



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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Minutes of the Town Council Finance & General Purposes Committee held on Tuesday 13th February 2018 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Present: Cllrs: Cllr Sparkes, Cllr Chapple, Cllr Chesser, Cllr Peel and Cllr Glen
Clerk: Emma Baker
Finance Officer: Paul Smith

FGP17.44. Apologies for Absence

- 17.44.01. To receive apologies for absence.
There were no apologies received.
17.44.02. To accept apologies for absence.

FGP17.45. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 17.45.01. To declare any Disclosable Pecuniary Interests.
None
17.45.02. To declare any Other Interests.
Cllr Chapple on item 17.49.01.

FGP17.46. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the **Chairman's discretion**. (*Standing Order 3d and 3e*).
None.

FGP17.47. Consideration of Requests from Interested Parties

None received.

FGP17.48. Minutes of Previous Meetings – Finance & General Purposes Committee

- 17.48.01 PROPOSITION: *'To approve and sign the minutes of the Finance & General Purposes meeting held on 9th January 2018 as an accurate record.'* (*Standing Order 10c*)
The minutes were approved.

Proposed: Cllr Glen

Seconded: Cllr Peel

Resolved: All in favour

FGP17.49. Financial Matters

17.49.01. To consider the grant application from Oundle and District Care
The grant application from Oundle and District Care for £230 was approved.

Proposed: Cllr Glen **Seconded:** Cllr Chesser **Resolved:** All in favour

17.49.02. To approve expenditure for two strimmers and an inverter welder
A budget of up to £1,000 was agreed. However, the Clerk would compare the quote on the internet before we purchase the items.

Proposed: Cllr Chesser **Seconded:** Cllr Chapple **Resolved:** All in favour

17.49.03. To consider the Natwest Community Bank initiative at Fletton House and the role of the Community Banker
The Clerk informed the meeting that she is waiting for the community banker to get in contact. Cllr Peel has contacted Barclays to see if they would open but they are not interested.

17.49.04 To approve the expenditure for 3 members of staff (£126.00 each) to attend First Aid Training
The expenditure for 3 members of staff to attend First Aid Training was approved.

Proposed: Cllr Chesser **Seconded:** Cllr Glen **Resolved:** All in favour

17.49.05. To approve the expenditure for staff to receive Fire Warden Training.
The expenditure of £350 for staff Fire Warden Training was approved.

Proposed: Cllr Peel **Seconded:** Cllr Chapple **Resolved:** All in favour

17.49.06. To approve the expenditure of £250 to brief a solicitor
The expenditure was approved.

Proposed: Cllr Chapple **Seconded:** Cllr Peel **Resolved:** All in favour

17.49.07. To review expenses claims including mileage allowances.
It was agreed to change the mileage allowance to 45p per mile.

Proposed: Cllr Glen **Seconded:** Cllr Chesser **Resolved:** All in favour

17.49.08. To review the Queen Victoria Hall VAT bank details
It was agreed to leave the VAT for QVH as is following the advice received.



17.49.09. Review and Examination of VAT exemption certificates.
Following a discussion on VAT it was agreed that further advice
would be sort.

FGP17.50. Any other business for Report Only

There being no further business the meeting closed at 8.17 pm

Signed:..........

Dated:.....13/3/18.....