



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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Minutes of the Town Council Finance & General Purposes Committee Meeting held on Tuesday 13th November 2018 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Present: Cllrs: Cllr Hutton, Cllr Sparkes, T Robinson, D Chapple, M Glen and T Stagg
Clerk: Emma Baker
Finance Officer: Paul Smith

FGP18.15. Apologies for Absence

18.15.01. To receive apologies for absence.

None received

18.15.02. To accept apologies for absence.

FGP18.16. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

18.16.01. To declare any Disclosable Pecuniary Interests.

None

18.16.02. To declare any Other Interests.

None

FGP18.17. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).

None.

FGP18.18. Consideration of Requests from Interested Parties

None received.

FGP18.19. Minutes of Previous Meetings – Finance & General Purposes and Committee

18.19.01. PROPOSITION: 'To approve and sign the minutes of the Finance and General Purposes Committee meeting held on 9th October 2018 as an accurate record.' (*Standing Order 10c*)

The minutes were approved.

Proposed: Cllr Sparkes

Seconded: Cllr Robinson

Resolved: 4 in favour

FGP18.20. Financial Matters

18.20.01. To receive the Balance Sheet, Budget Account, Hub trading account for October 2018.

The Finance Officer presented the accounts to the committee.

Tenant income for Fletton House is under budget as information regarding VAT has not been received from HMRC. It was pleasing to see that the Hub made a profit this month and was very promising. The Finance Officer is going to find out if we can take out a new Public works loan and incorporate the current loans into one at a lower interest rate.

The accounts were received.

18.20.02. To receive the Annual Return External Auditor report.

The Annual Return was received.

18.20.03. To receive quotes for upgrading IT support for Oundle Town Council and recommend a company for approval at the next Full Council meeting.

The quote from Bluemoon was recommended to go to Full Council for approval.

Proposed: Cllr Robinson **Seconded:** Cllr Glen **Resolved:** All in favour

18.20.04. To approve the new contract for the photocopier.

It was agreed that the Clerk obtain more information before a decision is made.

Proposed: Cllr Robinson **Seconded:** Cllr Chapple **Resolved:** 3 in favour

18.20.05. To receive an update on the Internet banking process.

It was agreed the Clerk would find out from the other clerks what internet banking they use. The Finance Office will compare bank charges between Unity Trust bank and Barclays.

18.20.06. To consider the budget for 2019/2020.

Points raised on the budget:

The Clerk will meet with the Hub staff to go over the projected figures for 2019/2020.

Contact ENC to find out what the increase in rates will be.

Contact ENC regarding grass verge cutting.

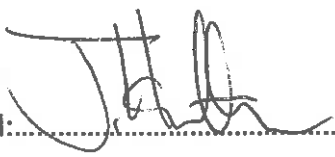
Join Salaries together for next meeting.

It was agreed that further work would be completed by the Finance Officer. The budget would be continued at the December Finance and General Purposes Committee meeting.

FGP18.21. Any other business for Report Only

Cllr Stagg suggested that could the Councillors be asked to contribute to the Staff Christmas meal.

There being no further business the meeting closed at 9.24pm

Signed: 

Dated: 11/12/18