



Oundle Town Council

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Minutes of the Town Council Finance & General Purposes Committee held on Tuesday 13th March 2018 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Present: Cllrs: Cllr Sparkes, Cllr Chapple, Cllr Chesser and Cllr Peel
Clerk: Emma Baker
Finance Officer: Paul Smith

FGP17.51. Apologies for Absence

- 17.51.01. To receive apologies for absence.
Apologies were received from Cllr Glen.
- 17.51.02. To accept apologies for absence.
The apologies were accepted.

FGP17.52. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 17.52.01. To declare any Disclosable Pecuniary Interests.
None
- 17.52.02. To declare any Other Interests.
Cllr Sparkes, Cllr Chesser, Cllr Chapple and Cllr Peel declared an interest on item 17.56.08.

FGP17.53. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).

None.

FGP17.54. Consideration of Requests from Interested Parties

None received.

FGP17.55. Minutes of Previous Meetings – Finance & General Purposes Committee

- 17.55.01 PROPOSITION: *'To approve and sign the minutes of the Finance & General Purposes meeting held on 13th February 2018 as an accurate record.'* (*Standing Order 10c*)
The minutes were approved.

Proposed: Cllr Peel

Seconded: Cllr Chapple

Resolved: All in favour

FGP17.56. Financial Matters

17.56.01. To receive the Balance Sheet, Bank Reconciliation, Budget Account and Hub Account for February 2018.
It was agreed that the Pre-school annual rent would be discussed at the full council meeting on 20th March.
The Hub account was discussed and it was agreed that it would be reviewed in October.

17.56.02. To review the Financial Risk Assessment.
The Clerk will add the amendments ready for approval at the full council meeting in April.

17.56.03. To review the Internal Control Policy.
The Clerk will add the amendments ready for approval at the full council meeting in April.

17.56.04. To review the Effectiveness of the Internal Audit
The Clerk will ask Internal Auditor for the checklist detailing the scope of the internal audit.

17.56.05 To receive the report from the new Internal Auditor.
The Interim report from the Internal Auditor was received.

17.56.06. To agree that Oundle Town Council moves bank accounts to Unity Trust Bank and commences the use of Internet Banking to conduct Council business.
It was agreed to set up the up an account with Unity Trust Bank.

Proposed: Cllr Chesser **Seconded:** Cllr Peel **Resolved:** All in favour

17.56.07. To approve the expenditure on a replacement light in the Recreation Ground.
The expenditure of £320 to replace the light was approved.

Proposed: Cllr Chesser **Seconded:** Cllr Chapple **Resolved:** All in favour

17.56.08. To consider a grant request from the Oundle Church Clock Fund.
The grant of £250 was approved.

Proposed: Cllr Peel **Seconded:** Cllr Chapple **Resolved:** All in favour

17.56.09. To discuss an option for the NCC services contingency fund in the budget in the event the Council does not take over the County services from the start of the financial year. To go in the Mayor's report at the Annual Town Meeting.
It was agreed that the Committee keeps an open mind about funding the significant work on the clock and review at Full Council at a later date.



17.56.10 To discuss the monthly management accounts prior to approval at Full Council.
Not required.

FGP17.57. Any other business for Report Only

Pot hole in New Road.

There being no further business the meeting closed at 8.44pm

Signed:..........

Dated:.....10/4/18.....