



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

Minutes of the Meeting of the Town Council held on Tuesday 16th January 2018 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs R Sparkes, V Chesser, J Hutton, D Chapple, N Oakes, S Oakes, M Glen, D Fuller and P Peel

In attendance: Emma Baker – Town Clerk

17.164. Apologies for Absence

17.164.01. To receive apologies for absence.

Apologies for absence were received from Cllr C Humphreys

17.164.02. To accept apologies for absence.

The apologies for absence were accepted.

17.165. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

17.165.01. To declare any Disclosable Pecuniary Interests.

None

17.165.02. To declare any Other Interests.

None

17.165.03. To consider any requests for Dispensation.

None

17.165.04. To report any gifts or hospitality accepted over the value of £50.00.

None

17.165.05. To report any inappropriate gifts or hospitality offered.

None

17.166. Minutes of Previous Meetings – Full Council and Extraordinary

17.166.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 19th December 2017 as an accurate record.'* (*Standing Order 10c*)

The minutes were approved.

Proposed: Cllr Peel

Seconded: Cllr Glen

Resolved: 5 in favour

17.166.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 2nd January 2018 as an accurate record.'*
(Standing Order 10c)

The minutes were approved

Proposed: Cllr Chesser

Seconded: Cllr Chapple

Resolved: 5 in favour

17.167. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

There were none. Cllr Peel shared his ideas for the NP leaflet with the Councillors.

17.168. Consideration of Requests from Interested Parties

There were none.

17.169. Reports

17.169.01. Mayor's Report

The Mayor informed the meeting. He has attended a number of Neighbourhood Plan meetings since the last Full Council meeting. On 5th January he visited a community run library in Market Deeping with County Councillor Heather Smith and representatives from the Friends of Oundle Library. The library is a successfully run library and could be something that is replicated in Oundle. The Mayor, along with Cllr Hutton, Cllr Glen and the Clerk attended meetings with 3 of the developers who have site allocations in the Neighbourhood Plan. On 12th January he attended meeting to discuss drug issues in young people in the Town and on 13th January a Data Protection Course.

17.169.02. District Councillors Report

There were no district councillors in attendance. The Town Councillors felt that it was disappointing that they were not attending and had not given apologies.

17.170. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr S Oakes

Seconded: Cllr Chesser

Resolved: All in favour

17.171. Town Matters

17.171.01. To receive an update on the Review of Northamptonshire Libraries

The Clerk had previously circulated the information on for purchasing the library to the Councillors. The library has been valued at £240,000 with a market lease value of £19,500. There were concerns from some of the Councillors that we still have not received enough information about the library.

17.172. Council Matters

17.172.01. To receive the Clerks monthly report.

The Clerks report was received.



17.173. Financial Matters

17.173.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for December 2017

The accounts were approved. We are currently working within budget. Christmas market did very well. Farmers market and Thursday market running at a loss; more stall holders are needed.

Proposed: Cllr Fuller **Seconded:** Cllr N Oakes **Resolved:** All in favour

17.173.02. Payments for December 2017

PROPOSITION: 'That the schedule of payments for December 2017 as presented at this item are paid up and that all related documentation and cheques are signed'.

The payments for December were approved.

Proposed: Cllr Glen **Seconded:** Cllr Fuller **Resolved:** All in favour

17.173.03. To consider and approve the recommended budget for 2018/19 and to approve the Precept for 2018/19

The Mayor gave an overview of the budget.

There were discussions regarding how much should be budgeted in the contingency fund for the library and other possible devolved services from Northant County Council. It was agreed that we should be prepared and a figure of £60,000 would be put into contingencies for 2018/2019. The budget and precept were deferred for approval at the full council meeting on 6th February.

Proposed: Cllr Chapple **Seconded:** Cllr Fuller **Resolved:** 8 in favour
1 against, 1 abstention.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Sparkes **Seconded:** Cllr Chapple **Resolved:** 8 in favour
1 against

The meeting closed at 9.51pm

The meeting opened at 9.32pm

17.173.03. The Salary budget was agreed.

Proposed: Cllr Peel **Seconded:** Cllr Chapple **Resolved:** 5 in favour
3 against
1 abstention



17.173.04. To note the appointment of PKF Littlejohn LLP as external auditors for 2017-2022.

The appointment of the external auditors was noted.

17.174. Planning Matters

17.174.01. To receive the minutes from the Planning Committee meeting held on 2nd January 2018.

The meeting minutes were received.

17.175. Estate Matters

17.175.01. To agree to suspend the Estates Management Committee and address all Estates matters in Full Council meetings.

It was agreed that the Estates Management Committee be suspended until May.

Proposed: Cllr Chesser

Seconded: Cllr Fuller

Resolved: 6 in favour
3 abstentions

17.176. Correspondence for Action

None

17.177. Correspondence for Information

17.177.01. Letter from First Responders regarding attendance at Christmas Market
Noted

17.177.02. Letter from resident regarding Transfer of Services from NCC to Oundle Town Council.

A response will be sent to the resident.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Chapple

Seconded: Cllr Fuller

Resolved: 8 in favour
1 against

The meeting closed at 21.38pm

The meeting opened at 10.00pm

17.178. Finance and Personnel Matters

17.178.01. To receive a report on grievances received.

The report on both grievances was received. A panel to hear the grievances was approved.

17.178.02 To receive an update from the HR Consultant

An update was received. It was agreed that the Clerk contact the Council's Insurance Legal helpline.



17.179. Any Other Relevant Matters for Report only

Cllr Chapple reported that the Oundle sign from Glapthorn needed repairing as it was hanging down on one side.

Cllr Chesser asked if the trees on the Market Square could be pruned.

There being no further business the meeting closed at 10.03pm.

Signature:..........

Dated:..........