

Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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Minutes of the meeting of the Estate Management Committee held on Tuesday 26th November 2019 at 7.30pm in the Barnwell Room.

Present: Cllrs T Robinson, I Clark, V Chesser, M Glen, R Sparkes, T Stagg and P Peel

Minutes: Lisa Allan – Estates Officer

Absent: Cllr S Baker

EM19.99 Apologies for Absence.

There were no apologies.

EM19.100 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM19.100.01 To declare any Disclosable Pecuniary Interests - None.

EM19.100.02 To declare any Other Interests – None

EM19.101 Representations from Interested Parties - None.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3e and 3f*).

EM19.102 Minutes of the Previous Meeting – Estate Management Committee.

The minutes from the previous meeting held on 22nd October 2019 were approved.

Proposed: Cllr Stagg

Seconded: Cllr Robinson

Agreed: Unanimous

EM19.103 To discuss and adopt new Estate Management Committee Meeting format to include standard items each month as per suggestions at the last EMC meeting.

It was decided that the new format would be adopted from January 2020.

Proposed: Cllr Clark

Seconded: Cllr Glen

Agreed: Unanimous

EM19.104 Events.

EM19.104.01 To receive update on Events Meeting held on 5th November.

The update was received. EO to obtain more details regarding the Conker Championships.

EM19.104.02 To approve Oundle Vintage Festival's use of the Market Place for their Annual Fair on the 16th May 2020 along with use of the Recreation Ground for parking at a cost of £600.

Proposed: Cllr Glen

Seconded: Cllr Robinson

Agreed: Unanimous

EM19.104.03 To approve Oundle Festival's use of the Market Place for their Annual Food Festival on the 20th June 2020 along with use of the Recreation Ground for parking at a cost of £600.

Proposed: Cllr Robinson

Seconded: Cllr Glen

Agreed: Unanimous

EM19.105 To approve costs of £500 for bunting installation before the 28th March 2020 and to approve costs of £500 for bunting removal during September 2020.

Proposed: Cllr Glen

Seconded: Cllr Stagg

Agreed: Unanimous

EM19.106 Courthouse.

EM19.106.01 To receive update on Courthouse Roof.

The update was received. EO to book a date for the temporary repairs to go ahead as main work cannot be scheduled until March 2020.

EM19.106.02 To receive the report on the Courthouse Fire Alarm.

It was decided to defer this decision to the Full Council Meeting on the 17th December 2019, once all three quotes had been received.

Proposed: Cllr Glen

Seconded: Cllr Sparkes

Agreed: Unanimous

EM19.107 To consider request from G&S performers to remove the varnish finish from the stage area at the Queen Victoria Hall.

It was decided to ask the other regular users of the QVH if this would be acceptable to them before carrying out any works on the stage.

EM19.108 Christmas Market Update.

Volunteers still needed.

The update was received.

EM19.109 Update on Snipe Meadow.

The update was received.

EM19.110 Update on St Christopher's Drive play area – work completed 20/11/19.

The update was received.

EM19.111 Update on Recreation Ground Repairs – work completed 21 & 22/11/19.

The update was received.

EM19.112 To receive October Action plan and progress update.

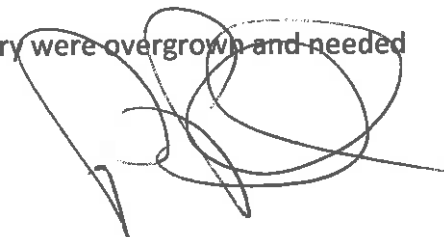
The Action Plan was received.

EM19.113 Any Other Business for report only.

EO updated the EC regarding the offer of trees to plant which had been forwarded to OTC by the ENC External Funding Manager. It was suggested the EO pass this information on to Transition Oundle.

Cllr Robinson asked for a discussion as to whether the notice boards outside the QVH were necessary.

Cllr Sparkes reported that areas of the Cemetery were overgrown and needed attention.



Cllr Sparkes reported concerns regarding the wall at St Peter's Church. The wall borders New Street and there are concerns that the wall is unsafe and needs attention. **Cllr Sparkes and Cllr Oakes to investigate further.**

Cllr Chesser reported on some negative feedback regarding the new cycle racks. Cllr Clark and EO reported on the positive feedback they have received regarding the new cycle racks.

Cllr Peel gave a report regarding the stairs at Fletton House and highlighted the necessary repairs.

There being no further business the meeting closed at 8.37pm.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (28th January 2020) IS: Thursday 23rd January 2020 - 12 noon.



A handwritten signature in black ink, followed by the date '28/01/2020' written in a cursive style.