



# Oundle Town Council

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## Minutes of the Meeting of the Town Council held on Tuesday 17<sup>th</sup> December 2019 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

**Members Present:** Cllrs C Humphreys, T Robinson, T Stagg, M Glen, R Sparkes and D Chapple, P Peel, N Oakes, S Oakes, J Hutton and V Chesser.

**In attendance:** Emma Baker – Town Clerk

**Absent:** Cllr S Baker

### 19.117. Apologies for Absence

- 19.117.01. To receive apologies for absence.  
Apologies have been received from Cllrs Fuller and Clark  
Cllr Robinson was attending a meeting at ENC and was going to arrive later
- 19.117.02. To accept apologies for absence.  
The apologies were accepted.

### 19.118. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 19.118.01. To declare any Disclosable Pecuniary Interests - None.
- 19.118.02. To declare any Other Interests  
Cllr Sparkes, N Oakes, D Chapple and Robinson – AOB - Trustees of the Museum trust
- 19.118.03. To consider any requests for Dispensation - None.
- 19.118.04. To report any gifts or hospitality accepted over the value of £50.00 - None.
- 19.118.05. To report any inappropriate gifts or hospitality offered - None.

### 19.119. Minutes of Previous Meetings

19.119.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 19<sup>th</sup> November 2019 as an accurate record.'* (*Standing Order 12*).  
The minutes were approved.

**Proposed:** Cllr Stagg                      **Seconded:** Cllr Peel                      **Resolved:** All in favour

19.119.02. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 3<sup>rd</sup> December 2019 as an accurate record.'* (*Standing Order 12*).  
The minutes were approved.

**Proposed:** Cllr Glen                      **Seconded:** Cllr Stagg                      **Resolved:** All in favour

19.120. **Public Participation from Interested Parties or Members of the public**  
None

19.121. **Consideration of Requests from Interested Parties - None**  
None

**19.122. Reports**

19.122.01. Mayor's Report

Deferred as the Mayor had not arrived at the meeting yet.

19.122.02. District Councillors Report

Cllr Reichhold's report was previously circulated to the Councillors as he was unable to attend.

**19.123. Town Matters**

19.123.01. To receive an update regarding following the meeting with Transition Oundle to discuss the cycle routes for Oundle

Cllr Hutton attended a meeting with Neil Holland and Mike Austin from Northants Highways and David Wood from TO on 12<sup>th</sup> December to walk round the potential routes for the cycle track. The highest priority is Cycleway 1 from the TO report which would link a track from Hillfield Road to the Primary school. The track would be a shared cycle and walking track to encourage children to walk or cycle to school and for parents and cyclists to use. The next stage is to carry out a feasibility study and design the layout. The next stage is to commission the study and design which will be carried out by Northants Highways at a cost of £3,150.00. The group are confident that the work can be completed within the timescale for spending the S106 money. It was agreed to put the cost approval on the January full council meeting.

19.123.02. To receive an update on the bid request from OTC for Fletton Field and consider next steps as the six-month moratorium period is due to expire on 22<sup>nd</sup> January 2020.

A letter has been received from Oundle school confirming their pledge of £125,000 to add to the £95,000 pledged by Oundle Town Council. It was agreed to include the bid on the next Full Council agenda in January.

19.123.03. To approve the corrections to names and the addition of 2 names on the War Memorial.

Approved. Look into getting a grant

**Proposed:** Cllr Chapple

**Seconded:** Cllr S Oakes

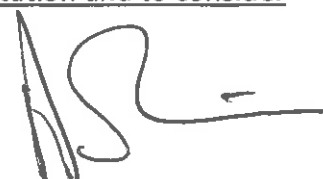
**Resolved:** All in favour

**19.124. Council Matters**

19.124.01. To receive the Clerks Report.

The report was received.

19.124.02. To receive the NCC Draft Budget for 2020/2021 consultation and to consider a response from OTC.



The consultation was received.

19.124.03. To receive an update from the Christmas Market.  
The update received.

19.124.04. To receive the notes from the meeting with Oundle School on 10<sup>th</sup> December 2019.  
The notes were received.

7.55pm Cllr Robinson arrived at the meeting.

#### 19.125. Financial Matters

19.125.01. To approve the Bank Reconciliation, Balance Sheet and Hub Trading Account for November 2019.

The monthly bank balance as at 30<sup>th</sup> November 2019 is as follows:  
Barclays Account £560,650.60. The accounts were approved.

**Proposed:** Cllr Chapple                      **Seconded:** Cllr Glen                      **Resolved:** All in favour

19.125.02. Payments for November 2019.

PROPOSITION: *'That the schedule of payments for November 2019 as presented at this item are paid up and that all related documentation and cheques are signed'*.

**Proposed:** Cllr Stagg                      **Seconded:** Cllr Robinson                      **Resolved:** All in favour

19.125.03. To approve the quote of £16,488.55 pa. for Insurance renewal agreement with WPS for the next 3 years.

The insurance quote from WPS was approved.

**Proposed:** Cllr Chapple                      **Seconded:** Cllr Glen                      **Resolved:** All in favour

19.125.04. To approve SLCC Subscription cost for the Clerk, Deputy Clerk and Finance Officer at £718.00.

The SLCC subscriptions were approved

**Proposed:** Cllr N Oakes                      **Seconded:** Cllr S Oakes                      **Resolved:** All in favour

19.125.05. To approve the proposed contribution rates for LGSS Pension effective from 1<sup>st</sup> April 2020.

The LGSS employer contributions from 1<sup>st</sup> April 2020 were approved

**Proposed:** Cllr Stagg                      **Seconded:** Cllr Peel                      **Resolved:** All in favour

19.125.06. To receive the draft Funding Strategy Statement consultation document from LGSS and agree comments.

The Statement was received. It was agreed that the statement was quite complicated and it was thought that we would benefit from an easy to read summary.

19.125.07. To receive the minutes from the Finance & General Purposes Committee meeting held on 10<sup>th</sup> December 2019.

The minutes were received.





19.127.01. To receive the minutes from the Planning Committee meeting held on 3<sup>rd</sup> December 2019.

The minutes were received. It was agreed that the Clerk contact the Co-op to find if they have received any further correspondence regarding the Angel Inn planning application.

**19.128. Estates Management Matters**

19.128.01 To receive the minutes from the meeting held on 26<sup>th</sup> November 2019.

The minutes were received.

19.128.02. To receive an update on the request from resident to purchase land adjacent to 1 Culme Close.

It was agreed not to pursue this request.

**19.129. Correspondence for Information**

19.129.01. To receive the Employment Law Update for November 2019

The update was received

**19.130. Any Other Relevant Matters for Report Only**

Museum Trust documents were circulated to the Council. There was a discussion regarding both documents and the number of OTC Councillors representing the Council. Four Councillors are required to be part of the Trust but not necessarily compulsory for the Mayor and Deputy Mayor to be included.

Cllr Hutton informed the meeting that there are still some Councillors that need to activate their Council email address. He is willing to help anyone who needs assistance with the activation.

Cllr Peel has been approached by some residents who are concerned about the speed of vehicles on West Street.

The meeting closed at 9.31pm

Signature:  .....

Dated: 21<sup>st</sup> Jan 2020 .

OTC Monthly Payments - November 2019

Barclays Online payment date December 19th

<u>Payee</u>	<u>Reason</u>	<u>Total Salary</u>	<u>£(Incl VAT)</u>
		£	14,643.14
QVH	Refund of QVH VAT	£	378.60
Christmas Market Refund	Ian M Edwards	£	80.00
Christmas Market Refund	Farrinheight Foods	£	95.00
Christmas Market Refund	Brocklebys Ian Jalland	£	15.00
Squires Planning	Neighbourhood Plan	£	9,000.00
Wash Basket	Washing HUB seating	£	84.67
Oundle Vintage Festival	GRANT	£	600.00
Anglian Water	FH Water rates	£	73.66
E Baker	Mileage	£	136.35
Bluemoon	Laptop & Desktops + support	£	4,295.14
Clean4Shaw	Cleaning of SO, CH & FH	£	2,397.18
Colemans	Hub Till roll	£	24.94
Coles	CH Repairs	£	4.90
County Life	Nene Valley News	£	297.60
DC Construction	FH & ER Water repairs	£	228.06
DCRS Lmt	Walkie talkies hire	£	87.60
E-On UK Plc	Unmetered supplies	£	199.91
Fox Directories	Oundle Advertiser	£	110.00
Hi Rise Lifts	CH/FH Lift Service charge	£	420.00
IBMS Ltd	Heating Call Out Charge	£	600.00
John Dawson	H&S advice	£	269.95
Local Leaflet	Oracle distribution	£	214.80
Marlowe Fire & Security	FH Replacement circuit breakers	£	958.80
Kevin Mears	Litter Picking Oundle	£	200.00
MPS Ltd	FH Investigate heating	£	182.40
NCC Pension	Monthly Pension	£	1,755.43
Pear Technology	Digital Cemetery Mapping	£	4,320.00
Pick Arthey	Fuel	£	47.53
Pumpkin Sign & Display	Road closed signs	£	154.56
RPM Ltd	SCD Swings, RG replacements	£	14,966.40
RVS Group	Photocopies	£	80.86
RG & MF Sadler	CH Hareloch Grooming repairs	£	290.93
D Saxby	Wrapping Paper	£	7.45
Siemens	Franking machine rental	£	214.02
SLCC	Membership fees EB	£	336.00
Trade UK	Maintenance seals	£	32.79
Yarwell & Nassington Britannia Band	Christmas Band	£	275.00
	<b>Total</b>	<b>£</b>	<b>43,435.53</b>
<b><u>DIRECT DEBITS</u></b>	<b><u>Currently NW</u></b>		
Aviva Pension	Monthly Pension	£	1,734.70
Barclaycard	Bank Charges	£	68.98
Barclays	Bank Charges	£	32.00
Barclays Debit Card	All	£	1,591.41
Brakes	The Hub Food & Drink	-£	229.77
British Gas	FH Gas	£	491.08
HMC&Revenue	PAYE via Cottons	£	3,615.53
Mathew Algie	Coffee m/c rental & Coffee	£	776.11
NCC Patrolling Fees	Christmas Patrolling Fees	£	88.44
Post By Phone	Franking machine top up	£	200.00
Talk Talk	Broadband at Unit 7	£	37.14
Waitrose	The Hub	£	78.26
Water Logic	Office Water	£	52.91
	<b>Total Direct Debits</b>	<b>£</b>	<b>8,536.79</b>
	<b>Total Payments</b>	<b>£</b>	<b>66,615.46</b>

This figure is in addition to "Regular Monthly SO & DD payments 2019-20" agreed at FC May 2019

DL/Accounts/Accounts Monthly