



Oundle Town Council

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Minutes of the Town Council Finance & General Purposes Committee Meeting held on Tuesday 11th February 2020 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Present: Cllrs: Cllrs T Robinson, D Chapple, J Hutton, P Peel and R Sparkes
Clerk: Emma Baker
Finance Officer: Paul Smith

FGP19.36. Apologies for Absence

19.36.01. To receive apologies for absence.
The apologies were received and accepted from Cllr Glen and Cllr Stagg

FGP19.37. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

19.37.01. To declare any Disclosable Pecuniary Interests.
19.37.02. To declare any Other Interests.
Cllr Chapple declared an interest for item 19.41.03.

FGP19.38. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).
None received

FGP19.39. Consideration of Requests from Interested Parties

None received.

FGP19.40. Minutes of Previous Meetings – Finance & General Purposes and Committee

19.33.01. PROPOSITION: *'To approve and sign the minutes of the Finance & General Purposes meeting held on 10th December 2019 as an accurate record.'* (*Standing Order 10c*)
The minutes were approved.

Proposed: Cllr Peel **Seconded:** Cllr Chapple **Resolved:** All in favour

FGP19.41. Financial Matters

19.41.01. To receive the Balance Sheet, Budget Account, Hub trading account for January 2020.

Accounts were received. Cllr Peel had a question related to the rates on the workshop. The Finance Officer informed the meeting that he would check the rates value for the workshop and report back to the committee.

19.41.02. To consider two grant requests from the Oundle Music Trust.
The grant of £600 to waiver the rent of Market Place for the Food Festival was approved.

Proposed: Cllr Chapple **Seconded:** Cllr Hutton **Resolved:** All in favour

19.41.03. To consider the grant request from Oundle and District Choral Society
The grant of £500 was approved.

Proposed: Cllr Robinson **Seconded:** Cllr Hutton **Resolved:** All in favour

19.41.04. To receive the report from the Internal Control inspections carried out on 17th January 2020.
The report was received.

19.41.05. To receive an update on the internet banking issues.
The Finance Officer gave an update on the issues we have had with the changing to Barclays Bank. It was agreed that the Finance Officer and the Clerk investigate changing to Unity Trust Bank.

19.41.06. To review the Internal Control Policy.
It was agreed that the Clerk add an item in the policy that relates to online banking and circulate to the members.

19.41.07. To review the Financial Risk Assessment
It was agreed that an assessment checklist procedure is to be added the risk assessment of change of supplier bank details and circulated to members.

19.41.08. To review the Effectiveness of the Internal Audit Review Document
The documents was reviewed and agreed to go to the next full council meeting for approval.

The meeting closed at 8.13pm

Proposed: Cllr Robinson **Seconded:** Cllr Chapple **In favour:** 4 in favour
1 against

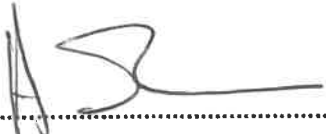
The meeting opened at 8.58pm

19.41.09. To receive the Hub report and consider the options.
Following a discussion about the Hub it was agreed that it would be kept under review until after the next election.

FGP19.42. Any other business for Report only

There being no further business the meeting closed at 8.59pm



Signed: 

Dated: 13th Oct 2020