



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee held on Tuesday 26th February 2019 at 7.30pm in the Barnwell Room.

Present: Cllrs J Hutton, V Chesser, R Sparkes and T Robinson.

Minutes: Lisa Allan – Deputy Clerk/Estates Officer

EM18.86 Apologies for Absence

Apologies were received from Cllr's Glen, Clark and Stagg and were accepted.

EM18.87 Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM18.87.01. To declare any Disclosable Pecuniary Interests.

None

EM18.87.02. To declare any Other Interests.

None.

EM18.88 Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3d and 3e*).

Alison Winbolt, on behalf of Paul Eveleigh, gave an update on the proposed design, location and costings of new cycle racks. Colin Godfrey from Macemain and Amstad was also in attendance. It was agreed that the next steps for Phase 1 of the cycle rack plan could be finalized in order to put the proposal to Full Council.

EM18.89 Minutes of the Previous Meeting – Estate Management Committee

The minutes from the previous meeting held on 29th January 2019 were approved.

Proposed: Cllr J Hutton

Seconded: Cllr T Robinson

Agreed: All in favour

EM18.90 Bunting.

EM 18.90.01 To receive an update on the bunting.

Received.

EM 18.90.02 To approve costs for installation of bunting £500 incl VAT.

The costs of £500 incl VAT for the installation and the cost of £500 incl VAT for removal of the bunting were approved.

Proposed: Cllr R Sparkes

Seconded: Cllr V Chesser

Agreed: All in favour

Action: EO to contact license body to confirm the acceptable timescales and arrange bunting installation date.

EM18.91 To consider Ora Cultro's use of the Hub and Ashton kitchen for their pop up restaurant.

It was agreed that the agreement allowing Ora Cultro use of the Hub and Ashton kitchen be terminated due to the issues raised.

Proposed: Cllr V Chesser Seconded: Cllr R Sparkes Agreed: All in favour

Action: EO to inform Ora Cultro of the decision and arrange for the removal of equipment and the return of keys.

EM18.92 To consider request from Volunteer Action regarding use of The Hub during August.

It was agreed that VA should pay for staffing costs for this event. However, a closer look at takings during August 2018 would be necessary to determine whether these events would bring increased revenue to the hub or result in a loss of earnings.

Proposed: Cllr T Robinson Seconded: Cllr J Hutton Agreed: All in favour

Action: EO to prepare figures showing August 2018 takings, potential staffing costs and projection of possible income for the VA events.

EM18.93 To consider issues with the Herne Park car park and it's use by Fairline staff.

It was agreed to arrange a meeting with Fairline to discuss these issues.

Action: EO to arrange a meeting between Councillors and Fairline.

EM18.94 To consider action regarding MOT test results for OTC Maintenance vehicle AJ04 FFX.

It was agreed that the EO should begin to look for a replacement van before the next MOT due date.

EM18.95 Litter Pick 2019.

EM 18.95.01 To receive an update on the next Oundle litter pick. Date Sunday 31st March 2019 – Received.

EM 18.95.02 To approve the purchase of equipment for this and future litter picks at a cost of up to £250 for 10 litter pickers and 10 refuse sack hoops.

It was agreed to purchase litter picking equipment at a cost of up to £250.

Proposed: Cllr J Hutton Seconded: Cllr R Sparkes Agreed: All in favour

Action: EO to order equipment.

EM18.96 To consider investing in reusable plastic cups for events such as the Christmas Market in order to reduce single use plastics during such events.

It was agreed that the council should wait and see the results and feedback from the Food Festival organisers regarding the success of these reusable plastic cups at their events.

EM19.97 To receive January Action plan and progress update.

Received.

EM18.98. Any Other Business for report only.

A handwritten signature in black ink, appearing to be 'ASL', located in the bottom right corner of the page.

There being no further business the meeting closed at 8.50pm.

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26th March 2019.