



Oundle Town Council

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Minutes of the Town Council Finance & General Purposes Committee Meeting held on Tuesday 9th October 2018 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Present: Cllrs: Cllr Hutton, Cllr Sparkes, T Robinson, D Chapple, M Glen and T Stagg
Clerk: Emma Baker
Finance Officer: Paul Smith

FGP18.08. Apologies for Absence

18.08.01. To receive apologies for absence.

None received

18.08.02. To accept apologies for absence.

FGP18.09. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

18.09.01. To declare any Disclosable Pecuniary Interests.

None

18.09.02. To declare any Other Interests.

None

FGP18.10. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion. (*Standing Order 3d and 3e*).

None.

FGP18.11. Consideration of Requests from Interested Parties

None received.

FGP18.12. Minutes of Previous Meetings – Finance & General Purposes and Committee

18.05.01. PROPOSITION: *'To approve and sign the minutes of the Finance and General Purposes Committee meeting held on 12th June 2018 as an accurate record.'* (*Standing Order 10c*)

The minutes were approved.

Proposed: Cllr Sparkes

Seconded: Cllr Glen

Resolved: 4 in favour

FGP18.13. Financial Matters

18.13.01. To receive the Balance Sheet, Budget Account, Hub trading account for September 2018.

Paul presented the accounts to the committee. The accounts were received.

- 18.13.02. To receive the 6-month breakdown of room hire and Oundle Town Council tenants for 2018/2019 compared to 2017/2018.
The report was received. It was agreed that the Communication and Marketing working group should start to look at marketing the buildings.
- 18.13.03. To receive an update on online banking facilities.
Paul presented the findings on the report which showed that Barclays could offer the service we require. It was agreed that Paul continue with Barclays as the internet banking option for the Council.
- 18.13.04. To discuss 6-month review for the Hub.
It was agreed that the figures are looking promising and more optimistic. It was agreed that the Finance and General Purposes committee recommends to full council that the Hub continues to stay open, however a decision to extend the kitchen and add a changing room for the dance studio be deferred for another 12 months. The extension would be included in the 3-year Estates plan.
- 18.13.05. To consider application for a grant from Oundle Bridge Club.
It was agreed that although the Council supports the Oundle Twinning Association and have given grants to the association they did not agree to give a grant to the Oundle Bridge Club for twinning activities.
- 18.13.06. To consider rent review for Volunteer Action.
Following a discussion it was agreed that the rent be reduced to £3,600 + VAT per year and not £2,400 +VAT that has also been proposed. The rent will be back dated for one year.
Proposed that the rent be reduced to £3,600 +VAT.
Proposed: Cllr Robinson **Seconded:** Cllr Chapple **Resolved:** 3 in favour
2 against. 1 abstention
- 18.13.07. To receive an update on Annual Return for 2017/2018.
The Clerk updated the Committee on the current situation of the Annual Return for 2017/2018.
- 18.13.08. To receive an update on Pre-school VAT on Rent.
An update from Finance Officer was received.

FGP18.14. Any other business for Report Only

There being no further business the meeting closed at 8.24 pm

Signed:.....

Dated:.....13 Nov 2018