st March 2017

The request relating to the holiday entitlement was considered. A plan was agreed which would be discussed with the employees of The Hub.

Proposed: Cllr Dainter **Seconded:** Cllr Chapple **Resolved:** 8 in favour
1 abstention

At 10.34pm Cllr Dainter left the meeting.

16.171. Correspondence for Action

None received

16.172. Correspondence for Information

16.172.01 To receive the Public Consultation from Northamptonshire County Council regarding Consultation on the Development of Northamptonshire Adult Social Services.

Noted.

16.173. Any Other Relevant Matters for Report

Cllr Sparkes was concerned that an item relating to Staffing Matters was not on the agenda.

Cllr Chapple reported his concerns about the number of pot holes there are on the roads in Oundle.

There being no further business the meeting ended at 10.40pm

Signature:.....

Dated:..... 28/02/17

