



Oundle Town Council

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Minutes of the Town Council Meeting held on Tuesday 21st February 2017 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs V Chesser, N Oakes, S Oakes, S Ellis, P Peel, D Chapple, R Sparkes, M Dainter, C Best

In attendance: Emma Baker – Town Clerk
Cllr Phillip Stearn – District Councillor
PCSO Alex Franklin
4 members of the public

16.178. Apologies for Absence

- 16.178.01. To receive apologies for absence.
Apologies for absence were received from Cllr Fuller, Cllr Glen and Cllr Humphries (Personal).
- 16.178.02. To accept apologies for absence.
The apologies for absence were accepted.

16.179. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 16.179.01. To declare any Disclosable Pecuniary Interests.
None
- 16.179.02. To declare any Other Interests.
Cllr Chesser 16.187.04 and 16.188.02.02
- 16.179.03. To consider any requests for Dispensation.
None
- 16.179.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 16.179.05. To report any inappropriate gifts or hospitality offered.
None

16.180. Minutes of Previous Meetings – Full Council

- 16.180.01 PROPOSITION: *To approve and sign the minutes of the Full Council meeting held on 17th January 2017 as an accurate record.* (*Standing Order 10c*)

V Chesser

The minutes were approved

Proposed: Cllr N Oakes

Seconded: Cllr P Peel

Approved: All in favour

- 16.180.02 PROPOSITION: 'To approve and sign the minutes of the Extraordinary meeting held on 31st January 2017 as an accurate record' (Standing Order 10c)

The minutes were approved

Proposed: Cllr S Ellis

Seconded: Cllr N Oakes

Approved: All in favour

16.181. Public Participation from Interested Parties or Members of the public

There were none.

For a maximum of 15 minutes.

16.182. Consideration of Requests from Interested Parties

There were none.

16.183. Reports

16.183.01. Mayors Report

There was no report.

16.183.02. Police Report

PCSO Franklin informed the meeting that there has been an increase in anti-social behaviour. There has been some burglaries and shop lifting in the town all of which could be linked with the anti-social behaviour. An arrest has been made. Cllr Sparkes raised concerns with joy riders riding in long stay car park in East Road. PCSO Franklin informed the meeting that this has been reported to the police and they have 3 vehicle descriptions. The area is being monitored.

Cllr S Oakes reported that there have been some burglaries in Creed Road. PCSO Franklin informed the Councillors that the police have been visiting houses in the area reminding residents to keep their property secure. Cllr Ellis and Cllr Best have completed their first community speed watch. There are 6 reports in total. The Speed watch group are looking for more volunteers. They have recorded speeds of up to 38mph but none above 40mph. Cllr Chesser thanked PCSO Franklin for attending the meeting.

16.183.03. District Councillors Report

Cllr Stearn informed the meeting that the debate for setting the Council tax at ENC is going to take place in 10 days. ENC is the 8 lowest Council tax in the Country.

Cllr Ellis asked if ENC can assist the Council in contacting Northamptonshire Highways to help get the roads repaired. Cllr Stearn reported that there is a lack of funding for repair work and that we should contact Cllr Heather Smith as our County Council representative to see if anything can be done. Cllr Stearn informed the meeting that he had not received any further updates from the Scrutiny Committee relating to Northamptonshire Highways.

W. Chesser

The increase in council tax to allow for social care will be decided at the Council tax setting meeting.

16.184. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr S Oakes

Seconded: Cllr N Oakes

Resolved: All in favour

16.185. Town Matters

16.185.01. To receive and consider the Flood Investigation Report as a result of the Flood at Warren Bridge on 9th March 2016.

Cllr Fuller is the Oundle Town Council Flood Warden and will report on the Flood Investigation Report when he returns.

The Council received the report.

16.185.02 To agree to write a letter of support to change terms and conditions relating to a community project run by the Church

It was agreed that a letter from the Town Council would be sent in support of the community project run by the Church.

16.185.03 To consider creating a Community Self Help Emergency Plan following the recent gas emergency in the Town.

It was agreed that this would be a good idea and the Clerk would contact the Councillors and volunteers who would be interested on being part of an Emergency Plan working group.

16.186. Council Matters

16.186.01 To consider a proposal to merge the Communications working group with the Marketing Working Group.

It was agreed that the groups would work together better if they were merged as one group.

Proposed: Cllr Peel

Seconded: Cllr Ellis

Resolved: 8 in favour 1 against

16.186.02 To consider reviewing the Committee Structure and membership number of the Committees.

It was agreed that the committees and membership would remain the same until the Annual meeting of the Town Council when they are due to be reviewed. Cllr S Oakes suggested joining the Planning Committee to increase the membership number to 7.

Proposed: Cllr Chapple

Seconded: Cllr Ellis

Resolved: 8 in favour 1 against.

16.186.03 To receive the Clerks monthly report.

The Clerk report was received and it was agreed that the Clerk continue to write a monthly report.

16.187. Financial Matters

16.187.01. To approve the Bank Reconciliation, Balance Sheet and Budget Report – January 2017.

Cllr Sparkes gave an overview of the Bank reconciliation, balance sheet and budget report. Cllr Sparkes requested that the unreconciled report should be circulated with the Bank reconciliation in future.

The outstanding income from the market stall holders has been reduced significantly, however there is still some outstanding receipts being chased. The Hub has exceeded expectations for the year as total income has already at the year's budget. Room hire is on budget. Expenditure is £54,000 under budget for salaries and wages however The Court house expenditure is slightly above budget. The Clerk will confirm the payment figure in St Christopher's Drive is the payment to NCC for the road closure to clean the War Memorial.

Proposed: Cllr Sparkes **Seconded:** Cllr N Oakes **Resolved:** All in favour

16.187.02 To receive the minutes from the Finance and General Purposes Committee held on 10th January 2017.

The minutes were received.

16.187.03. Payments for January 2017.

PROPOSITION: *'That the schedule of payments for January 2017 as presented at this item be paid up to the amount of £51,508.30 and that all related documentation and cheques are signed'*.

Proposed: Cllr Sparkes **Seconded:** Cllr Chapple **Resolved:** All in favour

16.187.04. To receive the £500 donation from National Grid and to agree how the money is distributed.

Chesser declared an interest.

It was agreed to add the donation to the Town Council grant fund so that it is available to anyone applying for a grant.

Proposed: Cllr Chapple **Seconded:** Cllr Best **Resolved:** All in favour

16.187.05 To agree to the Clerk attending the 2017 UKLC User Conference organised by 2Commune at a cost of £75.00.

It was agreed that the Clerk attend the UKLC User Conference.

Proposed: Cllr Chapple **Seconded:** Cllr S Oakes **Resolved:** All in favour.

16.188. Planning Matters

16.188.01. To discuss progress and agree further action on the Neighbourhood Plan.

Cllr Stearn gave an update from the Neighbourhood Plan Steering group. The group are progressing towards completing a second draft and there has been a second meetings with ENC to get their unofficial approval. We had There has been a second consultation with the developers and the agreements have now been submitted. There are some planning technicalities that are being addressed in a letter that is due to do out to the developers next week.

A grant from Locality has been secured but will not be available until April 2017. There is a shortfall in this year's budget and some more money is required to the consultant. Cllr Sparkes informed the meeting that the Neighbourhood Plan budget for 2017/2018 is to cover the cost of the

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referendum and marketing the plan. The Clerk informed the meeting that the referendum should be funded by East Northants Council. It was agreed that the Clerk contact the NP consultant to ask for a quote to cover the cost of completing. The Council would then assess where the funding would come from.

A meeting is going to be arranged between Glapthorn PC, ENC and OTC to discuss the sites that share boundaries with Glapthorn and Oundle.

Cllr Peel left the meeting at 9.00pm

Cllr Peel returned to the meeting at 9.02pm.

16.188.02. To consider the following planning applications

Item	Reference	Details
16.188.02.01	17/00059/TPO	<p>12 Wyatt Way PE8 4HE</p> <p>TPO 36 Complete removal of Ash tree (G4) due to bracket fungus.</p> <p>No objections subject to the agreement of the tree officer.</p>
16.188.02.02	16/02297/FUL Chesser declared an interest	<p>4 Riverside Close PE8 4DN</p> <p>External remodelling of the property to include: multiple extensions across three floors, alterations to the roof and provision of entrance stairway to front elevation: Installation of dormer windows, canopies and terrace to rear elevation. Site works to front and rear of property including new entrance gates, retaining walls and fencing to front and regrading and hard landscaping features to rear.</p> <p>The Council objected to the application due to the impact on the street scene and loss of open space to the front of the property. It should be reported that some work has already started on the site and that no further work should be carried out until a decision has been made.</p>
16.188.02.03	17/00130/FUL	<p>38 Glapthorn Road PE8 4JQ</p> <p>Demolition of detached garage; Demolition of utility room, toilet and chimney erection of single story rear extension; Erection of three storey side extension and conversion of attic with the insertion of a rear dormer window; Replacement of conservatory with single storey rear extension.</p> <p>No Objections</p>

16.188.02.04	17/00231/LDP	<p>5 St Ann's Court PE8 4DS Two Storey rear extension projecting 3m on a detached dwelling. This is not the principal elevation. It is 2m from side boundaries and over 7m from rear boundary. The area covered by development within the curtilage is less than 50%. The height does not exceed the height of the existing dwelling and the eaves heights are the same.</p> <p>No comment</p>
16.188.02.05	17/00241/TCA	<p>17 North Street, PE8 4AL Prune a twisted willow tree back to the height of the gutter of the house (to previous pruned height).</p> <p>No objections subject to the agreement of the tree officer.</p>
16.188.02.06	17/00243/FUL	<p>53 Benefield Road, PE8 4EU Two storey rear extension and internal alterations.</p> <p>No objections</p>
16.188.02.07	17/00197/FUL	<p>53 Gordon Road, PE8 4LD Attached garage to side elevation.</p> <p>No Objections</p>
16.188.02.08	16/02185/REM	<p>Sports Hall, Milton Road, PE8 4AB Reserved Mattes proposal for access, layout, scale, appearance and landscaping pursuant to outline planning permission 14/00875/OUT for the demolition of existing swimming pool building and the erection of a new sports centre (to include 50m swimming pool, sports hall and associated facilities), a new internal access road to allow coaches for the sports centre and cricket pavilion to enter via Milton Road and exit onto Pavilion Drive, alterations to the Milton Road access, together with external works comprising of the provision of 6 new netball courts and retention of 6 existing netball/tennis courts, car parking, 5 on-site coach parking bays, cycle parking, together with other hard and soft landscaping and other associated infrastructure works.</p> <p>The Council remains concerned with the lack of parking for coaches and would have liked this to be addressed in reserved matters.</p> <p>The Council agreed that the one-way system is going to improve the safety concerns.</p>

16.189. Estate Matters

16.189.01. To receive the minutes of the Estate Management Committee meeting held on 7th February 2017

The minutes from the Estates Management Committee were received.

Contact has been made with the Rugby Club and they are willing to talk to the council about the request for land for the new maintenance workshop and discuss the extension of the lease.

Oundle school have offered the use of their cherry picker for putting up the bunting.

16.189.02. To approve the quote of £2,385.00 for the repairs to the Old Market Hall Clock

It was agreed to postpone the approval until more information has been obtained about the closure of the Norwich and Peterborough building society.

Proposed: Cllr Sparkes

Seconded: Cllr N Oakes

Resolved: All in favour

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

At 9.55pm it was proposed that the press and public be asked to leave.

Proposed: Cllr Chesser

Seconded: Cllr Chapple

Resolved: All in favour

The press and public were invited back into the room at 10.15pm

16.190. Personnel Matters

16.190.01 To receive a legal update
The update was received.

16.190.02 Staff Matters
No matters to report.

16.191. Correspondence for Action

16.191.01 NCC Public Consultation – Consultation on Northamptonshire County Council's Prioritisation Frame
Noted

16.192. Correspondence for Information

16.192.01 To receive letter from Tom Pursglove MP regarding the recent gas incident in Oundle.
Noted.

16.193. Any Other Relevant Matters for Report

Cllr Peel suggested that the Council send a letter to the Methodist church to thank them for starting the food bank.

Cllr Best informed the meeting that the Laxton Gardens development contractors park on Hillfield Road and have been seen emptying rubbish from their vehicles onto road side. Cllr Best will call Persimmon Homes to remind them about clearing

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up after themselves.

Cllr Ellis informed the meeting that he had contacted the Yorkshire Building Society about closing the Norwich and Peterborough Building Society in the Market Place to urge them to reconsider, however he was informed that it had already been agreed. Cllr N Oakes reported that it was a strategic matter closing the Building Society and all current accounts were being closed which means that people will have to set up new accounts.

There being no further business the meeting ended at 10.20pm.

Signature:.....

Dated:.....