



Oundle Town Council

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Minutes of the meeting of the Town Council Planning Committee held on Thursday 2nd January 2014 at 7.30pm in the Council Chamber, The Courthouse, Mill Road, Oundle.

Present: Cllrs Chapple, Chesser, Durman, Fraser, N Oakes and Rose.

Minutes: Debra Harper

PC13.59. Apologies for Absence

Apologies for absence were received and accepted from Cllr Radcliffe (unwell).

PC13.60. Minutes and Actions from the Previous Meeting

13.60.01. PROPOSITION: 'To approve and sign minutes of the Planning Committee meeting held on 5 December 2013 as an accurate record' (Standing Order 10c).

Proposed: Cllr N Oakes **Seconded:** Cllr Chapple
Resolved Unanimously

13.60.02. To review the Action Points from the meeting held on 5 December 2013.

All actions were complete or contained within this agenda.

PC13.61. Declarations of Interests

The following declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35 and 36*) were received:

13.61.01. Disclosable Pecuniary Interests
None.

13.61.02. Other Interest
None.

PC13.62. Representations from Interested Parties

None.

PC13.63. Planning Applications

13.63.01. Planning Applications

The following planning applications were considered with the outcomes as noted:

Item	Reference	Details	Outcome
13.63.01.01	EN/13/02010/FUL	7 St. Anns Court Single storey side extension and first floor extension	No Objection

		above garage.	
13.63.01.02	EN/13/02048/FUL	28 Kings Road Front Porch and high level ground floor window on South elevation (side).	No Objection
13.63.01.03	EN/13/02071/FUL	7 Blackpot Lane Single storey porch to the front elevation of the existing house.	No Objection

13.63.02. Planning Outcomes

The following planning outcomes were noted:

Item	Reference	Outcome
13.63.02.01	<u>EN/13/01673/TPO</u> Mature Salix Fragillis- Re pollard At Open Space Area Adjacent. 16 Laxton Drive.	Recommendation: No Objection Outcome: Granted
13.63.02.02	<u>EN/13/01668/FUL</u> Change of use from residential day assessment centre (C2) to dwelling house (C3). Mason House Glapthorn Road.	Recommendation: No Objection. However 3 parking places must be within the footprint of the site and the name Mason House to be retained. Outcome: Granted
13.63.02.03	<u>EN/13/01629/FUL</u> Combined roof light window added to Plot 41 in order to achieve building regulations. Side stairwell window also installed. 1 Lytham Park.	Recommendation: No Objection Outcome: Granted
13.63.02.04	<u>EN/13/01830/TCA</u> T1 Lilac – Reduce 50%. T2 Ash- Remove to increase light into garden and view of robinias T3 Goat Willow- Remove to increase light T4 Ash- Remove to increase light. 28B West Street.	Recommendation: No Objection T1 Lilac and T3 Goat Willow, Objection T2 Ash and T4 Ash as native trees. Outcome: T1 Lilac – Reduce by 50%. T2 Ash. Fell. T3. Willow. Fell. T4. Ash. Fell.
13.63.02.05	<u>EN/13/01747/FUL</u> Proposed extension over garage to side of property and to rear of garage, two storey extension to centre of house to form feature entrance and proposed double garage to front of property. Magnolia House, Mill Road.	Recommendation: No Objection Outcome: Granted

13.63.02.06	<u>EN/13/01778/LBC</u> External and internal alterations repairs and renewals. 28B West Street	Recommendation: No Objection Outcome: Granted
13.63.02.07	<u>EN/13/01740/TCA</u> T1 – Beech reduce by 40% T2 – Cedar reduce weight in crown by removing 5% of larger limbs.	Recommendation: No Objection Outcome: T1 (Beech) Reduce by 40% T2 (Cedar) Reduce canopy weight through targeted 5% reduction of larger limbs.
13.63.02.08	<u>EN/13/01711/FUL</u> Enhancement of landscape to include the partial re-alignment of the access road etc as per application. Enhancement of the recreation courts to the front of the boarding houses and the re-definition of the vehicular access and parking strategy. Land between Fisher&Crosby & Field Houses Milton Road.	Recommendation: We understand the reasons for the application and would ask that the number of trees lost is minimised and/or more trees planted to ensure an overall gain. Additionally as parking in the town is an area of concern, any actions that can be taken to alleviate the pressure in Oundle would be valued. Outcome: Granted

13.63.03. Planning Appeals
None.

13.64. Planning Matters

- 13.64.01. To receive an update on the Community Infrastructure Levy (CIL) requirements list.
Cllr Fraser advised that no progress has yet been made and that the CIL requirements will become apparent as a result of the 5 year plan being developed. The Clerk suggested that as a list had not yet been produced that the 5 year plan is submitted to ENC as support for the Councils requirements. This was agreed. It was also agreed that the CIL requirements should be a regular agenda item on the Planning Committee agenda to ensure that it stays up to date.
- 13.64.02. To consider any updates to Oundle Town Council's Planning Guidance document.
None.

13.65. Consultations/Correspondence

- 13.65.01. Parish Boundary Review: Consultation on Recommendations. End date 02.02.2014. – To receive an update on arrangements for the 11.01.2014 public meeting and to agree a process for the submission of the response.
Cllr Fraser provided an update on the plans for the public meeting and requested that all Councillors attend and provide assistance on the day. He advised that a document would be circulated early next week to help support this event and a briefing meeting would also be held.

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Cllr Chapple noted that information also needed to be gathered at this meeting to help support the Council's views on the Parish Boundary Review. Following a debate, it was agreed that this forum would not be appropriate and that instead this matter would be included on the Full Council agenda for the 16.01.2014 for a further response to be agreed.

13.65.02. To agree any action to be taken with the Fostering Solutions advertisement by the Wharf.

Cllr Chapple advised that he had raised concerns on the size and style of this advertisement to ENC and that as a result they were asking if the Council wishes enforcement action to be taken. Following a debate it was proposed *'that ENC are formally requested to take action on this advertisement banner'*. This was resolved unanimously. Cllr Chesser asked that ENC also take action with the holes drilled in the Rose and Crown for advertising. This request was agreed. The Clerk was asked to circulate a copy of the Council's policy on A Boards and advertising to all members of the Planning Committee and that this should be an agenda item for the next meeting.

13.65.03. NCC Development Local Validation List Consultation. End date 12 February 2014.

It was agreed that this should appear on the next Planning Committee agenda and that should anyone have any comments for submission then these should be discussed at that meeting.

13.65.04. NCC Minerals and Waste Local Validation List. End date 12 February 2014.

It was agreed that this should appear on the next Planning Committee agenda and that should anyone have any comments for submission then these should be discussed at that meeting.

13.65.05. Mr J R Fowles and Mr & Mrs Roberts re. Impact on cleanliness of Hillfield Road due to housing development.

The contents of the letters received were discussed. It was agreed that a letter should be sent to ENC and Persimmon Homes regarding the cleanliness of the roads. It was also agreed that a further letter regarding the height of the build should be sent to ENC and that copies of the correspondence should be sent to the complainants. It was agreed that within the letter to the residents, the role Oundle Town Council plays within the planning process should be highlighted. Cllr Chapple and Cllr Fraser agreed to draft these letters.

13.66. Any Other Relevant Matters for Report

Cllr Chesser reiterated that action should be taken regarding the holes drilled in the Rose and Crown for advertising.

There being no further business the meeting closed at 8.20pm.

Signed:.....



Dated:.....

6/2/14

Action Points – Planning Committee Meeting – 02.01.2014

Reference	Action	Responsibility	Due Date
PC/02.01.2014/01.	Include Parish Boundary Review response on Full Council agenda for 16.01.2014.	DH	10.01.2014
PC/02.01.2014/02.	Request ENC to take appropriate action on the Fostering Solution advertisement sign and the holes drilled by the Rose & Crown.	DH	10.01.2014
PC/02.01.2014/03.	Circulate a copy of the Council's policy on A Boards and advertising to all members of the Planning Committee and include this on the next agenda.	DH	31.01.2104
PC/02.01.2014/04.	Include NCC Development Local Validation List Consultation on next Planning Committee agenda.	DH	31.01.2014
PC/02.01.2014/05.	Include NCC Minerals and Waste Local Validation List on next Planning Committee agenda.	DH	31.01.2014
PC/02.01.2014/06.	Write to ENC and Persimmon Homes and residents regarding issues with road cleanliness and build at housing development.	DC/NF	10.01.2014

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