



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 17th July 2018 at 7.00pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs J Hutton, I Clark, N Oakes, S Oakes, M Glen, C Humphreys and T Robinson.

In attendance: Emma Baker – Town Clerk

18.58. Apologies for Absence

- 18.58.01. To receive apologies for absence.
Apologies were received from Cllr Chapple, Cllr Fuller and Cllr Chesser
- 18.58.02. To accept apologies for absence.
The apologies for absence were accepted.

18.59. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 18.59.01. To declare any Disclosable Pecuniary Interests.
None
- 18.59.02. To declare any Other Interests.
Cllr Hutton and Cllr N Oakes 18.67
- 18.59.03. To consider any requests for Dispensation.
None
- 18.59.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 18.59.05. To report any inappropriate gifts or hospitality offered.
None

18.60. Minutes of Previous Meetings – Full Council

- 18.60.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 19th June 2018 as an accurate record.'* (*Standing Order 10c*)
The minutes were approved.

Proposed: Cllr Clark

Seconded: Cllr Humphreys

Resolved: 6 in favour
2 Abstentions

- 18.60.02. PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 3rd July 2018 as an accurate record.'* (*Standing Order 10c*).
The minutes were amended to show correct voting numbers for item 18.56.02.

Proposed: Cllr Clark

Seconded: Cllr Glen

Resolved: 6 in favour
1 abstention

18.61. To Consider and Approve Co-option of Councillor to Oundle Town Council.

It was approved that Mr Peter Peel be co-opted onto the Council.

Proposed: Cllr N Oakes

Seconded: Cllr S Oakes

Resolved: All in favour

18.62. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

There were none.

18.63. Consideration of Requests from Interested Parties

There were none.

18.64. Reports

18.64.01. Mayor's Report

The Mayor's report was received.

18.64.02. District Councillors Report

No report was received.

18.65. Town Matters

18.65.01. To consider complaint from resident regarding the state of the grass verges in Glaphorn Road.

It was agreed that the verges would be monitored for signs of deterioration.

18.65.02. To consider whether the Town Council will agree to provide administrative support for the Fletton Field Charity when it is established.

It was approved that the Council would administer the charity.

Proposed: Cllr N Oakes

Seconded: Cllr Glen

Resolved: All in favour

18.65.03. To consider request from resident to move the 30mph speed limit to North Bridge.

Due to the weight restriction being implemented on North Bridge it was felt that this would automatically slow down traffic. Cllr Clark informed the meeting that the Speedwatch group would look into the best way to monitor and improve the speeding on North Bridge.

18.66. Council Matters

18.66.01. To receive the Clerks monthly report.

The Clerks report was received.

18.66.02. To approve the Health and Safety policy.

The Mayor informed the meeting that he had not received some of the pages of the policy as they may not have been scanned. It was agreed that the Clerk review the policy and put it on the September agenda.

18.66.03. To receive the Future Northants Consultation document and agree the

Council's response to the questionnaire.

The questionnaire was completed. The Clerk will submit the questionnaire response on line.

18.66.04. To receive the minutes from the meeting with Oundle School which was held on 19th June 2018.

The minutes were received

18.66.05. To agree to give authority for the North Bridge Working party to engage with Northamptonshire Highways to discuss the best options for the town when the bridge is being repaired.

Propose that the working group approach NCC highways to initiate discussions

The Clerk will forward the letter to all parishes.

Proposed: Cllr Robinson

Seconded: Cllr N Oakes

Resolved: All in favour

18.67. Financial Matters

18.67.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for June 2018

All accounts were approved.

The monthly bank balances as at 30th June were as follows:

Natwest Current Account £3,569.50, Natwest Reserve Account £232,905.88 and Scottish Widows Account £189,214.37.

Proposed: Cllr Robinson

Seconded: Cllr S Oakes

Resolved: All in favour

18.67.02. Payments for June 2018

PROPOSITION: 'That the schedule of payments for June 2018 as presented at this item are paid up and that all related documentation and cheques are signed'.

The payments for June were approved and attached to the minutes.

Extra payment for £550 was approved.

Proposed: Cllr Hutton

Seconded: Cllr N Oakes

Resolved: 5 in favour 1

18.67.03. To approve the quote to replace the gates in the archway at the Courthouse as recommended by the Estates Committee.

The quote of £4,772.00 +VAT from Nicholls Joinery was approved

Proposed: Cllr N Oakes

Seconded: Cllr Clark

Resolved: in favour 1

18.67.04. To approve the quote to repair and repaint woodwork and window frames in the courthouse as recommended by the Estates Committee.

The quote for £4,180 +VAT from Yewside Ltd was approved.

Proposed: Cllr N Oakes

Seconded: Cllr S Oakes

Resolved: All in favour

18.67.05. To agree to set up a direct debit to pay for the funding towards the Call Connect bus service.

It was agreed that the Council set up a direct debit to pay towards the Call Connect bus service.

Proposed: Cllr Robinson **Seconded:** Cllr S Oakes **Resolved:** All in favour

Cllr Sparkes declared an interest

18.67.06. To consider grant application from CHAT Youth Counselling.

Cllr Sparkes informed the meeting that he had attended the AGM and the numbers of people they help are high. The grant of £2,310.00 was approved.

Proposed: Cllr Robinson **Seconded:** Cllr Humphreys **Resolved:** 5 in favour 2 abstentions

18.67.07. To consider grant application from Oundle Festival of Music and Drama.

The grant of £460 was approved

Proposed: Cllr N Oakes **Seconded:** Cllr Glen **Resolved:** All in favour

18.67.08. To consider grant application from Oundle Museum Trust.

A grant of a £1,000.00 was approved.

Proposed: Cllr Glen **Seconded:** Cllr S Oakes **Resolved:** 4 in favour
1 Abstention.

18.67.09. To consider grant application from Heartstart Oundle.

The grant of £1,660.00 was approved.

It was agreed that the Clerk inform all recipients that the Council would like to receive reports from groups at future meetings.

Proposed: Cllr S Oakes **Seconded:** Cllr Robinson **Resolved:** All in favour

18.68. Planning Matters

18.68.01. To receive the minutes from the Planning Committee meeting held on 3rd July 2018.

The minutes were received.

18.69. Estate Matters

18.69.01. To receive the minutes from the Estates Management Committee held on 26th June 2018.

The minutes were received.

18.70. Correspondence for Information

None

18.71. Any Other Relevant Matters for Report Only

The sink hole in New Road is being investigated.

The Mayor informed the meeting that he had received an invitation to send delegation to

30th celebrations in Andresy. The Mayor will attend the visit and members of the Oundle Twinning Association will also be invited to attend.

There being no further business the meeting closed at 8.36pm.

Signature:.....*ZALF*.....

Dated:.....*18/9/18*.....

OTC Monthly Payments - June 2018

Payment date July 17th

Cheque No	Payee	Reason	£(incl VAT)	
			Total Salary	£
CHEQUES				
10412	Oundle Music Trust	Refund of payment (Paul email 23.6.18)	£	190.00
10413	NCC Pension	Monthly Pension - June	£	1,901.65
10414	East Northants Council	Rugby Club Planning Fee	£	693.00
10415	East Northants Council	Rugby Club Building Control Fee	£	216.07
10416	Trustees of The Queen Victoria Hall	QVH Support	£	8,000.00
10417	Abacus	Stationery & Cleaning materials	£	270.30
10418	Anglian Water	CH Water rates 2017	£	229.90
10419	Arrestapest	CH red spider mite	£	67.00
10420	BBB Printing	ID Badges	£	192.77
10421	Beacon Water Treatment Limited	Legionella Risk Assessment	£	1,068.00
10422	Bluemoon	IT Support	£	96.84
10423	Clean4Shaw	Cleaning of SO, CH & FH	£	2,347.02
10424	Coles	Materials	£	1.08
10425	E-On Highway Lighting	Quarterly street lighting	£	81.76
10426	E-On UK PLC	Un metered supplies	£	161.92
10427	GBSG	Intruder alarm battery	£	61.25
10428	HI Rise Lifts	Insurance items at the courthouse	£	960.00
10429	Inkwell printing	Oracle	£	483.00
10430	Kevin Mears	Farmers Market & Litter picking	£	240.00
10431	Oundle Spares & Repairs	Diesel	£	48.00
10432	Pick Arthey	Fuel	£	155.34
10433	QJ Marketing	Oundle info quarterly fee	£	360.00
10434	RVS Group	Photo copies	£	35.26
10435	RG & MF Sadler	Floodlights at CH	£	215.63
10436	Smiths Fire	CH Barbers fire extinguisher	£	102.00
10437	Tandee	Assorted perennials	£	44.70
10438	Thomas & Briggs	Fit CH water heater & basin	£	591.76
			Total Cheques	£ 18,814.25
DIRECT DEBITS				
	Aviva Pension	Monthly Pension	£	1,425.09
	Barclaycard	Bank Charges	£	65.64
	Barton Telecom Services	Telephone monthly fee	£	-
	Biffa	Quarterly wheellie bin service	£	358.96
	Brakes	The Hub Food & Drink	£	297.95
	British Gas	Gas FH	£	-
	Direct365online	Feminine hygiene disposal	£	113.16
	HMC&Revenue	PAYE via Cottons	£	3,766.48
	Mathew Algie	Coffee m/c rental & Coffee	£	1,232.81
	NW	Quarterly bank charges	£	42.00
	NW Card	The Hub Food & Office stationery	£	1,205.11
	PWLB	QVH 6 monthly Loan repayment	£	11,396.60
	SSE Swalec	FH/SO/CH/ER Gas & Electric	£	1,099.80
	Talk Talk	Broadband at Unit 7	£	32.40
	Waitrose	The Hub	£	187.22
	Watering Well	Water for meetings	£	21.46
	WPS	M Insurance fee	£	1,425.75
			Total Direct Debits	£ 22,670.43
Signed by 2 councillors		Total Payments	£	56,827.12

NB This figure is in addition to "Regular Monthly SO & DD payments 2018-19" agreed at FC June 2018

DC connectors £550.00 - Banking
 Courthouse (workshop)
 roof repairs