



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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## Minutes of the Extraordinary Meeting of the Town Council held on Tuesday 27<sup>th</sup> April 2021 at 7.30pm via Zoom.

**Members Present:** Cllrs T Robinson, D Chapple, I Clark, V Chesser, J Hutton, D Fuller, C Humphreys, P Peel and M Glen.

**In attendance:** Emma Baker – Town Clerk  
4 members of the public  
Tony Hoyle Oundle Path Warden

### 20.221. Apologies for Absence

- 20.221.01. To receive apologies for absence.  
Apologies were received from Cllrs Sparkes  
20.221.02. The apologies were accepted.

### 20.222. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 20.222.01. To declare any Disclosable Pecuniary Interests.  
20.222.02. To declare any Other Interests.  
20.222.03. To consider any requests for Dispensation.  
20.222.04. To report any gifts or hospitality accepted over the value of £50.00.  
20.222.05. To report any inappropriate gifts or hospitality offered.

### 20.223. Minutes of Previous Meetings

20.223.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 16<sup>th</sup> March 2021 as an accurate record.'* (*Standing Order 12*).  
The minutes were approved.

**Proposed:** Cllr Robinson      **Seconded:** Cllr Humphreys      **Resolved:** All in favour

20.223.02 PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 30<sup>th</sup> March 2021 as an accurate record.'* (*Standing Order 12*).  
The minutes were approved.

**Proposed:** Cllr Fuller      **Seconded:** Cllr Robinson      **Resolved:** All in favour

### 20.224. Public Participation from Interested Parties or Members of the public

My Hoyle informed the meeting that he had been in contact with Northants Highways

since being appointed as path warden and had been informed that they no longer supported the scheme. He has raised some questions with Highways but has not received a response as yet. He has walked all 10 paths in Oundle. There has been a long standing request to tidy up the path from Milton Road to Fletton way via Fletton Field and he has reinforced this with Northants Highways.

Mr Hoyle also read out a statement he had written on behalf of the Save Fletton Field informal group.

#### **20.225. Consideration of Requests from Interested Parties**

There were none.

#### **20.226. Reports**

##### **20.226.01. Mayor's Report**

The Mayor informed the meeting that this would be his last formal report as he was not standing again as a Councillor for OTC. He thanked the Councillors for all their hard work. The Council thanked Cllr Robinson for his 2 years service as Mayor and everyone agreed that his leadership had been amazing.

#### **20.227. Town Matters**

20.227.01. To consider the issue of footpath closures and trying to get a change to the law.  
Cllr Chapple raised his concerns about the closures of footpaths and how the Council had not been consulted before they were closed. There was a discussion about how this could be prevented in the future and who OTC should contact about it. It was agreed that someone from North Northants should be invited to a meeting after the elections to discuss the matter further.

20.227.02. To report on social media posts about Riverside Inn and to consider OTC response.  
The comments were noted.

20.227.03. To receive an update on Fletton Field.  
It was agreed that the Clerk write to NNC to find out why they have not responded to the application yet.

20.227.04. To consider request to carry out a traffic survey in Oundle.  
It was agreed that the requested for another transport survey would be discussed at the next Rural Coordination Group meeting.

20.227.05. To consider request from resident to install two Dog waste bins at entrances to Fletton Field.  
It was agreed that the Clerk complete an application from for a dog waste bin at the entrance off Glaphorn Road.

20.227.06 To receive report from Northants Highways representative following a meeting with residents about potholes in Oundle and speeding traffic in West Street.

It was agreed that the Clerk get some quotes for speed signs.



20.227.07. To consider request from resident to make the one-way system in St Osyth's Lane permanent.

It was agreed that the Clerk contact Northants Highways so see if making the one-way system permanent would be an option.

#### 20.228. Council Matters

20.228.01. To receive the Clerks Report.

The report was received.

20.228.02. To consider whether to go ahead with the scheduled Annual Town Meeting on 27<sup>th</sup> May and to agree holding an online meeting or face to face meeting.

It was agreed to hold the meeting on Zoom. The Mayor agreed to draft an agenda.

20.228.03. To receive an update on Covid Risk Assessment for Fletton House including new procedures for holding meetings in person in Fletton House.

The update was received.

20.228.04. To report on meeting with Your Town founder Mark White and to consider holding a run in the town in September or October.

It was agreed that this be deferred to a future meeting.

20.228.05. To report on uncontested election for Oundle Town Council and to consider campaign for co-option of Councillors to fill 4 vacancies.

The nominations for new Councillors were welcomed and it was agreed that the campaign to consider co-option would be discussed at the May meeting.

20.228.06. To approve request from Freedom Leisure to hold a Xplorer sessions on the Recreation ground the week beginning 9<sup>th</sup> August.

The Xplorer event in August was approved.

#### 20.208. Financial Matters

20.208.01. To approve the Bank Reconciliation and Balance Sheet for February 2021.

The monthly bank balance as at 31<sup>st</sup> March 2021 is as follows:

Barclays Account £482,852.54 and Unity Trust Bank £1,112.48.

The accounts were approved.

**Proposed:** Cllr Robinson                      **Seconded:** Cllr Peel                      **Resolved:** All in favour

20.208.02. Payments for March 2021.

PROPOSITION: *'That the schedule of payments for March 2021 as presented at this item are paid up and that all related documentation and cheques are signed'*.

Approved

**Proposed:** Cllr Robinson                      **Seconded:** Cllr Fuller                      **Resolved:** All in favour

20.229.03. To receive the Internal Control Check Report.

The report was received.

20.229.04. To consider increasing the Cemetery Fees.

This item was deferred to a future meeting

abstentions



20.229.05. To approve the Fletton House boiler maintenance contract for 2021/2022.  
The boiler maintenance quote of £872.10 +VAT was approved.

20.229.06. To approve the grant application for Blooming Oundle.  
The grant for £1,480 was approved.

#### **20.209. Planning Matters**

20.230.01 To receive the minutes from the Planning Committee meeting held on 6<sup>th</sup> April 2021.  
The minutes were received.

20.230.02. To receive the statement from Oundle School regarding development of land on Benefield Road and consider OTC response.  
It was agreed that OTC would not support any applications that were to be submitted before 2031.

#### **20.210. Estate Management Matters**

20.231.01. To receive the minutes from the meeting held on 23<sup>rd</sup> March 2021.  
The minutes were received.

20.231.02. To consider recommendation from Estates Committee for future idea for the Hub space in Fletton House.  
This item was deferred to a future meeting.

20.231.03. To approve new tenant for Office 4 in the Courthouse and approve cost for splitting off electrical circuit.  
The new tenant was approved and it was agreed that OTC would pay 50% of the cost to change the electricity connection.

20.231.04. To receive an update on the damaged churchyard wall.  
The update was received.

20.231.05. To give an update on damaged wall adjacent to the QVH.  
The update was noted.

20.231.06. To receive an update on Wildflower project.  
Cllr Clark updated the meeting about the wildflower project and that the residents of Oundle would be consulted before the work began.

20.231.07. To consider upgrading the skate park equipment and whether the work is carried out in phases over a 3-year period or completed in one year if we can get a grant to help fund the cost.  
This item was deferred to a future meeting.

#### **20.232. Communications Working Party**

20.232.01. To receive an update on Love Oundle website and other Communications matters.  
The update was received. The Communication working party were thanked

for the work they have done on the Love Oundle project.

**20.233. Correspondence for Information**

20.233.01. To receive Employment Law Newsletter

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c)*

**Proposed:** Cllr Robinson

**Seconded:** Cllr Fuller

**Resolved: 9** in favour  
1 against.

The meeting closed at 9.15pm

The meeting opened at 9.25pm

**20.234. Confidential Matters**

20.234.01. To receive an update on the recruitment of Maintenance Operative.  
The update was received.

20.234.02. To receive an update on residential development issues  
The update was received.

**20.235. Any Other Relevant Matters for Report Only**

The meeting closed at 9.30pm.

Signature:.....



18/5/21

OTC Monthly Payments - March 2021

Barclays Bank Online payment dated April 29th

Payee	Reason	£(incl VAT)	
		Total Salary	£ 10,866.41
NCC Pension	Monthly Pension - March	£	1,572.19 ✓
QVH	On Going Support	£	7,000.00 ✓
Peter Welch	Insurance payout	£	40.00 ✓
Anglotech	Monthly Photocopier printing costs	£	72.53 ✓
Bluemoon	IT Support	£	410.14 ✓
Clean4Shaw	CH, FH, SO Cleaning Contract	£	916.38 ✓
Colemans	Stationery	£	19.99 ✓
Coles	R&M Courthouse	£	68.68 ✓
County Life	Nene Valley Quarter Page	£	129.60 ✓
DC Construction	Churchyard Bollard repair	£	150.00 ✓
ENC	Emptying of Dog Bins	£	112.03 ✓
E-On Energy	Street Lighting Maintenance	£	266.99 ✓
E-On Uk PLC	Un metered supplies	£	206.58 ✓
Fox Directories	Oundle Advertiser	£	150.00 ✓
Hi Rise Lifts	Lift maintenance CH/FH	£	2,028.00 ✓
John Dawson	H&S Advise - St Peters Church	£	60.00 ✓
Kevin Mears	Litter picking Monthly March & April	£	400.00 ✓
NCalc	NCALC Subscription & Audit	£	2,288.87 ✓
NCC	Glaphorn Road Crossing	£	150,017.80 ✓
→Pick Arthey	Fuel & Van service	£	515.66 ✓
Pumpkin Signs	Town signs	£	342.48 ✓
RG & MF Sadlers	Remove Christmas light feed 15 West St	£	81.00 ✓
StuPots	Keys	£	14.00 ✓
T Clarke	CH Boiler Inhibitor Test	£	120.00 ✓
Trustees of North Family	Herne Road Car Park Annual rent	£	100.00 ✓
		<b>Total</b>	<b>£ 167,082.92</b>
<b><u>Barclays DIRECT DEBITS &amp; Other Payments</u></b>			
Aviva Pension	Monthly Pension	£	1,245.67
Barclays	Bank Charges	£	77.13
Barclays Debit Card	All	£	343.10
Barton Telecom Services	Telephone monthly fee	£	253.99
Biffa	CH/FH Monthly wheelie bin service	£	598.22
British Gas	FH, SO Electricity & Gas	£	4,116.80
Direct365online	CH Feminine hygiene disposal	£	177.88
HMC&Revenue	P32 PAYE via Cottons	£	3,367.99
The Mailing Room	Franking Machine	£	100.00
Talk Talk	Broadband at Unit 7	£	39.54
Unity Bank Carges	Card fee £50 + Monthly £18	£	68.00
		<b>Total Direct Debits</b>	<b>£ 10,388.32</b>
<b>Total Payments</b>		<b>£</b>	<b>188,337.65</b>

This figure is in addition to "Regular Monthly SO & DD payments 2019-20" agreed at FC May

*CEL*  
Checked  
28/4/21