



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee held on Tuesday 23rd February 2021 at 7.30pm via Zoom.

Present: Cllrs P Peel, V Chesser, M Glen, I Clark, T Robinson and D Chapple

Also in attendance: Emma Baker, Gwen Radcliffe, Barbara Ding and Matt Blakeley

Minutes: Lisa Allan – Estates Officer

EM20.65 Apologies for Absence. Cllr Sparkes
The apologies were accepted.

EM20.66 Declarations of Interests.

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

EM20.66.01 To declare any Disclosable Pecuniary Interests - None.

EM20.66.02 To declare any Other Interest – None.

EM20.67 Representations from Interested Parties - None.

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3e and 3f*).

Mr Matt Blakley presented his proposal for The Hub Café to the Estates Committee. The committee requested a full business plan be submitted by Mr Blakeley for further consideration by Full Council.

EM20.68 To receive update from Solicitor regarding potential actions for the Rugby Club and decide next steps – this item was moved forward on the agenda to allow relevant participants to leave after discussion.
The update was received and next steps agreed.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c)

Proposed: Cllr Peel

Second: Cllr Clark

Agreed: Unanimous

The meeting closed at 8.11pm

The meeting opened at 8.40pm

EM20.69 Minutes of the Previous Meeting – Estate Management Committee.

To approve the minutes from the previous meeting held on **26th January 2021.**

Proposed: Cllr Clark

Second: Cllr Glen

Agreed: Unanimous

EM20.70 Reports.

EM20.70.01 To receive income/expenditure report for OTC's properties & open Spaces – update received.

EM20.70.02 To receive progress update report for OTC's properties & open Spaces – update received.

EM20.71 The Hub – Update received.

EM20.72 Fletton House – Update received.

EM20.73 QVH – Update received.

EM20.74 Courthouse – Update received.

EM20.75 Car park and toilets – Update received.

EM20.76 Recreation Ground – Update received.

EM20.77 Snipe Meadow – Update received.

**EM20.78 Projects:
Workshop – NTR**

EM20.79 EV Charging Points – Update received.

EM20.80 St Peter's Church – Update received.

EM20.81 Oundle Cemetery – To receive update on additional land for cemetery extension and decide next steps.

Update received. The Committee decided the EO should contact the land owner directly with regard to the purchase of additional land.

Proposed: Cllr Peel

Second: Cllr Chesser

Agreed: Unanimous

EM20.82 Joan Strong Centre – Update received.

EM20.83 OTC Green Spaces, Properties and Open Spaces Signage Plan – To receive update and report from Cllr Clark and to consider and approve signage designs in preparation for quotations.

Update received – The Committee agreed on preferred signage and for quotes to be obtained.

EM20.84 Markets – Update received.



- EM20.85 To consider the offer from Clear Utility Solutions in the latest NCALC update – Cllr Clark.**
Update received – Finance Officer requested to look into this and compare to our current service provider.
- EM20.86 War Memorial update for pedestrian sanctuary – Update received. The Committee agreed that Cllr Clark should continue discussions with Highways in this regard.**
- EM20.87 To receive 12-month maintenance plan and approve Transition Oundle and Oundle in Bloom’s initiative for town planters to be planted with edible plants.**
Report not yet received – EO to contact Blooming Oundle representative for an update.
- EM20.88 Oundle Music Trust – Update received - To approve OMT request to hold the Oundle Food Festival on the same day as monthly Farmers Market, 10th July 2021 if event is able to go ahead.**
The Committee agreed that the Food Festival could go ahead on the same day as the monthly Farmer’s Market, subject to the regular traders being happy with this arrangement.
Proposed: Cllr Clark **Second:** Cllr Glen **Agreed:** Unanimous
- EM20.89 To receive January Action plan and progress update – Update received.**
- EM20.90 Any Other Business for report only.**
Cllr Chesser reported the issue with cyclists using the footpaths and endangering pedestrians.

Meeting ended 9.15pm

DEADLINE FOR SUBMISSION OF ITEMS FOR THE NEXT ESTATE MANAGEMENT COMMITTEE MEETING (23rd March 2021) is: Thursday 18th March 2021 - 12 noon.



A handwritten signature in blue ink, followed by the date 23/3/21.