

Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA
Telephone: 01832 272055
Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

Minutes of the Town Council held on Tuesday 21st June 2016 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Present: Cllrs Chesser, Chapple, N. Oakes, Piercy- Hughes, Sparkes and Butler

Minutes: Hanneke Soans

16.31. Apologies for Absence

- 16.31.01. To receive apologies for absence.
None
- 16.31.02. To accept apologies for absence.
None

16.32. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 16.32.01. To declare any Disclosable Pecuniary Interests.
None
- 16.32.02. To declare any Other Interests.
Cllr Butler & Cllr Piercy – Hughes agenda item 16.41.07 have family or friends that live nearby.
- 16.32.03. To consider any requests for Dispensation.
None
- 16.32.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 16.32.05. To report any inappropriate gifts or hospitality offered.
None

16.33. Minutes of Previous Meetings – Full Council

- 16.33.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 7th June 2016 as an accurate record.'* (*Standing Order 10c*)
Amend minutes to show reason Cllr Chapple was away on holiday.

Proposed: Cllr Chapple **Seconded:** Cllr Sparkes **Resolved Unanimously**

16.33.02 Agree that the Annual Town Meeting minutes can be displayed on the councils website.

Proposed: Cllr Chapple **Seconded:** Cllr Oakes **Resolved Unanimously**

16.34. Representations from Interested Parties

16.35. Consideration of Requests from Interested Parties

A question from the public requesting that Cllr Sparkes put his presentation from the ATM on the Council web site. Council have received advice from their HR consultant that one slide is sensitive in the presentation display and that it will be published as soon as it can be.

Another question was put to Cllr Sparkes as to when he would meet the individual to go through his presentation? Cllr Sparkes advised he would set a date as soon as he was available.

16.36. Reports

Mayors Report

Police Report

No one present to give a report

District Councilors Report

No one present to give a report.

16.37. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Oakes **Seconded:** Cllr Chapple **Resolved Unanimously**

16.38. Financial Matters

16.38.01. To approve the pre-audited 2015/16 Balance Sheet and Budget Report.

Payments for May 2016.

Cllr Sparkes gave an overview of balance and budget.

PROPOSITION: *'That the schedule of payments for May 2016 as presented at this item are paid in the amount of £52,459.60 and that all related documentation and cheques are signed'*.

Proposed: Cllr Sparkes **Seconded:** Cllr Piercy - Hughes **Resolved Unanimously**

16.38.02 To complete sections 1 and section 2 of the Audit.

Q1. Yes

Q2. Yes Noted to look at system and review soon.

Q3. Yes Noted to review

Q4. Yes

Q5. Yes

Q6. Yes

Q7. Yes

Q8. Yes

Q9. Yes

16.39. Council Matters

- 16.39.01. To consider suggested amendments to the current standing orders and approve a final set to be issued to all councilors.

Council were requested in February to review our standing orders. We approached ENC and to date have not received a response. Council therefore agree to adopt the amended existing standing orders and to send them to ENC for review.

Proposed: Cllr Chapple **Seconded:** Cllr Sparkes **Resolved Unanimously**

16.40. Town Matters

- 16.40.01. To consider and approve Fairtrade signs and cost implications on the towns existing signage.

Cllr Sparkes gave an overview of proposal, next year is the 10th anniversary of Oundle being a Fair Trade Town and would like signs by then.

Before a decision can be made Council need the cost implications from Sarah Barnwell on which we may get some grant funding.

- 16.40.02. To approve a request from the Royal British Legion to site a WW1 bench on the Market Place.

It was agreed to place the WW1 bench on Market Place subject to highways approval and move the market place bench to Glaphorn Road where residents have requested a bench.

16.41. Planning Applications

Item	Reference	Details
16.41.01	16/01159/TPO	<u>2 Old School Avenue</u> To remove two yew trees. Objection as there is no valid reason to fell trees with a TPO on.
16.41.02	16/01098/LBC	<u>The Gascoigne Building</u> Internal refurbishment works including the removal of a staircase and creation of new flooring, removal and erection of internal walls and glazed partitions, exposing previously covered fireplaces, additional acoustic wall linings and renewing female and male WCs. Upgrade of lighting internally and structural repair work to be carried out to external lintel.

WKE

		We will agree with the Conversation Officers decision.
16.41.03	16/01074/FUL	<p><u>4 Mill Road</u></p> <p>Demolish existing flat roofed single storey extension and outhouse, construct two storey side extension (with ground floor kitchen accessed as existing and first floor bathroom accessed through gable from master bedroom at first floor level extension)</p> <p>Objection</p> <p>You can't alter a listed building in this way in a conservation area.</p> <p>The documents submitted were difficult to follow.</p>
16.41.04	16/01075/LBC	As above
16.41.05	16/01047/LBC	<p><u>98 West Street</u></p> <p>Replacement of previous removed canopy, replacement cellar doors, construction of boundary wall to West Street, ventilation and repairs.</p> <p>No Objection subject to the Conservation Officer comments.</p>
16.41.06	16/01054/FUL	<p><u>Blackpot Lane</u></p> <p>Construction of bin store to serve Oundle School's Engineering Department.</p> <p>No Objection</p>
16.41.07	16/01090/FUL	<p><u>Pavillion Drive</u></p> <p>Construction of new athletics track and pavilion on existing playing fields and rough grassland.</p> <p>No Objection</p> <p>However it is important that any drainage scheme must be robust as the water egress has to be catered for with the new hard standing.</p> <p>If there were a proposal for flood lighting we would request an application is submitted.</p>

WTC

20.27 pm Cllr Chesser left meeting with Cllr Sparkes

Both returning at 20.30

Cllr Chesser left at 20.31 and did not return.

16.42. Planning Outcomes

None

16.43. Planning Appeal

None

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

16.44. Staffing Matters

16.44.01. An update on staffing matters

These items are on a separate confidential minute

Following these agenda items the meeting will be re-opened to the public.

Meeting re-opened at 21.32

16.45. Correspondence for Action


16.45.01 Letter received from a resident asking to purchase some land at Culme Close.
This land is public open space and cannot be sold.

16.46. Correspondence for Information

16.47. Any Other Relevant Matters for Report

There are still some council ipads outstanding and it was agreed to write a letter if they are not returned in the next week.

Meeting closed at 9.38pm

Signature:..........

Dated:.....05.07.2016.....