



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

Minutes of the Meeting of the Town Council held on Tuesday 17th April 2018 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs R Sparkes, V Chesser, J Hutton, P Peel, D Chapple, C Humphreys, M Glen, N Oakes, S Oakes, D Fuller and T Robinson.

In attendance: Emma Baker – Town Clerk

4 members of the public

17.245. Apologies for Absence

- 17.245.01. To receive apologies for absence.
Apologies were received from Cllr Clark
- 17.245.02. To accept apologies for absence.
The apologies for absence were accepted.

17.246. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 17.246.01. To declare any Disclosable Pecuniary Interests.
None
- 17.246.02. To declare any Other Interests.
None
- 17.246.03. To consider any requests for Dispensation.
None
- 17.246.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 17.246.05. To report any inappropriate gifts or hospitality offered.
None

17.247. Minutes of Previous Meetings – Full Council

- 17.247.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 20th March 2018 as an accurate record.'* (*Standing Order 10c*)
The minutes were approved.

Proposed: Cllr Chesser

Seconded: Cllr Hutton

Resolved: 4 in favour

17.247.02. PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 6th April 2018 as an accurate record.'* (Standing Order 10c).

The minutes were approved

Proposed: Cllr Chapple

Seconded: Cllr S Oakes

Resolved: 6 in favour

17.248. To consider and approve Co-option of Councillor to Oundle Town Council

It was agreed that Mr Tony Robinson was co-opted onto the Council.

17.249. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

Mohammad Chouhan – Natwest Community Banker. He gave a presentation of what a community banker would bring to Oundle and that he would be here for the community as a whole and not just Natwest customers. The Community Banker will be holding presentations on safe banking and other banking issues and have a weekly drop-in clinic in the library in Oundle and in Stamford.

Oundle and District Trade association presented a proposal for more bike parks in Oundle. The proposal had a positive response from the Councillors. Cllr N Oakes informed the meeting that he would be happy to work with them on the project.

17.250. Consideration of Requests from Interested Parties

There were none.

17.251. Reports

17.251.01. Mayor's Report

The Mayor gave a report on the meetings he had attended since the last full council meeting. He had a meeting with the committee for the festival of music and drama. The Mayor would like the cost of the room hire for QVH to be added to the next Estates agenda. On 21st March he attended the joint standards complaints committee meeting, a meeting of District Councillors 22nd March and a meeting with the Green Spaces Group. On the 3rd of April he attended the local area parish and town meeting. On the 4th April he attended the Museum Trust Meeting with Cllr Chesser and Cllr Chapple. He had a meeting with the Friends of the Library to be introduced to the Community Banker. Other meetings were with Professor Harris from the doctor's surgery and District Councillor Stearn and the Clerk to discuss the Neighbourhood Plan matters. He had a live radio interview with Radio Northampton about Oundle.

17.251.02. District Councillors Report

Cllr Reichhold gave his apologies but sent a report of what he has been doing in the district.

17.252. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Glen

Seconded: Cllr Fuller

Resolved: All in favour

17.253. Town Matters

- 17.253.01. To receive the public consultation regarding the proposed new location of the Post Office and to consider a response from the Council.
It was proposed that the Council support the move to the Pharmacy.
Increase opening hours.
- 17.253.02. To receive notification that house-to-house collections for Christian Aid Week will take place in Oundle between 13th – 19th May.
The dates for the collection was noted.
- 17.253.03. To receive the letter from the Secretary of State for Digital, Culture, Media and Sport sent to the Acting Leader of Northamptonshire County Council regarding the libraries and the response from First for Wellbeing.
The letters were noted.
- 17.253.04. To receive an update on the Litter Pick arranged for 22nd April 2pm to 4pm.
The Clerk gave an update on the arrangements for the Litter pick.
- 17.253.05. To consider the agenda for the Annual Town Meeting on Thursday 26th April 2018.
The Clerk will contact the Recreation and Open spaces group to find out if they want to present at the Annual Town Meeting.
- 17.253.06. To receive information on the Nene Valley Festival 2018 and to consider ideas for an event.
The Clerk will liaise with Cllr N Oakes to see if the Friends of Barnwell Park would like to apply for a grant.

17.254. Council Matters

- 17.230.01. To receive the Clerks monthly report.
The Clerks report was received.
- 17.254.02. To receive an email from a resident regarding upgrading the Oundle Skatepark.
The information was noted to be included with the project for a new skate park.

17.255. Neighbourhood Plan

- 17.255.01. To receive an update on the Neighbourhood Plan.
The first event for Regulation 14 was held at the QVH on 14th April. There were some concerns from the residents in attendance regarding the number of houses that would be the maximum Oundle could take.
There were some concerns that the plan may be rejected if we do not address the questions raised from the residents.
An extra meeting has been arranged for 27th April for the residents of Abbot House, Stronglands and The Maltings.

17.232. Financial Matters

JH

- 17.256.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for March 2018
All accounts were approved.

Proposed: Cllr Glen

Seconded: Cllr Fuller

Resolved: All in favour

- 17.256.02. Payments for March 2018
PROPOSITION: 'That the schedule of payments for March 2018 as presented at this item are paid up and that all related documentation and cheques are signed'.
The payments for March were approved.

Proposed: Cllr N Oakes

Seconded: Cllr Fuller

Resolved: All in favour

- 17.256.03. To approve subscription and Internal Audit Cost for Northants CALC membership.
The membership subscription was approved.

Proposed: Cllr N Oakes

Seconded: Cllr Fuller

Resolved: All in favour

- 17.256.04. To approve Oundle Town Council Financial Risk Assessment.
The risk assessment was approved.

Proposed: Cllr Chapple

Seconded: Cllr Chesser

Resolved: All in favour

- 17.256.05. To approve the Oundle Town Council Internal Control Policy.
The internal Control Policy was approved.

Proposed: Cllr Chapple

Seconded: Cllr Fuller

Resolved: All in favour

- 17.256.06. To discuss the Internal Audit and approve the scope of the Internal Audit.
It was agreed that the scope for the audit would be agreed at the meeting on 1st May.

Proposed: Cllr Sparkes

Seconded: Cllr Chapple

Resolved: All in favour

- 17.256.07. To receive the minutes from the Finance and General Purposes and Personnel Committee meeting held on 10th April 2018.
The minutes from the meeting were received.

- 17.256.08. To approve expenditure of £1,000 for Employment Law advice.
The expenditure of £1,000 was not approved.

Proposed: Cllr Fuller

Seconded: Cllr Chapple

Resolved: 7 in favour, 2 against,
1 abstention

- 17.256.09. To approve the re-certification of the Oundle Town Council Staff Pension Scheme.
The re-certification was approved.

Proposed: Cllr Chapple

Seconded: Cllr Fuller

Resolved: All in favour

17.234. Planning Matters

- 17.234.01. To receive the minutes from the Planning Committee meeting held on 3rd April 2018.

JH

The meeting minutes were received.

17.258. Estate Matters

- 17.258.01. To receive an update on the progress for the extension to Fletton House.
The update was received
- 17.258.02. To receive an update on the progress for the new Workshop.
The update was received.
- 17.258.03. To receive an update on the progress for the replacement boardwalk.
The update was received.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Chapple **Seconded:** Cllr Hutton **Resolved:** 9 in favour 1 against
1 abstention

17.259. Correspondence for Information

- 17.259.01. To receive an update from Northants CALC.
Noted.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Chapple **Seconded:** Cllr Fuller **Resolved:** 9 in favour 1 Cllr Peel against
1 abstention

The meeting closed at 9.15pm
The Mayor left the meeting.

It was proposed that Cllr Chapple take the chair as Mayor.

The meeting opened at 10.24 pm

Proposed: Cllr Fuller **Seconded:** Cllr Humphreys **Resolved:** 9 in favour 1 Cllr Peel against
1 abstention

17.260. Council Matters

- 17.260.01. To report on potential legal proceedings against the Council
It was agreed that the Sainsburys account be referred to the Internal Auditor for advice and that a check is carried out to see if there are any other accounts that are set up in Councillor's names.

Proposed: Cllr Fuller **Seconded:** Cllr Humphreys **Resolved:** All in favour

It was agreed that the Council sends an apology to the complainant and that any individual apologies are dealt with separately following advice from the Council insurance company.



Proposed: Cllr Hutton **Seconded:** Cllr Humphreys **Resolved:** 10 in favour
1 abstention

It was proposed that the Council ask the mayor to step down as Mayor of Oundle Town Council. If he does not step down there will be a vote of no confidence.

Proposed: Cllr Peel **Seconded:** Cllr Fuller **Resolved:** 7 in favour 2 against
1 abstention

There was a vote of no confidence

Proposed: Cllr Fuller **Seconded:** Cllr Humphreys **Resolved:** 7 in favour 2 against
1 abstention

This would be the basis for a statement for the press and public.

A meeting has been arranged to discuss the Annual Town Meeting.

Proposed: Cllr Chapple **Seconded:** Cllr Peel **Resolved:** 10 in favour
1 abstention

Cllr Sparkes returned to the meeting and the chair.

17.260.02. To discuss email relating to Informal Grievance meeting.

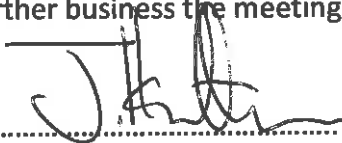
On advice from our HR consultant a new panel member will be included in the panel to hear the formal grievance to replace an outgoing member of the panel.

Proposed: Cllr Chapple **Seconded:** Cllr N Oakes **Resolved:** 10 in favour
1 abstention

Meeting opened 10.45pm

17.261. Any Other Relevant Matters for Report Only

There being no further business the meeting closed at 10.46pm.

Signature:.....

Dated: 15/5/18.....