



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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Minutes of the Meeting of the Town Council held on Tuesday 20th March 2018 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs R Sparkes, V Chesser, J Hutton, P Peel, D Chapple and I Clark

In attendance: Emma Baker – Town Clerk
District Cllr Jake Vowles
9 members of the public (Neil Fraser)

17.221. Apologies for Absence

17.221.01. To receive apologies for absence.
Apologies for absence were received from Cllr C Humphreys, M Glen, N Oakes, D Fuller and S Oakes

17.221.02. To accept apologies for absence.
The apologies for absence were accepted.

17.223. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

17.223.01. To declare any Disclosable Pecuniary Interests.
None

17.223.02. To declare any Other Interests.
Cllr Chesser declared an interest on item 17.233.04 and 17.233.05
Cllr Chapple – Item 17.231 as a member of the former Glaphorn NP working group.

17.223.03. To consider any requests for Dispensation.
None

17.223.04. To report any gifts or hospitality accepted over the value of £50.00.
None

17.223.05. To report any inappropriate gifts or hospitality offered.
None

17.224. Minutes of Previous Meetings – Full Council and Extraordinary

17.224.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 20th February 2018 as an accurate record.'* (*Standing Order 10c*)
The minutes were approved.

Proposed: Cllr Chesser

Seconded: Cllr Hutton

Resolved: All in favour

17.224.02. PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 27th February 2018 as an accurate record.'*
(Standing Order 10c).

The minutes were approved

Proposed: Cllr Peel

Seconded: Cllr Hutton

Resolved: All in favour

17.224.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 6th March 2018 as an accurate record.'*
(Standing Order 10c)

The minutes were approved

Proposed: Cllr Peel

Seconded: Cllr Hutton

Resolved: All in favour

17.225. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

Christina Cork from the Green Group – Oundle Recreation Green Spaces Group
The group was set up in 2015 before the Annual Town Meeting to protect the green spaces in the town. The group has supported the Town and Town Council in 3 main areas.

1. Responded to Section77 consultation. Permission from Secretary of State to sell off the school playing fields.
2. Supported the Town Council to apply for village green status on Fletton Field, unfortunately it was not successful.
3. Supporting the Town Council's Community Asset listing of Fletton Field and the social value of the field to the town.

The group would like an agenda item on the Annual Town Meeting to discuss the future of Fletton Field and how we can raise the funds for the bid. The estimated value for green space is £50,000 and £100,000 and for housing between £1.5million and £2million.

17.226. Consideration of Requests from Interested Parties

There were none.

17.227. Reports

17.227.01. Mayor's Report

The Mayor deferred his report for this month.

17.227.02. District Councillors Report

There was not a District Councillors report.

17.228. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Sparkes

Seconded: Cllr Chesser

Resolved: All in favour

17.229. Town Matters

17.229.01. To receive an update on Fletton Field.

The letter was received.



17.229.02. To receive an email from Oundle Speedwatch Coordinator regarding receipt of the Speedgun and equipment and a list training dates for volunteers.
Cllr Peel and Cllr Clark will be attending the training.

17.229.03. To report on "Walk this Way" Initiative to start in Oundle.
The report was received.

17.230. Council Matters

17.230.01. To receive the Clerks monthly report.
The Clerks report was received.

17.230.02. To approve scheduled meeting dates for 2018/2019.
The dates were approved

Proposed: Cllr Peel **Seconded:** Cllr Hutton **Resolved:** All in favour

17.231. Neighbourhood Plan

17.231.01. To receive an update on the Neighbourhood Plan.
Document will be submitted once we enter into Regulation 14. There have been a number of meetings with the working group on housing, green space and other documents. Cllr Sparkes has sent a first draft of HRA and SEA to ENC to look at.

17.231.02. To approve the Neighbourhood Plan for Regulation 14.
There was a discussion regarding whether reserved areas are included in the plan or not. It was proposed that the Council accepts the recommendation from the working party to include the maps that shows the reserved sites. Not to remove any sites until after Regulation 14. The Clerk will amend the housing policies to include the policy agreed by the developer in January 2017.

Proposed: Cllr Chapple **Seconded:** Cllr Chesser **Resolved:** 3 in favour
2 abstentions

The Draft Oundle Neighbourhood Plan was approved for Regulation 14.

Proposed: Cllr Chapple **Seconded:** Cllr Clark **Resolved:** All in favour

17.231.03. To consider and approve the Neighbourhood Plan flyer for distribution around the town.

The flyer was approved.

Proposed: Cllr Clark **Seconded:** Cllr Chesser **Resolved:** All in favour

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Chapple **Seconded:** Cllr Hutton **Resolved:** 6 in favour 1 against



The meeting closed at 9.01pm

The meeting opened at 9.50 pm

17.232. Finance and Personnel Matters

17.235.01. To receive an update on grievance and approve the response.
Cllr Chapple will make one or two amendments to the letter and submit to the Mayor and Clerk who is then given delegated authority to send the letter as amended or the original letter

Proposed: Cllr Clark **Seconded:** Cllr Chesser **Resolved:** All in favour

It was agreed that the Council send the grievance letter dated 6th March .

Proposed: Cllr Chapple **Seconded:** Cllr Peel **Resolved:** All in favour

Cllr Chesser left the room at 9.50pm

It was agreed that the Council follows the first recommendation in the appeal decision and the other aspects of the appeal decision be referred to a combined Finance and Personnel Committee meeting.

Proposed: Cllr Chapple **Seconded:** Cllr Peel **Resolved:** All in favour

Cllr Chesser returned to the room at 10.00pm

17.232. Financial Matters

17.232.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for February 2018
The accounts for February 2018 were approved.

Proposed: Cllr Sparkes **Seconded:** Cllr Chapple **Resolved:** All in favour

17.232.02. Payments for February 2018
PROPOSITION: 'That the schedule of payments for February 2018 as presented at this item are paid up and that all related documentation and cheques are signed'.
The payments for February were approved.

Proposed: Cllr Sparkes **Seconded:** Cllr Peel **Resolved:** All in favour

17.233.03. To approve the renewal of the Elco Service and Maintenance Plan 2018/2019.
The renewal for the Maintenance plan at a cost of £872.10 (+VAT) was approved.

Proposed: Cllr Peel **Seconded:** Cllr Clark **Resolved:** All in favour



certification.

17.235.03. To receive the email from Oundle School of Ballet regarding hire of dance studio to another dance school.

The Clerk will find out if the QVH is available as an alternative venue and confirm how long the booking is for.

17.235.04. To receive an update on the street light in Bassett Place.

An update was given by the Clerk. The Council agreed to stand by the decision made on 23rd January.

17.235.05. To consider installing CCTV monitors in Reception and Clerks Office.

It was agreed that the Clerk arrange for monitors to be installed in Reception and the Clerk's office.

Proposed: Cllr Peel

Seconded: Cllr Chesser

Resolved: All in favour

17.235.06. To receive an update on the rota for the Hub and to consider recruiting another member of staff.

It was agreed that one other member of staff could be taken on in the Hub and the suggested rota be discussed with the Hub staff.

Proposed: Cllr Sparkes

Seconded: Cllr Peel

Resolved: All in favour

17.236. Correspondence for Information

17.236.01. To receive an update from Northants CALC.

Noted.

17.237. Any Other Relevant Matters for Report Only

There being no further business the meeting closed at 10.47pm.

Signature:..........

Dated:.....17/4/18.....