



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee held on Tuesday 27th October 2020 at 7.30pm via Zoom.

Present: Cllrs P Peel, V Chesser, M Glen and I Clark

Minutes: Lisa Allan – Estates Officer

EM20.01 Apologies for Absence. Cllr's Robinson & Sparkes
The apologies were accepted.

EM20.02 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)
(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM20.02.01 To declare any Disclosable Pecuniary Interests - None.

EM20.02.02 To declare any Other Interest – None.

EM20.03 Representations from Interested Parties - None.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the **Chairman's discretion**. (*Standing Order 3e and 3f*).

EM20.04 Minutes of the Previous Meeting – Estate Management Committee.

The minutes from the previous meeting held on **25th February 2020** were approved.

Proposed: Cllr Chesser

Seconded: Cllr Glen

Agreed: Unanimous

EM20.05 Reports.

EM20.05.01 To receive income/expenditure report for OTC's properties & open spaces.

The report was received.

EM20.05.02 To receive progress update report for OTC's properties & open spaces.

The report was received.

EM20.06 Fletton House – Update received.

EM20.07 The Hub – Update received.

EM20.08 QVH – Update received.

EM20.09 Courthouse – Update received.

EM20.10 Car park and toilets – Update received.

EM20.11 Recreation Ground – Update received.

EM20.12 Snipe Meadow – Update received.

EM20.13 Projects:
Workshop – NTR

EM20.14 EV Charging Points – Update received.

EM20.15 St Peter's Church – Update received.

EM20.16 Oundle Cemetery - To approve costs to purchase three further benches to replace old ones remaining in the cemetery.

The costs for a further three benches were approved.

Proposed: Cllr Clark

Seconded: Cllr Chesser

Agreed: Unanimous

EM20.17 Joan Strong Centre - Update received.

EM20.18 To receive February Action plan and progress update.

February Action Plan and update received.

EM20.19 OTC Green Spaces Plan - To discuss leaving some areas of grass on various OTC green spaces to grow naturally to encourage wildlife and potentially include some wildflower seeding. EO to supply Cllr Clark with a list of potential green spaces. Cllr Clark to put together a detailed proposal to present to Full Council for consideration.

EM20.20 Any Other Business for report only.

Cllr Chesser reported that the recent story of a robbery in Waitrose was not true.

Cllr Glen requested consideration be given to permanent hand sanitising stations being installed within the Market Place and Public Toilets. EO to discuss possibilities with The Clerk.

Cllr Peel requested the message 'Hands, Face, Space' be advertised as much as possible on all OTC social and official mediums as often as possible.

There being no further business the meeting closed at 8.19pm.

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (24th November 2020) is: Thursday 19th November 2020 - 12 noon.



A handwritten signature in black ink, followed by the date '26/11/20' written in black ink.