



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee held on Tuesday 23rd March 2021 at 7.30pm via Zoom.

Present: Cllr's V Chesser, M Glen, I Clark, T Robinson.

Minutes: Lisa Allan – Estates Officer

EM20.91 Apologies for Absence. Cllr Sparkes & Peel.
The apologies were accepted.

EM20.92 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)
(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM20.92.01 To declare any Disclosable Pecuniary Interests.

EM20.92.02 To declare any Other Interest – Cllr Clark - Item EM20.100 – Courthouse tenant known to Cllr in work capacity.

EM20.93 Representations from Interested Parties - None.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

EM20.94 Minutes of the Previous Meeting – Estate Management Committee.

To approve the minutes from the previous meeting held on **23rd February 2021.**

Proposed: Cllr Clark

Second: Cllr Glen

Agreed: Unanimous

EM20.95 Reports - received.

EM20.95.01 To receive income/expenditure report for OTC's properties & open spaces.

EM20.95.02 To receive progress update report for OTC's properties & open spaces.

EM20.96 The Hub – Update - see report - to discuss potential ideas for the Hub space and report to The Clerk for presentation at the next Full Council.

It was decided that the multifunctionality of the Hub needed to be preserved and community use was very important.

Existing hirers and people attending classes should still be able to use these facilities.

It was decided that a plan to provide basic refreshments could work but council

would need to decide how deeply involved with the refreshment side of things they are prepared to go – further discussion and recommendations to go on next Full Council Agenda.

It was also suggested that the Benefield Room could be utilized as a changing room for ballet and other dance class students.

EM20.97 To receive update regarding the Rugby Club - update received.

EM20.98 Fletton House – Update – To approve costs to update door & window locks as required by insurers for FH, QVH & CH.

The costs were approved.

Proposed: Cllr Clark

Second: Cllr Chesser

Agreed: Unanimous

EM20.99 QVH – Update – see report - received.

EM20.100 Courthouse – Update – see report - received.

EM20.101 Car park and toilets – Update – see report - received.

EM20.102 Recreation Ground/Skatepark – Update – To receive report and decide next steps.

The preliminary plans supplied by Rampchild were discussed and it was decided The Clerk & EO would investigate potential grants monies available for this project. Also, investigate viability of resurfacing the areas which will not be covered by skatepark structures.

It was also decided that Cllr Clark would circulate the plans to interested parties to obtain feedback and observations.

EM20.103 Properties and Open Spaces – Update see reports.

EM20.103.01 - Snipe Meadow – To consider email from The Wildlife Trust for Bedfordshire, Cambridgeshire & Northamptonshire and decide next steps.

It was decided to pursue the possibilities and funding suggested by the Wildlife Trust for improvement and management of Snipe Meadow.

EM20.103.02 – To appoint a second Snipe Meadow Warden to coordinate future projects.

Appointment of the second Snipe Meadow Warden, Richard Chandler, was approved.

Proposed: Cllr Clark

Second: Cllr Robinson

Agreed: Unanimous

EM20.103.03 - Signage Plan - To approve costs of signage for various OTC properties and open spaces.

The costs were approved.

Proposed: Cllr Clark

Second: Cllr Robinson

Agreed: Unanimous

EM20.103.03 - OTC Green Spaces and Wildflower Plan - To receive update report from Cllr Clark and decide next steps.

Update received. It was agreed that Cllr Clark continue to liaise with interested parties and formulate plans for Wildflower areas within OTC green spaces. Cllr Clark to report on progress after online meeting with residents and volunteers.

EM20.103.05 – Blooming Oundle and the town planters – To receive presentation and maintenance plan and approve BO’s use of the town planters.

The presentation was received and thanks expressed for the detail provided.

On the basis of the detailed plan, BO’s use of the planters was approved. Further careful consideration, at Full Council, would be necessary before approval could be given to the other suggested improvements of the town.

Proposed: Cllr Clark

Second: Cllr Robinson

Agreed: Unanimous

EM20.104 Projects:

Workshop – NTR

EM20.105 EV Charging Points – NTR

EM20.106 St Peter’s Church – Update – see report - received.

Update was also given on the recent damage to a portion of the churchyard wall on the North Street side of the church. Area has been secured and quotes for repairs currently being obtained.

EM20.107 Oundle Cemetery – Update – see report - received.

EM20.108 Joan Strong Centre – NTR

EM20.109 Markets – NTR

EM20.110 To consider and approve request for use of the Recreation Ground for an outdoor Exercise class.

The request was approved subject to COVID risk assessments being in place and some detailed ‘conditions of use’ being issued.

Proposed: Cllr Clark

Second: Cllr Chesser

Agreed: Unanimous

EM20.111 To receive February Action plan and progress update - received.

EM20.112 Any Other Business for report only.

Cllr Clark gave an update on the proposed Oundle Transport Survey 2021 and the suggestions contained therein. Further discussion to be taken to the next Full Council Meeting.

Meeting ended 8.31pm

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (27th April 2021) is: Thursday 22nd April 2021 - 12 noon.

A handwritten signature in blue ink, followed by the date '25/5/21' also in blue ink.