



Oundle Town Council

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Minutes of the Town Council Finance & General Purposes Committee Meeting held on Tuesday 9th February at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Present: Cllrs: Cllrs T Robinson, D Chapple, P Peel, J Hutton and M Glen
Clerk: Emma Baker
Finance Officer: Paul Smith
In attendance:

FGP20.64. Apologies for Absence

20.64.01. To receive apologies for absence.
The apologies were received and accepted from Cllr Sparkes

FGP20.65. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

20.65.01. To declare any Disclosable Pecuniary Interests.
There were none

20.65.02. To declare any Other Interests.
There were none

FGP20.66. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3d and 3e*).

FGP20.67. Consideration of Requests from Interested Parties

None received.

FGP20.68. Minutes of Previous Meetings – Finance & General Purposes and Committee

20.68.01. PROPOSITION: *'To approve and sign the minutes of the Finance & General Purposes meeting held on 8th December 2020 as an accurate record.'* (*Standing Order 10c*)

The minutes were approved.

Proposed: Cllr Chapple **Seconded:** Cllr Robinson **Resolved:** All in favour

FGP20.69. Financial Matters

20.69.01. To receive the Balance Sheet, Budget Account and Bank Reconciliation for January 2021.

The accounts were received.

- 20.69.02. To review the Internal Control Policy.
It was agreed that the Clerk number the bullet points on the policy before taking to the next full council meeting for approval.
- 20.69.03. To review the Financial Risk Assessment
The amendments were agreed and recommended for approval at the next full council meeting.
- 20.69.04. To review the Effectiveness of the Internal Audit Review Document
The document was reviewed and recommended for approval at the next full council meeting.
- 20.69.05. To receive an update on the transfer of the Council bank account to the Unity Trust Bank and approve the application for a Multi pay card for both bank accounts.
The update was received. It was agreed that the Clerk apply for a Multi pay card with a limit of £500 set for a single transaction and £2,000 set as the limit on total spend in one month.
- 20.69.06. To review the rent paid by the tenants and consider the impact of the pandemic on the tenants and whether the Council can offer assistance.
It was agreed that the Council would keep the rents at their current rate and not make any reductions.

FGP20.70. Any other business for Report only

Cllr Peel raised the issue regarding the land registry of land in Occupation Road. The Clerk informed the meeting that she would progress the issue with the Estates Officer and our solicitor.

Cllr Chapple raised the need to have the Local Plan part 2 consultation on the agenda for initial discussion and to advise that the Planning Committee draft the response to the consultation, which is to be approved at the March full council meeting prior to submission.

The Mayor raised the sale of a garage on New Road and would like it to be put on the February Full Council agenda.

There being no further business the meeting closed at 8.17pm

Signed:.....



Dated:.....

8/6/21