



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee held on Tuesday 23rd October 2018 at 7.30pm the Oundle Suite, Fletton House.

Present: Cllrs V Chesser, T Robinson, J Hutton, M Glen, I Clark and R Sparkes

Minutes: Emma Baker – Town Clerk

EM18.50. Apologies for Absence

Apologies were received from Cllr Stagg and accepted.

EM18.51. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM18.51.01. To declare any Disclosable Pecuniary Interests.

None

EM18.51.02. To declare any Other Interests.

None

EM18.52. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the **Chairman's discretion**. (*Standing Order 3d and 3e*).

There were none

EM18.53. Minutes of the Previous Meeting – Estate Management Committee

The minutes from the previous meeting held on 25th September 2018 were approved.

Proposed: Cllr Glen

Seconded: Cllr Hutton

Agreed: All in favour

EM18.54. Three-Year Plan

EM18.54.01. To agree members of the working party for the three-year plan.

Cllrs T Robinson, M Glen and T Stagg agreed to be on the working party. Cllr Robinson agreed to organise a date for the first meeting.

EM18.55. To consider the Estates Management Committee marketing strategy for all Oundle Town Council properties.

Cllr Robinson and Cllr Hutton agreed to meet to discuss how marketing can help promote the Council's property. Cllr Glen could be available to assist and Cllr Sparkes agreed to help promote the Queen Victoria Hall. A meeting would be arranged for the

week beginning the 5th November.

EM18.56. To consider appointing a project manager to manage the new Workshop project.
It was agreed that a project manager should be appointed to manage the new Workshop project.

EM18.57. To receive a report on condition of Skateboard park.
It was agreed that the Clerk get a quote to repair the skateboard ramps.

EM18.58. To approve the cost for work to trees in Recreation Ground.
It was agreed that the Clerk find out if the trees should be reduced by more than 20% and when the work can be carried out.

Proposed: Cllr Sparkes **Seconded:** Cllr Chesser **Agreed:** All in favour

EM18.59. To approve plans for a new boardwalk at Snipe Meadow.
The committee agreed that the preferred option was for a 1.6 metre width and for the boardwalk to go up to the river.

EM18.60. Events

EM18.60.01. To consider whether to hire extra signs and barriers for Remembrance Day Parade.
As the quote was not received in time it was agreed that up to £500 could be spent on extra signage and barriers if required.

Proposed: Cllr Robinson **Seconded:** Cllr Sparkes **Agreed:** All in favour

EM18.60.02. To approve cost for Traffic Warden to enforce parking restrictions on New Street for Remembrance day parade.
The expenditure of £103.00 to spend on a Traffic Warden was approved.

Proposed: Cllr Hutton **Seconded:** Cllr Glen **Agreed:** All in favour

EM18.60.03. To approve the cost for signage, barriers and marshals for the Christmas market.
As the quote was not received it was agreed to defer this item to the next full council meeting. Quote not received.

EM18.61 Any Other Business for report

There being no further business the meeting closed at 8.23 pm

AS
27th Nov '18