



Oundle Town Council

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Minutes of the meeting of the Estate Management Committee held on Tuesday 26th June 2018 at 7.30pm the Barnwell Room, Fletton House.

Present: Cllrs V Chesser, T Robinson, J Hutton and M Glen
Mr David Walker Chairman of Oundle Bowls Club

Minutes: Emma Baker – Town Clerk

Absent: Cllr Roy Sparkes

EM18.18. Apologies for Absence
Apologies were received from Cllr Clark and accepted.

EM18.19. Declarations of Interests
To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)
EM18.19.01. To declare any Disclosable Pecuniary Interests.
None
EM18.19.02. To declare any Other Interests.
None

EM18.20. Representations from Interested Parties
A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3d and 3e*).
Bowls Club Representative
David Walker Chairman of Oundle Bowling Club updated the meeting committee about the proposed alterations and extension to the Bowls Club.

EM18.21. Minutes of the Previous Meeting – Estate Management Committee
The minutes from the previous meeting held on 22nd May 2018 were approved.
Proposed: Cllr Glen **Seconded:** Cllr Hutton **Agreed:** All in favour

EM18.22. To review the rent for the Queen Victoria Hall for the Gilbert and Sullivan Players, OATS and Music Festival.
It was agreed that a new weekly rate would be introduced.

EM18.23. To receive Crime Prevention Audit Report for the Recreation Ground.
The report was received.

- EM18.24.** To approve the quote for a new lease for the tenants at the Joan Strong Centre.
It was agreed that the Clerk get another quote for drafting the new lease.
- EM18.25.** To consider a request from a resident regarding replacing a public noticeboard in West Street.
It was agreed that we would need to find out who owns the noticeboard before we repair or replace it. Cllr Chesser agreed to make enquiries to find out the ownership of the noticeboard.
- EM18.26.** To receive an update on the proposed new Workshop and review the plans.
It was agreed that the Clerk show the Rugby club the plans for the new workshop.
- EM18.27.** To approve the quote of £495.00 to draft the plans for the new Boardwalk.
The quote for £495.00 to draw up the plans was approved.
Proposed: Cllr Glen **Seconded:** Cllr Hutton **Agreed:** All in favour
- EM18.28.** To approve the quote to have replacement covers made for the sofas in the Glaphorn Room.
The quote for £250 per sofa was approved.
Proposed: Cllr Chesser **Seconded:** Cllr Robinson **Agreed:** All in favour
- EM18.29.** To approve the quote for putting up the bunting in the town.
The quote for £450 to put the bunting up was approved.
Proposed: Cllr Robinson **Seconded:** Cllr Glen **Agreed:** All in favour
- EM18.30.** To consider the quote for repairs to the QVH boiler and recommend it for approval at the next QVH Trust Meeting.
Quote for £583.90 to repair the boiler was approved.
Proposed: Cllr Robinson **Seconded:** Cllr Hutton **Agreed:** All in favour
- EM18.31.** To agree the quote to replace the arched gates in the Courthouse and recommend it for approval at the next Full Council Meeting.
It was agreed that the Clerk ask one of the contractors to send additional quotes to include making the gates out of soft wood.
- EM18.32.** To agree the quote to repair and repaint the windows and doors in the Courtyard of the Courthouse and recommend it for approval at the next Full Council Meeting.
It was agreed that the Committee recommend the quote from Yewside Ltd.
- EM18.33.** To receive the Hub monthly report.
The report was received and the Estates committee were pleased with the progress that the Hub staff were making.
- EM18.34.** To consider and approve the charge for the hire of the Hub for a pop-up fine dining restaurant.
It was agreed to charge £15 per hour for the hire of the Hub.

There being no further business the meeting closed at 8.39pm

