



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

Minutes of the Meeting of the Town Council held on Tuesday 19th February 2019 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs J Hutton, P Peel, C Humphreys, T Robinson, S Baker, D Chapple and V Chesser

In attendance: Emma Baker – Town Clerk
1 member of the public
District Councillor Reichhold
5 members of the Vintage Festival Clock Fund.

Absent: Cllrs N and S Oakes

18.211. Apologies for Absence

- 18.211.01. To receive apologies for absence.
Apologies have been received from Cllrs Fuller, Stagg, Glen, Sparkes and Clarke
- 18.211.02. To accept apologies for absence.
The apologies were accepted.

18.212. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 18.212.01. To declare any Disclosable Pecuniary Interests.
Cllr Peel – Item 18.219.02
- 18.212.02. To declare any Other Interests.
Cllr Robinson as a resident of St Christopher's Drive - Item 18.220.
Cllr Chapple former member of the Glapthorn Neighbourhood Plan working group and a Councillor on Glapthorn Parish Council – Item 18.220.
- 18.212.03. To consider any requests for Dispensation.
None
- 18.212.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 18.212.05. To report any inappropriate gifts or hospitality offered.
None

18.213. Minutes of Previous Meetings – Full Council

- 18.213.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 22nd January 2019 as an accurate record.'* (*Standing Order 12*)
The minutes were approved.

Proposed: Cllr Robinson

Seconded: Cllr Peel

Resolved: All in favour

18.213.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 5th February 2019 as an accurate record.'*
(Standing Order 12).

The minutes were approved.

Proposed: Cllr Robinson

Seconded: Cllr Humphreys

Resolved: All in favour

18.213.03. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 12th February 2019 as an accurate record.'*
(Standing Order 12).

The minutes were approved.

Proposed: Cllr Peel

Seconded: Cllr Robinson

Resolved: All in favour

18.214. Public Participation from Interested Parties or Members of the public
For a maximum of 15 minutes.

Resident of New Road voiced his concerns regarding the large vehicles using New Road. There has been damage to residents' vehicles and in some instances the lorries and buses have to mount the kerb to get by. There have been constant repairs made to the road which has been caused by the vehicles. A member asked if the lorries were still using the road as they should not be coming over North Bridge now because of the weight restriction.

Members of the Oundle Vintage Festival group informed the Council about their plans for a Vintage Festival Plans on the 17th and 18th May. It is being organised by Oundle Business Association and is to help raise funds for the Town Clock restoration. The work will include cleaning, changing the mechanism to an automatic system to bring it up to the 21st century and to restore the Westminster Chimes.

18.215. Consideration of Requests from Interested Parties

There were none.

18.216. Reports

18.216.02. Mayor's Report

The Mayor's report is In the Oracle.

18.216.01. District Councillors Report

Cllr Reichhold informed the meeting that the District Councillors would be speaking to the Planning Officers at ENC so see if a compromise can be agreed between the Local Plan and the Neighbourhood Plan. Cllr Reichhold gave a brief update on progress towards the Unitary Council reformation. He reported that recommendations will be made to Secretary of State to ensure that 3 Unitary Councillors should be elected for each ward.

18.217. Town Matters

JHA

- 18.217.01. To receive the latest factsheet from Northamptonshire Highways regarding the progress with traffic restriction and mitigation.
The factsheet has been received.
- 18.217.02. To receive an update on Waste Amnesty days.
An update was received and it was decided to not proceed with a Waste Amnesty day at present.
- 18.217.03. To consider having a Town Litter Pick and agree a date.
It was agreed that the litter pick take place on 31st March 2pm until 4pm.
- 18.217.04. To consider changing the venue and date for the Annual Town Meeting.
It was agreed that the date of the Annual Town Meeting would now be held on Wednesday 24th April and the venue would be St Peter's Church.
- 18.217.05. To receive an update including the latest traffic report from the Speed watch group.
The report was noted.
- 18.217.06. To consider email from resident regarding heavy vehicles using New Road.
Write another letter to the school asking the contractors not to use New Road. Write to the resident and point out that the restriction should prevent vehicles using New Road. Write to Highways about the road condition and ask that it is improved after the North Bridge has been repaired.

18.218. Council Matters

- 18.218.01. To receive the Clerks Report.
The Clerk informed the meeting that the Christmas light proposed scheme would include some of the current lights as well as hired lights. The report was received.
- 18.218.02. To approve the meeting schedule for 2019/2020.
The schedule was approved.
- 18.218.03. To consider creating a 5-year plan for the Council, which will set out what type of town we would like Oundle to be.
It was agreed that although the Council had a lot of things on at present, Cllr Humphreys agreed that he would continue to keep this item live for future discussion.
- 18.218.04. To consider how the Council can help support the organisations that assist vulnerable people in the town.
It was agreed that this could be a discussion point for the Town meeting. Local organisations supporting vulnerable people in Oundle could be invited to give information at the Annual meeting.

18.219. Financial Matters

- 18.219.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for January 2019.

The accounts for January 2019 were approved.

The monthly bank balances as at 31st January were as follows:

Natwest Current Account £6,902.18, Natwest Reserve Account £247,500.06 and Scottish Widows Account £189,225.49.

Proposed: Cllr Hutton

Seconded: Cllr Robinson

Resolved: All in favour

18.219.02. Payments for January 2019.

PROPOSITION: *'That the schedule of payments for January 2019 as presented at this item are paid up and that all related documentation and cheques are signed'.*

The payments for January were approved.

Proposed: Cllr Hutton

Seconded: Cllr Robinson

Resolved: 6 in favour
1 abstention

18.219.03. To approve the quote for a new dishwasher in the Hub.

It was resolved that the dishwasher be purchased from Caterfix.

18.219.04. To receive draft minutes from the Finance and General Purposes Committee held on 12th February 2019.

The minutes were received. The Mayor clarified the changes in the signatory resolution was only a temporary solution until the new account was fully set up.

18.219.05. To approve the quote for grass verge cutting in Oundle as recommended by the Finance and General Purposes Committee.

The Mowerman quote of £6,900 + VAT for 8 cuts was approved.

Proposed: Cllr Chapple

Seconded: Cllr Robinson

Resolved: All in favour

18.220. Neighbourhood Plan

18.220.01. To receive an update on the Neighbourhood Plan.

Cllr Peel gave an update on the ENC meeting, that the Councillors attended to speak on behalf of the Council. The next ENC Council meeting is scheduled for 15th March. The Mayor felt optimistic that this meeting would happen and a compromise between both plans could still be agreed.

18.220.02. To receive response from East Northants Council to the letter OTC sent raising concerns about the draft Local Plan consultation and to consider a response if required.

It was agreed that the Mayor would draft a response to be sent to ENC.

18.220.02. To receive the consultation response report and consider the amendments proposed by the planning consultant.

The documents were received.

18.221. Planning Matters

18.221.01. To receive the minutes from the Planning Committee meeting held on 5th February 2019.

The planning minutes were received.

18.222. Communication Working Party

18.222.01. To approve the March Oundle Oracle.

JH

The Oracle was approved subject to the following amendments. Change the date and venue for the Annual Town Meeting and include the litter pick dates and time.

18.223. Correspondence for Information

18.223.01. To receive the Ethical Standards Report.

The report was received.

18.223.02. To receive the East Northants (North) Joint Action Group Winter / Spring Newsletter.

The newsletter was received.

18.223.03. To receive the Police, Fire and Crime Commissioner's Police and Fire Plan consultation.

The consultation was received.

18.224. Any Other Relevant Matters for Report Only

Cllr Humphreys thanked everyone who has been involved in the NP.

The Clerk informed the meeting that the Hub Team Leader had resigned.

There being no further business the meeting closed at 9.10 pm.

Signature:.....

Dated:.....19/3/19.....

OTC Monthly Payments - January 2019

Cheque payment date February 19th

<u>Cheque No</u>	<u>Payee</u>	<u>Reason</u>	<u>Total Salary</u>	<u>£</u>	<u>£(incl VAT)</u>
					14,615.97
<u>CHEQUES</u>					
10612	Oundle Music Trust	Refund of payment made in error to OTC	£		5,204.00
10613	Jemma Hulme	Replace Chq 10526 Refund of Christmas Market	£		80.00
10614	NCC Pension	Monthly Pension - January	£		1,579.87
10615	Trustees of the QVH	Refund of VAT September to December 2018	£		392.06
10616	Oundle & District Choral Society	GRANT	£		500.00
10617	Oundle Amateur Theatrical Society	GRANT	£		1,000.00
10618	Abacus	Stationery	£		151.18
10619	Aqua Dynamics	FH Drain clearing	£		135.00
10620	Anglian Water Business	Water Rates CC/ER/CH	£		865.96
10621	BBB Printing	ID Badges	£		14.60
10622	Blumoon	IT Support	£		139.56
10623	BNP Paribas	Photocopier rental	£		319.91
10624	CAG Consultant	NP Consultant fee	£		10,053.00
10625	Chevron	Christmas market signage & road closures	£		5,568.00
10626	Clean4Shaw	Cleaning of SO, CH & FH	£		2,304.00
10627	Coles	Material for CH	£		109.35
10628	E-On UK PLC	Un metered Electricity	£		181.25
10629	East Northants Council	Cutting of Highway Verges	£		3,893.30
10630	Fox Directories	Oundle Advertiser	£		110.00
10631	GBSG	CH Alarm annual contract	£		968.40
10632	Marlowe Fire & Security	FH Callout	£		347.40
10633	K Mears	Litter Picking	£		200.00
10634	Nicholls Joinery	CH Gates	£		5,726.40
10635	Oundle Curtains	Glaphorn Room Sofa covers & Cushion infills	£		690.00
10636	Oundle Spares & repairs	Maintenance repairs	£		188.90
10637	Pick Arthey	Fuel & full service	£		408.71
10638	RVS Group	Photocopies	£		53.23
10639	SLCC Enterprises	Practitioners Conference 2019	£		339.00
10640	Stu Pots	FH Maintenance	£		9.90
10641	T Clarke	CH Boiler repair	£		151.20
10642	Trade UK	FH Maintenance	£		270.27
10643	WPS Insurance	Vehicle insurance	£		979.60
					979.60
			Total Cheques	£	42,934.05
<u>DIRECT DEBITS</u>					
	Aviva Pension	Monthly Pension	£		2,842.05
	Barclaycard	Bank Charges	£		61.58
	Barton Telecom Services	Telephone monthly fee	£		255.96
	Biffa	Quarterly wheelie bin service	£		-
	Brakes	The Hub Food & Drink	£		443.01
	British Gas	Gas FH	£		1,128.73
	Direct365online	Feminine hygiene disposal	£		-
	HMC&Revenue	PAYE via Cottons	£		3,762.27
	Mathew Algie	Coffee m/c rental & Coffee	£		567.26
	NW	Quarterly bank charges	£		-
	NW Card	The Hub Food & Office stationery	£		1,016.72
	Sage	Sage accounts	£		86.40
	SSE Swalec	FH/SO/CH/ER Gas & Electric	£		1,461.37
	Talk Talk	Broadband at Unit 7	£		34.80
	Waltrose	The Hub	£		174.14
	Watering Well	Water for meetings	£		13.99
	WPS	M Insurance fee	£		1,375.55
					1,375.55
			Total Direct Debits	£	13,223.83
Signed by 2 councillors			Total Payments	£	70,773.85

NB This figure is in addition to "Regular Monthly SO & DD payments 2018-19" agreed at FC June 2018


