



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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Minutes of the Town Council held on Tuesday 5th July 2016 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Present: Cllrs Chesser, Chapple, N. Oakes, Piercy- Hughes, Sparkes and Butler
Minutes: Hanneke Soans

16.51. Apologies for Absence

- 16.51.01. To receive apologies for absence.
Cllr Piercy – Hughes (personal)
- 16.51.02. To accept apologies for absence.
Accepted.

16.52. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 16.52.01. To declare any Disclosable Pecuniary Interests.
None
- 16.52.02. To declare any Other Interests.
Agenda item 16.59.02 Cllr Butler's declared this applicant is a family member
- 16.52.03. To consider any requests for Dispensation.
None
- 16.52.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 16.52.05. To report any inappropriate gifts or hospitality offered.
None

16.53. Minutes of Previous Meetings – Full Council

- 16.53.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on June 21st 2016 as an accurate record.'* (*Standing Order 10c*)

Proposed: Cllr Oakes **Seconded:** Cllr Butler **Resolved Unanimously**

16.54. Representations from Interested Parties

None

W Chesser

16.55. Consideration of Requests from Interested Parties

None

Public Participation section for a minimum of 15 minutes in every Full Council Meeting;

A public question was asked on what the council's policy is on keeping the town informed of what is happening. Cllr Chapple advised that events and meetings are advertised on our web site and notice boards.

A public question asked Cllr Sparkes when his presentation from the ATM will be on the website. Cllr Sparkes advised he is taking advice from ENC.

A public question was asked about the precept figures printed in the latest Oracle you advised there is an increase 15% increase in the precept, however my council tax bill says a 9.5% increase. Cllr Sparkes gave an explanation of the calculation used.

A member of the public advised that there is a normal procedure for reporting the precept and there is a sense that the normal reporting has been changed to satisfy a particular edge. Why has it been changed? Why not use the standard form of reporting that is used nationally. Cllr Sparkes advised why this had been done.

Cllr Oakes advised that with more houses being built in Oundle in the future this will impact on the precept.

16.56. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Oakes **Seconded:** Cllr Chapple **Resolved Unanimously**

16.57. Council Matters

16.24.01 To note the Annual Internal Audit Report and agree any actions required.

The internal auditor's letter was noted including the comments on the lack of Clerk. The Council note the comments and agreed to consider future staffing at a later meeting.

16.58. Estate Matters

16.58.01 To approve a quote from ESS of £760.00 to carry out the 5 yearly electrical testing on The Courthouse as required by AVIVA Insurance.

Proposed: Cllr Oakes **Seconded:** Cllr Chapple **Resolved Unanimously**

W. Chapple

16.58.02 An update on the outstanding snagging issues at Fletton House.

There are still some ongoing snagging issues with the building, mainly issues with the windows and the drains. Cllr Butler agreed to help by looking at the framework agreement with Jeakins Wear to try and get these issues resolved before the snagging period ends.

16.58.03 To approve the quote from Swift Fire & Security of £970.00 per annum to continue contracts for Fletton.

Proposed: Cllr Chapple **Seconded:** Cllr Oakes **Resolved Unanimously**

16.58.04 An update on a possible Courthouse tenant and to devise a plan to clear The Courthouse/Workshop for letting.

It was agreed to form a working party to look at the Court House and plan what works need to be carried out to make it more attractive to tenants.

16.58.05 To approve sign off of the defibrulators and agree arrangements for Heart start Training Sessions at Fletton House.

Cllr Butler advised that the Joan Strong Centre defibrulator has been accessed and damaged and therefore there are concerns about the safety of the defibrulators.

Cllr Chapple asked if we can defer this item until Cllr Piercy – Hughes is available and this was agreed.

16.59. Planning Applications

Item	Reference	Details
16.59.01	16/01184/FUL	<u>81 West Street</u> Addition of windows and roof lights into an existing residential annex. No Objection
16.59.02	16/01105/FUL	<u>31 Spurlings</u> Single storey side extension – ridge height from ground level 4.95m. No Objection
16.59.04	16/01163/FUL	<u>10 Creed Road</u> First Floor extension over the existing garage.

W. Chapple

		No Objection
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16.59.02 Planning Outcomes

Item	Reference	Outcome
16.59.02.01	<p><u>The Great Hall, New Street</u></p> <p>Installation of acoustic insulation and destratification fans to internal roof structure to both the Grade 11 Great Hall and the East wing. Upgrade to lighting and upgrade to interior finish.</p>	<p>Recommendation:</p> <p>No Objection</p> <p>Outcome:</p> <p>Granted</p>

16.59.03. Consultation on Northamptonshire Local Flood Risk Management Strategy Update

To agree a councilor to review the consultation documents and to draft response for Council approval to be submitted by 28th July 2016.

Cllr Chapple will look at document and look at any references to Oundle and feedback to the Council.

16.60. Correspondence for Action

None received

16.61. Correspondence for Information


None received

16.62. Any Other Relevant Matters for Report

Cllr Butler has attended a funding training session at ENC and advised there are sources of funding available for projects such as the Snipe Meadow boardwalk.

Cllr Sparkes advised that council need to speak to the insurers as soon as possible about issues. Cllr Chapple questioned the significance of the seven new councilors being allowed to start immediately and not have to wait until 28th July.

After discussions it was agreed not to mentor new councilors, as there are currently insufficient mentors.

Signature:.....

Dated:.....