

Oundle Town Council

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Minutes of the Town Council Finance & General Purposes Committee Meeting held on Tuesday 12th November 2019 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Present: Cllrs: Cllrs T Robinson, T Stagg, D Chapple, J Hutton, M Glen and P Peel
Clerk: Emma Baker
Finance Officer: Paul Smith
Present: Cllr V Chesser
Richard Foster, Bluemoon Solutions Ltd

FGP19.23. Apologies for Absence

19.23.01. To receive apologies for absence.
Apologies received from Cllr Sparkes

FGP19.24. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

19.24.01. To declare any Disclosable Pecuniary Interests.

19.24.02. To declare any Other Interests.

Cllr Chapple and Cllr Robinson declared an interest – Item 19.28.03

FGP19.25. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the **Chairman's discretion**. (*Standing Order 3d and 3e*).

Bluemoon Solutions – OTC IT requirements.

Richard informed the meeting that Microsoft are retiring Windows 7 in January 2020 it will continue to work after that date but there will not be any security updates. The computers in the office will need to be upgraded with new hardware due to the age. If the council want to consider monthly support it will cost £174. Per month. To set up councillor email accounts will cost £3 per month this is essential for us to comply with GDPR.

FGP19.26. Consideration of Requests from Interested Parties

None received.

FGP19.27. Minutes of Previous Meetings – Finance & General Purposes and Committee

19.27.01. PROPOSITION: 'To approve and sign the minutes of the Finance & General Purposes and Personnel Committee meeting held on 8th October 2019 as an accurate record.' (*Standing Order 10c*)

The minutes were approved.

Proposed: Cllr Glen

Seconded: Cllr Peel

Resolved: 5 in favour

FGP19.28. Financial Matters

19.28.01. To receive the Balance Sheet, Budget Account, Hub trading account for October 2019.
Accounts were received.

19.28.02. To receive an update on grant request from Oundle Cricket Club and approve grant.
The grant of £1,000 was approved.
Proposed: Cllr Chapple **Seconded:** Cllr Robinson **Resolved:**All in favour

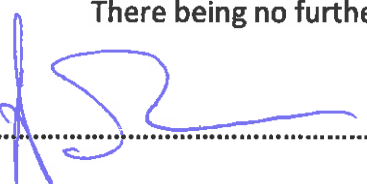
19.28.03. To consider grant request from Oundle Clock Fund.
The grant of £300 was approved.
Proposed: Cllr Glen **Seconded:** Cllr Hutton **Resolved:** All in favour

19.28.04. To consider the budget for Oundle Town Council for 2020/2021 and agree reserves.
The first draft of the budget was considered. It was agreed that some reductions had to be made. The Finance Officer, Clerk and Cllr Stagg agreed to go through the budget again to implement the reductions. The second draft of the budget will be circulated to the Councillors prior to the next finance meeting.

19.28.05. To approve costs for replacement IT Equipment and to consider a suitable monthly IT support package.
The quotes of £2,511.08 for new IT equipment, £174.00 per month for support and £3.00 per month for councillor email addresses were approved.
Proposed: Cllr Glen **Seconded:** Cllr Hutton **Resolved:** All in favour

FGP19.29. Any other business for Report only

There being no further business the meeting closed at 9.32.pm

Signed: 

Dated: 10th Dec 2019